



**Minutes
General Committee
April 7, 2014
Meeting Number 9**

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Jim Baird, Commissioner of Development Services
Trinela Cane, Commissioner of Corporate Services
Catherine Conrad, City Solicitor
Joel Lustig, Treasurer
Paul Ingham, Director of Operations
Peter Loukes, Director of Environmental Services
Shane Manson, Senior Manager, Revenue & Property Taxation
Meg West, Manager, Strategic Initiatives
Alida Tari, Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:06 AM with Councillor Carolina Moretti in the Chair. Mayor Frank Scarpitti assumed the Chair at 9:25 AM and Councillor Alex Chiu Chaired Community Services related items.

General Committee recessed at 12:26 PM and reconvened at 1:34 PM.

Disclosure of Interest

None disclosed.

1. NEW WILDLIFE SERVICES PROGRAM (2.8)

Trinela Cane, Commissioner of Corporate Services provided some opening remarks relative to the new wildlife services program.

Nathalie Karvonen, Toronto Wildlife Centre delivered a PowerPoint presentation with respect to the new wildlife services program.

It was suggested that the Toronto Wildlife Centre be part of future Markham events such as Earth Day Celebrations to raise awareness regarding the wildlife services program.

Moved by Councillor Valerie Burke
Seconded by Councillor Alex Chiu

- 1) That the presentation provided by Nathalie Karvonen from the Toronto Wildlife Centre regarding the new wildlife services program be received.

Carried

**2. CITYWIDE MULTI-PHASE SANITARY
SYSTEM DOWNSPOUT DISCONNECTION PROGRAM –
PHASE 1 PROGRESS UPDATE AND PHASE 2 DETAILS (5.3)**
[Presentation](#)

Peter Loukes, Director of Environmental Services delivered a PowerPoint presentation regarding the Wastewater based basement flooding risk reduction initiative.

There was discussion regarding the areas of interest and financial assistant package.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Howard Shore

- 1) That the presentation provided by Peter Loukes, Director of Environmental Services, entitled “Wastewater Based Basement Flooding Risk Reduction Initiative” be received.

Carried

3. MINUTES OF THE MARCH 18, 2014 GENERAL COMMITTEE (16.0)
[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the minutes of the March 18, 2014 General Committee meeting be confirmed.

Carried

**4. MINUTES OF THE JANUARY 27 AND FEBRUARY 24, 2014
FLATO MARKHAM THEATRE ADVISORY BOARD (16.0)**
[Jan. 27](#) [Feb. 24](#)

There was discussion regarding the Theatre Endowment Reserve Fund. It was suggested that the recommendations from the February 24, 2014 Flato Markham Theatre Advisory Board meeting be referred to the Budget Subcommittee and staff.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Don Hamilton

- 1) That the minutes of the January 27 and February 24, 2014 Flato Markham Theatre Advisory Board meetings be received for information purposes; and,
- 2) That the **clauses (a) and (c) from the** recommendation of the February 24, 2014 Flato Markham Theatre Advisory Board be **referred to the Budget Subcommittee and that clause (b) be referred to finance staff:**
 - (a) That the Markham Theatre Discovery “Every Child, Every Year” Program (the “Program”) be accepted by Council as a key element of the Strategic Plan for the Theatre, be promoted on an-ongoing basis as a benefit to the residents of Markham in Theatre promotional materials and other City publications, and be funded by a combination of corporate sponsorship, Annual Gala fundraising and City contribution, which at full implementation may result in an additional City contribution to the Theatre of \$75,000 annually; and,
 - (b) That the 2013 surplus from Theatre operations of \$36,920 be transferred to the Theatre Endowment Reserve Fund and Council authorize the transfer of up to \$35,000 from the Theatre Endowment Reserve Fund in 2014 if necessary to fund the expansion of the Program from Grades 1 and 2 in the current season to at least Grades 1, 2 and 3 in the 2014/15 Theatre season; and further,
 - (c) That Council allocates additional funding of up to \$75,000 to Theatre operations in 2015 to permit expansion of the Program in 2015.

