

MINUTES
SENIORS ADVISORY COMMITTEE
December 10, 2013
3:00 P.M. – 5:00 P.M.

<p>Attendance: Angela Morris, Gail Leet, Katy Kwan , Asad Shariff, , Manickampillai Velauthapillai , Balasunderam Ponnia, Councillor Alan Ho, Susan Leppington, , Councillor Colin Campbell, Yash Kapur and Jaswant Dhanjal</p> <p>Staff: Alida Tari, Council/Committee Coordinator</p> <p>Regrets: Warren Carroll, Ramma Chabra, , Joan Lever, and Deputy Mayor Jack Heath</p>

Item	Discussion	Action Item
1. CALL TO ORDER	The Seniors Advisory Committee convened at 3:15 p.m. with Angela Morris presiding as Chair.	
2. APPROVAL OF THE NOVEMBER 12, 2013 SENIORS' ADVISORY COMMITTEE MEETING MINUTES	Moved by Susan Leppington Seconded by Gail Leet That the minutes of the November 12, 2013, 2013 Senior's Advisory Committee be approved. CARRIED	
3. CORPORATE COMMUNICATIONS	Dennis Flaherty, Director of Corporate Communication & Community engagement forwarded an e-mail to the Clerk outlining 2014 Editorial and delivery dates for Markham Life magazine.	Clerk to forward information to Angela, Gail and Susan
4. TERMS OF REFERENCE	<p>The Committee reviewed the Senior Advisory Committee's Terms of Reference and made the following suggestions:</p> <ul style="list-style-type: none"> • Amend all of the references for "Town of Markham" to "City of Markham" • Under <u>Mission</u> include the words "and Senior Services offered" • Change the total composition to 13 and simplify the wording • Only have one (1) Member of Council • Change meeting time to "3:00 pm to 5:00 pm" and remove the words "for the next six months" and remove "frequency will be...." 	Clerk will send a revised Terms of Reference to the Committee members with all the suggested changes and will be finalized at the January meeting.

Item	Discussion	Action Item
	<ul style="list-style-type: none"> • Under <u>Staff Role</u> include a representative from Corporate Communications • Under <u>Mandate</u> remove last sentence • Have HR look at the General Conduct & Conflict of Interest section 	
5. NEW BUSINESS	<p><u>Nelson Mandela</u> Asad Shariff suggested that the Senior Advisory Committee pay homage to Nelson Mandela. It was suggested that the members sign the book of condolence out in the Great Hall.</p> <p><u>Appointments</u> The Committee was advised that only one application has been received and that at this time no interviews have been scheduled.</p>	
6. NEXT MEETING	The next meeting of the Seniors Advisory Committee will be held on January 14, 2014 at 3:00 p.m.	
7. ADJOURNMENT	The Seniors Advisory Committee adjourned at 4:29 p.m.	