

# MINUTES OF THE VICTORIA SQUARE COMMUNITY CENTRE

APRIL 24, 2014

## VICTORIA SQUARE COMMUNITY CENTRE

7:00PM

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**Attendance:** Ruth Brock; Chairperson, Charlotte Frisby; Secretary, Edith Freidel, Jean McCron, Don Boynton, Councillor Alan Ho

**Staff:** Susan Stiles, Recreation Department, Jason Tsien City of Markham, Fiony Lau Councillor Ho's Assistant and Laura Gold City of Markham Clerk.

### 1. Call to Order

The Victoria Square Community Centre Board convened at 7:00 pm with Ruth Brock presiding as Chair.

### 2. Meeting Management Presentation

The meeting started with Laura Gold going thru meeting management procedures, minute taking, appointment procedures, and general procedures to conduct a meeting.

Ruth Brock was told she could not be both the Chair and Treasurer.

Jason Tsien was going to ask Laura if the Secretary could do both jobs.

There were no minutes from the March 17 meeting as there was no Quorum.

### 3. Business from the Previous Meeting

Susan Stiles reported that the awning that was suggested could not be put on the Community Centre roofline. They are going back to do an assessment which will be done by September 30, 2014 to figure out if they need to remove the roof or if it can be repaired.

Susan also updated the Board on the exterior and interior doors. The City is going to replace the two exterior doors going in from the foyer and the two sets of interior doors (entrances for the large and small hall). There is also a single door in the kitchen that will be replaced. This work is slated to be done by July 28, 2014.

### 4. Treasurer's Report

The Treasurer's Report for March 31 is \$12,544.46 + G.I.C's

Moved by Don Boynton  
Seconded by Jean McCron

That the Treasurer's Report be approved.

CARRIED

**5. New Business**

Ruth Brock updated the Board on Mary Mortson's spring cleaning.

Mary conducted a thorough cleaning of the kitchen and scraped the ceiling of the foyer and repainted it to improve its appearance until it can be fixed.

Ruth is still looking at the pricing of the new tables and chairs for the small hall (Susan will give her the name of the City's vendor for table and chairs).

Jason is still trying to get answers for the washrooms outside of the park. The City is divided on who is responsible for them.

**6. Next Meeting**

May 12, 2014, 7:00pm

**7. Adjournment**

The Victoria Square Community Centre Board adjourned at 8:10pm