

equest Received

Event Code: 2007-086

# SPECIAL EVENT ROAD USE NOT I FICATION

Event Name: Fall Extravaganza

**Event Owner: First Markham Place** 

Overview:

Come to First Markham Place and enjoy a performance by Michael Remedios and Don Choi accompanied by Carry on singing songs from past era's. At 9:30 pm there will be a magnificent fireworks display highlighting the

coming of the Fall season.

When:

Saturday, September 22, 2007

7:00 pm - 11:00 pm

Location:

First Markham Place

Admission:

Anticipated Number of People: 5,000

Will Alcohol Be Served: No

Organization & Contact Information

Name:

Jacquie Armstrong

Title:

Marketing Director

Organization: First Markham Place

Address:

3255 Hwy & East

City, Prov, PC:Markham, ON L3R 3P9

Day Tel:

(905) 944-0128

Eve Tel:

(905) 263-9995

Cell Tel:

(416) 707-6530

Fax:

(905) 944-9072

Email:

jarmstrong@dartonproperty.com

#### Road Use Contact Information

Day Prior:

Jackie First Name

Armstrong

Last Name

416-707-6530

Telephone

Day of:

Jackie

First Name

Armstrona

Last Name

416-707-6530

Telephone

#### Roads Involved

Saturday, September 22, 2007

1900h - 2300h

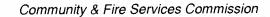
Classification of roads in use: local, arterial/primary, secondary, rural, 400 series, regional

This event will utilize both sidewalks and roadways on the following roads:

A. Roddick Road will be closed south of Highway 7 to Fairburn Drive — Primary Response Road

## **Municipal Parking Lots Involved**

Not Applicable





<b>HOM</b>	THE R. LEWIS CO., LANSING, MICH.	9.00	-	BS # 755		* *	
180	201	HIM	£ 0	ntro	٦.	44	മന
- 80	E-631	11111		31111	-	1#1	$\omega \omega$

Please indicate the following information on traffic control map:

- Roddick Road
- Access to Rodick Road from Clegg Road will be barricaded
- Barricade Locations Roddick & Highway 7,
- Please Note: Barricades will be manned by YRP Pay Duty Officers
- Parking for participants/guests and VIP's is available
- Emergency Access Routes will be maintained at all times

Comments:

This is an annual event.

#### Parking Control Plan:

Please describe what preparations are in place to accommodate participants/guests parking:

Sufficient parking is available in the shopping center property

#### Community Notification Plan:

Please describe what methods are being utilized to inform the community of the upcoming road closures 14 days prior to event:

Radio, newspaper and television advertisement, in mall signage and on the web site.

#### Request for Supplies:

A limited number of pylons and safety vests are available from the Roads Maintenance Department located at 555 Miller Avenue in Markham. All pick-ups and returns are the responsibility of the borrower and a request form must be completed prior to receiving itesm:

Pylons:

Safety Vests:

10

Client is responsible for pick up.

#### **Barricade Drop Points:**

The Town of Markham will deliver barricades that will consist of two orange coloured A-Frame Stands and a 2' X 6' board that measures approximately 10'-14' in length. These barricades weigh approximately 50lbs and are the responsibility of the applicant to assemble and disassemble unless otherwise noted.

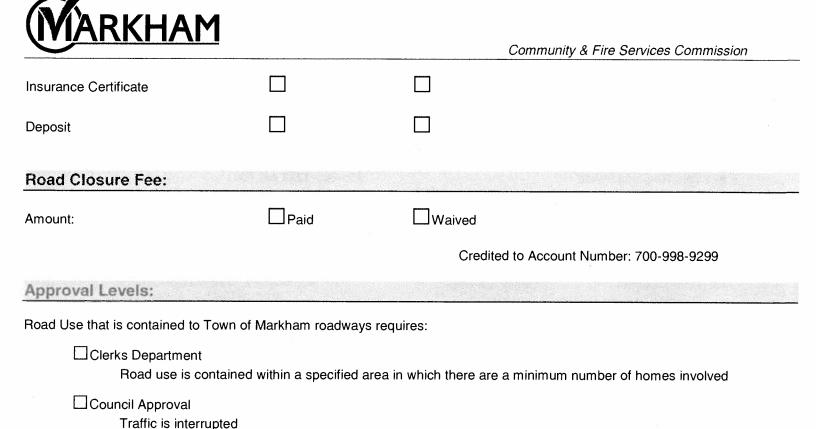
Location of barricade drop points:

- Rodick Road & Highway 7
- Parking Lot of the 3255 Highway 7 First Markham Place

Documentation:			
	Required	Received	
Hold Harmless Agreement			
Liability Insurance			

SPECIAL EVENT COORDINATOR

101 Town Centre Blvd., Markham, ON L3R 9W3 Tel: 905-477-7000 ext. 3797 Fax: 905-475-4710 Email: specialevents@markham.ca



#### Conditions of Road Closure:

- Emergency access for emergency vehicles must be maintained at all times. Failure to comply could result in suspension of the event.
- The road right of way must be clear of litter and debris within the 24 hours following the event. Failure to do so will
  result in Town Staff completing the task at a cost of \$150 per hour (3 hour minimum) with charges being the
  responsibility of the event.
- Compliance with any and all other conditions imposed by the Town of Markham and its Departments.

#### One week prior to the event:

- Confirm arrangements for barricades, pylons and road signage with the Special Events Coordinator
- Payment of fees for goods and services provided by the Town of Markham must be received
- Appropriate approvals
- Provide notification to all affected residences, churches and businesses regarding the date, time and duration of the road(s) closure
- Post signs notifying the public of the road closure and potential traffic delays



### Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

Markham Fire & Emergency Services

**EMS** 

York Regional Police

Town of Markham, Special Events Co-ordinator

905-477-2011

800-668-7821

905-881-1221 ext 7001

905-477-7000 ext. 2255

#### Circulation:

#### Town of Markham

Commissioner, Fire & Community Services

Director, Leisure & Cultural Services

Director, Operations & Asset Management

General Manager, Operations

Markham Hydro

- Mayor & Members of Council
- MFES Alarm Room Station 95
- MFES Fire Chief
- Special Events Co-ordinator
- Town Clerk

#### York Region

York Region

York Region EMS

#### Other

407 ETR

Area Churches

BIA - Markham Village

BIA - Unionville

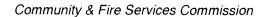
- York Region Transit
- York Regional Police
- Ministry of Transportation
- **Toronto Transit Commission**
- Go Transit
- Ontario Provincial Police

#### Comments:

Please sign and return to the Special Event Coordinator at least 30 days prior to your event. Failure to do so may jeopardize our ability to commit to your event.

SPECIAL EVENT COORDINATOR

101 Town Centre Blvd., Markham, ON L3R 9W3 Tel: 905-477-7000 ext. 3797 Fax: 905-475-4710 Email: specialevents@markham.ca





		•