Carried

**5. MINUTES OF THE FEBRUARY 20, 2014
MARKHAM ENVIRONMENTAL
ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the minutes of the February 20, 2014 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

**6. MINUTES OF THE FEBRUARY 19, 2014
ANIMAL CARE COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the minutes of the February 19, 2014 Animal Care Committee meeting be received for information purposes.

Carried

**7. MINUTES OF THE FEBRUARY 19, 2014
ADVISORY COMMITTEE ON ACCESSIBILITY (16.0)**
[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the minutes of the February 19, 2014 Advisory Committee on Accessibility meeting be received for information purposes.

Carried

**8. MINUTES OF THE FEBRUARY 26, 2014
MARKHAM PUBLIC LIBRARY BOARD (16.0)**
[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the minutes of the February 26, 2014 Markham Public Library Board meeting be received for information purposes.

Carried

**9. MINUTES OF THE JANUARY 22 AND FEBRUARY 19, 2014
BOARD OF MANAGEMENT UNIONVILLE BUSINESS
IMPROVEMENT AREA (16.0)**
[Jan. 22](#) [Feb. 19](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the minutes of the January 22 and February 19, 2014 Board of Management Unionville Business Improvement Area meetings be received for information purposes.

Carried

**10. MINUTES OF THE FEBRUARY 27, 2014
SENIORS HALL OF FAME AWARDS COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the minutes of the February 27, 2014 Seniors Hall of Fame Awards Committee meeting be received for information purpose.

Carried

**11. MINUTES OF THE FEBRUARY 3, 2014
RACE RELATIONS COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the minutes of the February 3, 2014 Race Relations Committee meeting be received for information purposes.

Carried

**12. STAFF AWARDED CONTRACTS FOR THE
MONTH OF FEBRUARY 2014 (7.12)**
[Report](#)

The Committee discussed the following staff awarded contracts:

- 014-Q-14 Supply and Delivery Three Jeep Cherokee Sport Vehicle
- 296-R-13 consulting Services for Water Quality Model Calibration Study
- 309-R-12 Creative Design Services for the Flato Markham Theatre
- 036-S-14 City-wide Mailing of Property Tax Bills for 2014

It was suggested that all contract awards should have reference to the Greenprint Sustainability Plan.

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the report entitled “Staff Awarded Contracts for the Month of February” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**13. 2014 MUNICIPAL ELECTION -
AWARD OF PROPOSAL 246-R-13 -
PROVISION OF OPTICAL SCAN VOTE TABULATION &
ONLINE VOTING SYSTEM, SUPPORT & SERVICES (14.0)**
[Report](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Valerie Burke

- 1) That the report titled “2014 Municipal Election - Award of Proposal 246-R-13 – Provision of Optical Scan Vote Tabulation & Online Voting System, Support & Services” be received; and,
- 2) That the contract for Part 1 of Proposal 246-R-13, Optical Scan Vote Tabulation: Provision, Support & Services, be awarded to the highest ranked, lowest priced bidder, Election Systems & Software (ES&S), in the amount of \$169,647.62 (inclusive of HST); and,
- 3) That the contract for Part 2 of Proposal 246-R-13, Online Voting System: Provision, Support & Services, be awarded to the highest ranked, third lowest priced bidder, SCYTL Canada Inc., in the amount of \$260,781.37 (inclusive of HST); and,
- 4) That the award be funded from the Voting Equipment, supplies and services Election account (#310-311-7884); and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**14. PROVINCIAL UNDERGRADUATE SATELLITE CAMPUS (PUSC)
OPPORTUNITY – YORK UNIVERSITY PROPOSAL (8.0)**
[Presentation](#) [Report](#) [Attachments](#)

Andy Taylor, Chief Administrative Officer provided some opening remarks relative to the Provincial Undergraduate Satellite Campus Opportunity.

