



REQUEST RECEIVED: February 15, 2011

EVENT CODE 2011-073

COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION

EVENT NAME: MARKHAM JAZZ FESTIVAL

EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION

Name:	Linda Briggs	Eve Tel:	905-471-2431
Title:	Executive Director	Cel Tel:	416-200-4306
Host Organization:	Markham Jazz Festival	Fax:	905-471-5299
Address:	4161 A -14 Hwy 7 Ste 281	Email:	Linda.briggs1@rogers.com
City, Prov, PC:	Unionville Ontario L3R 9W6	Web:	www.markhamjazzfestival.com
Day Tel:	416-200-4306		

ROAD USE CONTACT INFORMATION

Day Prior:	Linda Briggs	416-200-4306
	First Name Phil Last Name Howes	Telephone
Day of:	Linda Briggs	416-200-4306
	First Name Phil Last Name Howes	Telephone

ROADS INVOLVED (please provide the route & map)

Event Date: August 20 – August 21, 2011

This event will utilize both sidewalks and roadways on the following roads:

Road closure –date & time:*-Main Street Unionville north of Carlton Avenue south of Library Lane.*

Event Set-up Date:	Sat, Aug 20, 2011	Tear Down Event Date:	Sun, Aug 21, 2011
Event Set-up Time:	Sat – 10 am Sun – 10 am	Tear Down Event Time:	Sat – 8:00 pm Sun – 7:00 pm
Event Start Time:	Sat – 1:00 pm Sun – 12:30 pm	Event End Time:	Sat – 7pm Sun – 6 pm

Event Location:

Main Street Unionville North side of Carlton Road and south from Library Lane,
Main Street Unionville N., the Village Church parking lot, and the parkette on the n/e corner of Carlton & Main St.
Unionville and bandstand

Classification of roads in use: Primary/ Local/ Regional Roadways (for office use only):

Alternate Route



- Vehicles travelling south on Main Street Unionville can take Library Lane to Carlton Rd.
- Vehicles travelling north can go east and west on Carlton Rd
- Access Main Street Unionville north of the closure at Library Lane, vehicles can take Carlton Rd east to Library Lane which will take them to Main Street Unionville North

BARRICADES DROP LOCATION(S):

Location & quantity of barricade drop points -

- Northeast corner of Carlton & Main St, Unionville (2 barricades)
- Southwest corner of Library Lane and Main st. Unionville (2 barricades)

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot Yes

Indicate the Parking Lot Location Northeast corner of Carlton & Main Street (across from the Varley and the Village Church). Also parking lot behind the Varley Art Gallery Time of Use: weekend

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:

PYLONS & SAFETY VESTS

Quantity required:

Pylons: 6
Safety Vests: 4

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads No

Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval



Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

- ☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

- ☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit

Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- | | |
|---|---------------------------------|
| • Corporate Communications – Web Master | • MFES |
| • By-Laws | • Operations & Asset Management |
| • Power Stream | • Community Event Coordinator |
| • Mayor & Members of Council | • Town Clerk |

York Region

- | | |
|------------------------|------------------------|
| • York Region EMS | • York Region Transit |
| • Roads Transportation | • York Regional Police |

Other

- | | |
|-------------------------------|------------------------------|
| • 407 ETR | • Ministry of Transportation |
| • Area Churches | • Ontario Provincial Police |
| • BIA – Markham Village | • Toronto Transit Commission |
| • BIA - Unionville | |
| • Go Transit – Bus Operations | |

Via Fax to:

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| • Georgian Ambulance Dispatch Centre | 705-739-6831 |
| • OPP | 905-841-6794 |
| • Student Buses | 905-713-2533 |

