

est Received: July 11, 2006

Event Code: 2006-086

SPECIAL EVENT ROAD USE NOT I FICATION

Event Name: Fall Extravaganza

Event Owner: First Markham Place

Overview:

Come First Markham Place and enjoy the sounds of the Essentials and the sights of a magnificent fireworks

display highlighting the coming of the Fall season.

Date & Time:

Saturday, September 30, 2006

1900h - 2300h

Location:

First Markham Place

Shopping Centre located at Highway 7 & Roddick Road

Admission:

Open to all!

Organization & Contact Information

Name:

Jacquie Armstrong

Title: Marketing Director Organization: First Markham Place

Address:

3255 Hwy & East

City, Prov. PC:Markham, ON L3R 3P9

Day Tel:

(905) 944-0128

Eve Tel:

(905) 263-9995 (416) 707-6530

Cell Tel: Fax:

(905) 944-9072

Email:

jarmstrong@dartonproperty.com

Road Use Contact Information

Day Prior:

Jackie First Name Armstrong Last Name

416-707-6530 Telephone

Day of:

Jackie First Name

Armstrong

Last Name

416-707-6530 Telephone

Roads Involved

Saturday, September 30, 2006

1900h - 2300h

Classification of roads in use: local, arterial/primary, secondary, rural, 400 series, regional

- This event will utilize both sidewalks and roadways on the following roads:
 - A. Roddick Road will be closed south of Highway 7 to Fairburn Drive Primary Response Road

Municipal Parking Lots Involved

Not Applicable

Traffic Control Map

Please indicate the following information on traffic control map:

Forwarded Through Co-ordinator of Special Events





- Roddick Road
- Access to Rodick Road from Clegg Road will be barricaded
- Barricade Locations Roddick & Highway 7,
- Please Note: Barricades will be manned by YRP Pay Duty Officers
- Parking for participants/guests and VIP's is available
- Emergency Access Routes will be maintained at all times

Comments:

This is an annual event.

Parking Control Plan:

Please describe what preparations are in place to accommodate participants/guests parking:

Sufficient parking is available in the shopping center property

Community Notification Plan:

Please describe what methods are being utilized to inform the community of the upcoming road closures 14 days prior to event:

Radio, newspaper and television advertisement, in mall signage and on the web site.

Request for Supplies:

A limited number of pylons and safety vests are available from the Roads Maintenance Department located at 555 Miller Avenue in Markham. All pick-ups and returns are the responsibility of the borrower and a request form must be completed prior to receiving itesm:

Pylons:

Safety Vests: 10

Client is responsible for pick up.

Barricade Drop Points:

The Town of Markham will deliver barricades that will consist of two orange coloured A-Frame Stands and a 2' X 6' board that measures approximately 10'-14' in length. These barricades weigh approximately 50lbs and are the responsibility of the applicant to assemble and disassemble unless otherwise noted.

Location of barricade drop points:

- Rodick Road & Highway 7
- Parking Lot of the 3255 Highway 7 First Markham Place

Documentation:

	Required	Received
Hold Harmless Agreement		
Liability Insurance		
Insurance Certificate		

SPECIAL EVENT COORDINATOR

Conditions of Road Closure:

- Emergency access for emergency vehicles must be maintained at all times. Failure to comply could result in suspension of the event.
- The road right of way must be clear of litter and debris within the 24 hours following the event. Failure to do so will result in Town Staff completing the task at a cost of \$150 per hour (3 hour minimum) with charges being the responsibility of the event.
- Compliance with any and all other conditions imposed by the Town of Markham and its Departments.

One week prior to the event:

- Confirm arrangements for barricades, pylons and road signage with the Special Events Coordinator
- Payment of fees for goods and services provided by the Town of Markham must be received
- Appropriate approvals
- Provide notification to all affected residences, churches and businesses regarding the date, time and duration of the road(s) closure
- Post signs notifying the public of the road closure and potential traffic delays



Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

Markham Fire & Emergency Services

905-477-2011

EMS

800-668-7821

• York Regional Police

905-881-1221 ext 7001

Town of Markham, Special Events Co-ordinator

905-477-7000 ext. 2255

Circulation:

Town of Markham

Commissioner, Fire & Community Services

• Director, Leisure & Cultural Services

• Director, Operations & Asset Management

• General Manager, Operations

Markham Hydro

- Mayor & Members of Council
- MFES Alarm Room Station 95
- MFES Fire Chief
- Special Events Co-ordinator
- Town Clerk

York Region

- York Region
- York Region EMS

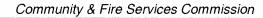
Other

- 407 ETR
- Area Churches
- BIA Markham Village
- BIA Unionville

- York Region Transit
- York Regional Police
- Ministry of Transportation
- Toronto Transit Commission
- Go Transit
- Ontario Provincial Police

Comments:

Please sign and return to the Special Event Coordinator <u>at least 30 days prior</u> to your event. Failure to do so may jeopardize our ability to commit to your event.





Client Signature: Dat	te:
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SPECIAL EVENT COORDINATOR