

MINUTES OF THE VICTORIA SQUARE COMMUNITY CENTRE

FEBRUARY 20, 2014

VICTORIA SQUARE COMMUNITY CENTRE

7:00 PM

Attendance: Councillor Alan Ho, Edith Freidel, Chair, Mary Mortson, Booking and Ruth Brock, Board Secretary, Don Boynton, Jean McCron, Charlotte Frisby, Mr. Poa

Staff: Fiony Lau, Assistant to Councillor Ho, Susan Stiles, Recreation Department

Regrets: Joy Mortson, Treasurer

1. Call to Order

The Victoria Square Community Centre Board convened at 7:00pm with Edith Freidel presiding as Chair.

2. Approval of Minutes

Moved by Don Boynton

Seconded by Councillor Alan Ho

That the Minutes from the January 16, 2014 Victoria Square Community Centre Board meeting be approved as presented.

CARRIED

3. Treasurers Report

As of January 31, 2013 - \$15,190.75 + G.I.C

Moved by Jean McCron

Seconded by Don Boynton

That the Treasurer Report be approved.

CARRIED

The Annual Financial Report will be provided to the City as soon as it is typed up.

4. Update on the Front Foyer and on Fire Regulations

The front foyer is still leaking. The City has sent a roofer out as well as Rob Bassie from its Maintenance Department. They have removed as much of the snow and ice as they can. From their investigation of the rafters they found 4" of water at one end and 1" of water at the other end. The water is filtering through the ceiling and light fixtures as it melts. Rob will keep checking until it has all dried up.

Susan Stiles reported back on the Fire Department regulations advising that the two exterior doors in the foyer, the kitchen door and the interior doors need to be replaced. The Board is responsible for the cost of the interior doors.

Susan Stiles brought forward a proposal for the Front Foyer. The City and the roofer believe it would be best to remove the enclosure completely since it would cost \$12,000.00 to repair the roof and the work cannot be done until next year for budget related reasons. Based on this proposal, the City would remove the enclosure, which would eliminate one set of doors that need to be replaced. The City would use this savings to replace the interior doors. The Board would like to see the plans and hear more about the recommendations prior to moving ahead with the project.

5. Rental Inquiry

Mr. Poa asked the Board about renting the small hall for a seniors exercise class. The Committee asked Mr. Poa for more information. The rental inquiry is for one day a week for 3-4 hours. Based on the Community Centres availability, the Board recommended renting the facility on Tuesday's starting in April or June. Mr. Poa will speak to the seniors to see if this works for them and report back to the Board. The Board will then provide the rental price.

6. Board Appointments

It was advised that Charlotte Frisby and Mary Mortson have joined the Board. Their applications will be provided to the City and their appointments will be confirmed by Council.

It was advised that Joy Mortson has resigned from the Board for health reasons.

****Note 1: after the meeting the Board was advised that Mary Mortson does not qualify to be a Board Member, as she is an employee of the Board. ****

7. Appointments of The Chair, Secretary And Treasurer

The following Board Appointments were made:

- Edith Freidel stepped down as Chair and Ruth Brock will assume the role of Chair;
- Ruth Brock stepped down as Secretary and Charlotte Frisby will assume the role of Secretary;
- Mary Mortson assumed the Treasurer's role. (Note: Mary had been assisting Joy Mortson with this role in the past and is familiar with the role).

****Note: After the meeting the Board was advised that Mary Mortson does not qualify to be Treasurer, as she is an employee of the Board*****

8. Next Meeting Date

The next meeting of the Victoria Square Community Centre Board will be held on March 17, 2014.

9. Adjournment

The Victoria Square Community Centre Board adjourned at 8:20pm.