Meg West, Manager, Strategic Initiatives delivered a PowerPoint presentation regarding the Provincial Undergraduate Satellite Campus (PUSC) Opportunity - York University Proposal.

The Committee discussed the following relative to the PUSC opportunity:

- Urban growth centres - Langstaff Gateway/Richmond Hill Centre and Markham Centre
- Markham Centre currently a more viable option
- Keep both options available
- What financial assistance is required if any
- How much land is required for the proposal
- Development of a long range post secondary strategy for the City
- Benefits of obtaining a university within York Region
- Who were the universities that applied for the Provincial program?
- What is the number of students attending York University?
- Have public input/involvement in future

The Committee suggested that a Special General Committee meeting take place in advance of the scheduled meeting with York University representatives to further discuss the details of this proposal.

The Committee suggested that clause 3 of the staff recommendations be deleted.

Moved by Councillor Carolina Moretti

Seconded by Councillor Alex Chiu

That the presentation by Meg West, Manager, Strategic Initiatives entitled " Provincial Undergraduate Satellite Campus (PUSC) Opportunity - York University Proposal" be received.

Carried

Moved by Councillor Colin Campbell

Seconded by Councillor Alex Chiu

- 1) That the report entitled "Provincial Undergraduate Satellite Campus (PUSC) Opportunity - York University Proposal" be received; and,
- 2) That Markham Council support partnering with York University to locate a University Satellite Campus in the City of Markham; and,
- 3) That staff, if Markham is the successful host municipality, be authorized to work with York University to respond to the Provincial Government call for proposal to locate a York University Satellite Campus in the City of Markham; and further,
- 4) That Staff be authorized and directed to take the actions set out in this report.

Carried

**15. TAX WRITE-OFFS IN ACCORDANCE
WITH SECTION 354 OF THE *MUNICIPAL ACT, 2001* (7.1)**
[Report](#) [Attachments](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Jim Jones

- 1) That the report entitled “Tax Write-offs in Accordance with Section 354 of the *Municipal Act, 2001*” be received; and,
- 2) That taxes totalling \$400,171 as set out in this report, of which the City’s portion is \$103,839 be written off pursuant to the provisions of Section 354 of the *Municipal Act, 2001*; and,.
- 3) That the Treasurer be directed to remove the taxes from the Collector’s Roll; and,
- 4) That the Treasurer be authorized to write-off the municipal tax portion account 820-820-7040; and further,
- 5) That staff be authorized to and directed to do all things necessary to give effect to this resolution.

Carried

**16. SCHOOL CROSSING GUARD
PROGRAM CONTRACT AWARD
(SEPTEMBER 2014 - JUNE 2021) (3.16 & 7.12)**
[Report](#)

There was brief discussion regarding why the school crossing guard program is part of the municipality and not the school board.

Moved by Councillor Colin Campbell
Seconded by Regional Councillor Gord Landon

- 1) That the report entitled “School Crossing Guard Program Contract Award (September 2014 – June 2021)” be received; and,
- 2) That the tender process be waived in accordance with the City’s Purchasing By-law # 2004-341, Part II, Section 7 Non-Competitive Procurement, item (c) which states “when the extension of an existing contract would prove more cost-effective or beneficial”; and,
- 3) That the contract for School Crossing Guards be awarded to “Staffing Services Inc.” in the total amount of \$4,511,020.80 inclusive of HST over a seven-year period at the following annual amounts:

