

BOX GROVE COMMUNITY CENTRE BOARD
Box Grove Community Centre 7651 9th Line, Markham, L6B 1A8
 Minutes of February 10, 2014 at 7:30 p.m.

Attendance: Ponniah Balasunderam (PB), Frank Orovits(FO), Angelica Gutierrez(AG), Sayed Aziz (SA), Shawn Hernans and Kandiah Panchalingam (KP)

Regrets: Councillor Logan Kanapathi(LK), Deputy Mayor Jack Heath (JH), Tahir Khan and Nishanthan Balasubramaniam(NB)

Item	Discussion	Action Item
1. Call to Order	Ponniah Balasunderam welcomed members to the ninth Box Grove Community Centre Board (BGCCB) meeting of the year and introduced Shawn Hernans, Liason Officer, City of Markham to the Board Members.	
2. Approval of the December 11, 2013 BGCCB Meeting Minutes	Moved by Sayed Aziz Seconded by Frank Orovits That the minutes of the December 11, 2013 Box Grove Community Centre Board Meeting Minutes were approved.	CARRIED
3. Recreational Programs	Ponniah Balasunderam advised that The City of Markham is conducting Glee Musical Theatre Program on Tuesdays from 7.30 to 9.00pm for 6-10 yrs and intend to conduct similar programs on Mondays and Tuesdays in the Spring 2014. Ponniah Balasunderam advised that the City of Markham Recreation Services are exploring the possibility of conducting programs for seniors at the Box Grove Community Centre.	Ponniah Balasunderam

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4. Discussion of Financial Statements	Tahir Khan will submit the financial statements for January 2014 on his return. It was agreed that in future, TahirKhan will coordinate with Caroline Orovits and submit Financial statement, Monthly rental report and Calendar for programs/ rental. Further, it was agreed that in future, no cash payments to be accepted. The board discussed moving the GIC account from Scotiabank to TD. The board agreed to keep the GIC in Scotia Bank for the upcoming year. Tahir Khan, Balasunderam Ponniah and Nishanthan Balasubramaniam are the signing officers for the GIC account.	Tahir Khan
5. New Business	5.1 Shingle roof may have to be replaced and wood floor to be sanded and refinished. Amaris Liu of City of Markham to arrange inspection of Shingle roof, garbage box and sump pumps . Two quotes to be obtained to sand, stain and seal the wood floor. 5.2 The Board will purchase a First Aid Kit and have it available for occupants use at the centre. Ayed Aziz to purchase this kit at whole sale price. Sayed Aziz agreed to deliver the first aid kit before February 24, 2014. 5.3 Set up a website for the community. centre and reconfigure the router. Kandiah Punchalingam in coordination with Tom Farrar & Nishanthan Balsubramaniam agreed to come up with a proposal on Nov 13, 2013. To be expedited. Kandiah Punchalingam to obtain a quote for this service. Sayed Aziz to obtain another quote. 5.4 Ponniah Balasunderam advised that a Pest Control contractor will contact Frank Orovits during the week of February 17, 2014 and arrange to control the Pests. 5.5 Both Tom Farrar and Angelica Gutierrez advised that their term expired on December 31, 2013 and that they will not attend future Board meetings. Ponniah Balasunderam requested the City to recruit new Board members. Interview to select the new Board Members will be held on March 6,2014.	Shawn Hermans Ponniah Balasunderam Sayed Aziz Nishanthan Balasubramaniam

Item	Discussion	Action Item
6. Next Meeting	Next meeting of the Box Grove Community Centre Board will take place on March 10, 2014 at 7:30 at the Hall.	
7. Adjournment	The Box Grove Community Centre Board adjourned at 8:45pm	