



REQUEST RECEIVED: March 2011

EVENT CODE 2011- 201

**COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION****EVENT NAME: Easter in Unionville****EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION**

Name:	Lavinia Sharp	Eve Tel:	905-477-0117
Title:	General Manager	Cell Tel:	905-477-0117
Host Organization:	Unionville BIA	Fax:	
Address:	197 Main Street	Email:	info@unionvilleinfo.com
City, Prov, PC:	Unionville Ont	Web:	unionvilleinfo.com
Day Tel:	905-477-0117		

ROAD USE CONTACT INFORMATION

Day Prior:	Lavinia Sharp	905-477-0117
First	Last	Phone #
Day of:	Lavinia Sharp	905-477-0117
First	Last	Phone #

ROADS INVOLVED (please provide the route & map)

Please indicate whether the event will be contained to the sidewalks, roadways and/or road closure. List the street(s) and/or roads affected and proposed closures from start to finish route.

This event will utilize both sidewalks on the following roads:

Date, time and location of the event

Event Set-up Date:	Saturday, April 23, 2011	Event Tear Down Date:	Saturday, April 23, 2011
Event Set-up Time:	11:00 am	Tear Down Event Time:	1:30 pm
Event Start Time:	noon	Event End Time:	1:00 pm
Event Location:	Main Street Unionville		

Unionville Main Street Closures

- South side of Carlton to the north side of Station Lane.
- Fred Varley Drive @ Main Street,
- Main Bypass / Backlane @ Main Street
- Victoria Ave @ Main Street

ALTERNATE ROUTE OR SITE PLAN (use for road closure-please provide alternate route plan for traffic)

Fred Varley Drive accessed through Sciberras Rd; Main Street Bypass / back lane(east pf Main Street) (thru road) through Carlton, Victoria Avenue accessed through Berkeley Crt.

BARRICADES DROP LOCATION(S):

Location & quantity of barricade drop points - (10)

- 2 @ Main at Carlton
- 2 @ Main at Bypass
- 2 Main at Fred Varley
- 2 @ Main at Victoria
- 2 @ Main at Station Lane

Does your event require "Road Closed Ahead" signage? Yes

Main @ Bypass
Main @ Station Lane

If yes, please indicate the quantity and location(s) drop off:

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot No _____

Indicate the Parking Lot Location _____ Time of Use _____

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:

Access the parking facilities on Fred Varley Drive, Main Bypass / Back lane - east of Main St and Station Lane are ensured and ample.

PYLONS & SAFETY VESTS

Quantity required:

Pylons: 10
Safety Vests: 6

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads No _____

Road Closure Fee:



Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit

Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- | | |
|---|---------------------------------|
| • Corporate Communications – Web Master | • MFES |
| • By-Laws | • Operations & Asset Management |
| • Power Stream | • Community Event Coordinator |
| • Mayor & Members of Council | • Town Clerk |

York Region

- | | |
|------------------------|------------------------|
| • York Region EMS | • York Region Transit |
| • Roads Transportation | • York Regional Police |

Other

- | | |
|-------------------------------|------------------------------|
| • 407 ETR | • Ministry of Transportation |
| • Area Churches | • Ontario Provincial Police |
| • BIA – Markham Village | • Toronto Transit Commission |
| • BIA - Unionville | |
| • Go Transit – Bus Operations | |

Via Fax to:

- Georgian Ambulance Dispatch Centre 705-739-6831
- OPP 905-841-6794
- Student Buses 905-713-2533