

**SECOND MEETING OF THE YEAR 2014 -
FLATO MARKHAM THEATRE ADVISORY BOARD
CITY OF MARKHAM**

**Canada Room, Civic Centre
Monday, February 24, 2014**

MINUTES

ATTENDANCE:

Present

John Tidball, Chair
Alex Chiu, Councillor
Jim Jones, Regional Councillor
Arun Mathur
Stephen Mathieu
Maureen Weaver
Christiane Bristow
Sophia Sun
Anne Gilligan
Stephen Timms

Regrets

Roger Feng
Aleem Israel
Suzette James
Ronald Minken
Karyn Toon
Ada Yeung

Staff

Bonnie Armstrong
Scott Hill
Eric Lariviere
Debbie Watson
Wendy Woof-Severn

Guests

Moe Hosseini-Ara

The meeting convened at the hour of 5:40 p.m. with John Tidball in the Chair.

1.0 CALL TO ORDER AND CHAIR'S OPENING REMARKS

- second meeting of the year; time to revise and update the Strategic Plan
- last year scheduled a second meeting but didn't need it
- introduction of Anne Gilligan, Weins Canada

2.0 DECLARATION OF PECUNIARY INTEREST

- none declared

3.0 AGENDA REVIEW, ADDITIONS/CHANGES

4.0 ADOPTION OF THE MINUTES OF THE FLATO MARKHAM THEATRE ADVISORY BOARD MEETINGS HELD ON MONDAY, JANUARY 27TH, 2014.

RECOMMENDED: THAT THE MINUTES OF THE FLATO MARKHAM THEATRE FOR PERFORMING ARTS ADVISORY BOARD MEETINGS HELD ON JANUARY 27TH, 2014, BE ADOPTED AS REVISED.

5.0 GENERAL MANAGER'S REPORT

5.1 Chairs and Membership of Working Committees and Task Forces

Moved by Stephen Mathieu
Seconded by Stephen Timms

THAT the Working Committees and Task Forces be comprised of the following Chairs and board members:

- Discovery Committee:
 - Chair - Karyn Toon
 - members - Stephen Timms, Stephen Mathieu, Christiane Bristow, Arun Mathur, John Tidball
- Sponsorship Committee:
 - Chair - Ron Minken
 - members - John Tidball, Sophia Sun, Aleem Israel, Alex Chiu, Anne Gilligan
- Gala Task Force:
 - Chair - Christiane Bristow
 - members - Stephen Mathieu, Alex Chiu, John Tidball
- Youth Engagement Plan Task Force:
 - Chair - Stephen Timms
 - members – Arun Mathur, Maureen Weaver, Eric Lariviere
- Volunteer Task Force:
 - Chair – Arun Mathur
 - members – Suzette James, Christiane Bristow
- 30th Anniversary Task Force:
 - Chair – John Tidball
 - members – Stephen Timms, Christiane Bristow, Arun Mathur
- Circle of Stars Task Force – driven by staff; delete as a task force

Resolution Carried.

6.0 PRIORITY ITEMS

6.1 Every Child Every Year Budget and Budget Allocation

- will Council say yes to an unknown dollar amount, when we don't know what it is yet
- probably not the first resolution to go to Council, but get into the budget process early
- will probably be sent back to staff for a report
- revise to additional funding up to \$75K; remove the word "sufficient"
- reduce the number of points

Moved by Arun Mather

Seconded by Councillor Alex Chiu

THAT the Advisory Board of the Flato Markham Theatre make the following recommendations to Council:

- (1) THAT the Markham Theatre Discovery "Every Child, Every Year" Program (the "Program") be accepted by Council as a key element of the Strategic Plan for the Theatre, be promoted on an-ongoing basis as a benefit to the residents of Markham in Theatre promotional materials and other City publications, and be funded by a combination of corporate sponsorship, Annual Gala fundraising and City contribution, which at full implementation may result in an additional City contribution to the Theatre of \$75,000 annually;
- (2) THAT the 2013 surplus from Theatre operations of \$36,920 be transferred to the Theatre Endowment Reserve Fund and Council authorize the transfer of up to \$35,000 from the Theatre Endowment Reserve Fund in 2014 if necessary to fund the expansion of the Program from Grades 1 and 2 in the current season to at least Grades 1, 2 and 3 in the 2014/15 Theatre season; and
- (3) THAT Council allocates additional funding of up to \$75,000 to Theatre operations in 2015 to permit expansion of the Program in 2015.

Carried.

7.0 WORKING COMMITTEE REPORTS

7.1 Discovery Committee - Karyn Toon, Chair

- nothing to report at this time

7.2 Sponsorship Committee - Ron Minken, Chair

- nothing to report at this time

8.0 TASK FORCE REPORTS

8.1 Gala Task Force – Christiane Bristow, Chair

- nothing to report at this time

8.2 Volunteer Task Force –Arun Mathur, Chair

- nothing to report at this time

8.3 Youth Engagement Task Force – Stephen Timms, Chair

- nothing to report at this time

8.4 30th Anniversary Task Force – John Tidball, Chair

- nothing to report at this time

10.0 DATE OF NEXT MEETING

- Monday, March 24th, 2014, 5:30 p.m.
- Canada Room, Markham Civic Centre

11.0 ADJOURNMENT

- 6:05 pm