➤ \$603,436.80	September 2014 – June 2015
➤ \$620,736.00	September 2015 – June 2016
➤ \$620,736.00	September 2016 – June 2017
➤ \$620,736.00	September 2017 – June 2018
➤ \$681,792.00	September 2018 – June 2019
➤ \$681,792.00	September 2019 – June 2020
➤ <u>\$681,792.00</u>	September 2020 – June 2021
\$4,511,020.80	Total (Inclusive of HST); and,
- 4) That the award for September – December 2014 in the amount of \$241,374.72 inclusive of HST be funded from the 2014 Operating Budget #740-998-5642 “School Crossing Guards”; and,
- 5) That the award for the years 2015 to 2021 be funded from the Operating Budget #740-998-5642 “School Crossing Guards” and are subject to Council approval of the respective year’s operating budgets; and,
- 6) That staff be authorized to amend the award amounts in years 2015 – 2021 to reflect changes to the crossing guard operating budget account approved by Council during the annual budgeting process; and further,
- 7) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**17. CITYWIDE MULTI-PHASE SANITARY
SYSTEM DOWNSPOUT DISCONNECTION PROGRAM –
PHASE 1 PROGRESS UPDATE AND PHASE 2 DETAILS (5.3)**

[Report](#) [Attachments](#)

Moved by Mayor Frank Scarpitti
Seconded by Councillor Howard Shore

- 1) That the report entitled “Citywide Multi-phase Sanitary System Downspout Disconnection Program – Phase 1 Progress Update and Phase 2 Details” be received; and,
- 2) That Council approve the change in program from 7 Phases (10 years) to 5 Phases (8 years) as a result of process improvements; and,
- 3) That Council approve Phase 2, which covers 2,827 properties, as following:
 - a. Area bounded by Kirk Drive to the north, Pomona Mills Creek to the east, East Don River to the south, and Yonge Street to the west.
 - b. Area bounded by Highway 407 to the north, Markham Creek to the east, CN Railway Track/John Street to the south, and Bayview Avenue to the west.
 - c. Area bounded by CN Railway Track to the north and west, German Mills Creek to the east, and Steeles Avenue to the south; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

18. MARKHAM EARTH HOUR 2014 (12.2.6)

Councillor Colin Campbell thanked everyone involved in making the Markham Earth Hour 2014 a very successful event.

19. MAIN STREET MARKHAM (3.5)

Councillor Colin Campbell advised that Committee that they are considering having the road opening celebration for Main Street Markham during the Markham Village Music Festival. He advised that he will work with the Mayor's office, Councillor Carolina Moretti, the City's Corporate Communication department and representatives of the Markham Village Music Festival.

It was suggested that staff ensure the road work is completed prior to suggested date of the festival and advise the Mayor's office of the date, time and location where the road opening ceremony will take place.

20. MIRACLE FOR GIVING (12.2.6)

Regional Councillor Gord Landon advised the Committee that there are only a few tickets left for the Miracle for Giving fundraiser if any Members of Council are interested in attending.

21. IN-CAMERA MATTERS

The General Committee consented to add two items of New Business to the in-camera agenda.

Moved by Councillor Don Hamilton
Seconded by Councillor Carolina Moretti

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (1:47 pm):

- (1) GENERAL COMMITTEE IN-CAMERA MINUTES - MARCH 18, 2014 (16.0)
[Section 239 (2) (f) (c) (b), (c) (b) (b)]
- (2) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (BOARD/COMMITTEE RESIGNATION) (16.24)
[Section 239 (2) (b)]
- (3) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (PROPERTY TAX MATTER UNDER SECTION 373 OF THE *MUNICIPAL ACT, 2001*) (7.3)
[Section 239 (2) (b)]

- (4) LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS (11.0)
[Section 239 (2) (d)]

- (5) **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL,
INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (9.0)**
[Section 239 (2) (b)]

- (6) **PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY
THE MUNICIPALITY OR LOCAL BOARD (7.3)**
[Section 239 (2) (c)]

Carried

Moved by Councillor Don Hamilton
Seconded by Councillor Alan Ho

That the General Committee rise from the in-camera session at 3:44 PM.

Carried

Adjournment

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

That the General Committee meeting adjourn at 3:45 PM.

Carried