



REQUEST RECEIVED: June 21, 2011

EVENT CODE 2011-073 B

**COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION****EVENT NAME: Unionville BIA – Markham Jazz Festival****EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION**

Name:	Lavinia Sharp	Eve Tel:	905-477-0117
Title:	General Manager	Cell Tel:	905-477-0117
Host Organization:	Unionville BIA	Fax:	
Address:	197 Main Street	Email:	info@unionvilleinfo.com
City, Prov, PC:	Unionville Ont	Web:	unionvilleinfo.com
Day Tel:	905-477-0117		

ROAD USE CONTACT INFORMATION

Day Prior:	Lavinia Sharp	905-477-0117	
	First Last		Phone #
Day of:	Lavinia Sharp	905-477-0117	
	First Last		Phone #

ROADS INVOLVED (please provide the route & map)

Please indicate whether the event will be contained to the sidewalks, roadways and/or road closure. List the street(s) and/or roads affected and proposed closures from start to finish route.

This event will utilize the following roads:

Road Closures Friday, August 19, 2011 & Saturday, August 20, 2011 @ 6:00 pm to 11:30 pm

- Main Street Unionville from the south side of Carlton to the north side of Station Lane. Local
- Fred Varley Drive @ Main Street Unionville Local
- Main Street Bypass / Backlane @ Main Street Unionville Local
- Victoria Ave @ Main Street Unionville Local

Date, time and location of the event

Event Set-up Date:	Friday, August 19, 2011	Event Tear Down Date:	Saturday, August 20, 2011
Event Set-up Time:	6:00 pm	Tear Down Event Time:	11:30 pm
Event Start Time:	Friday & Saturday @ 6:30 pm	Event End Time:	11:00 pm
Event Location:	Main Street Unionville		

ALTERNATE ROUTE OR SITE PLAN (use for road closure-please provide alternate route plan for traffic)

1. Fred Varley Drive accessed through Sciberras Rd;
2. Main Street Bypass / back lane(east of Main Street) (through Carlton Rd,
3. Victoria Avenue accessed through Berkeley Crt & Planing Mill Driveway

BARRICADES DROP LOCATION(S):

Location & quantity of barricade drop points

- 6 @ Main Street Unionville at Carlton Rd
- 2 @ Main Street Unionville at Main Street Bypass
- 2 @ Main Street Unionville at Fred Varley Drive
- 4 @ Main Street Unionville at Victoria Lane
- 2 @ Main Street Unionville at Station Lane

Does your event require "Road Closed Ahead" signage? Yes"Road Closed Ahead" - Quantity & location

- 2 @ Main Street Unionville at Main Street Bypass
- 2 @ Main Street Unionville at Station Lane
- 1 @ Main Street Unionville at Fred Varley Drive
- 2 @ Main Street Unionville at Carlton Rd

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot No _____

Indicate the Parking Lot Location _____ Time of Use _____

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:

- *Parking along Main Street Bypass is fully accessible*
- *Kindly Request access gate to Main Street's West side parking lot be opened*

PYLONS & SAFETY VESTS

Quantity required:

Pylons: _____

Safety Vests: _____

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads No _____



Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit

Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- Corporate Communications – Web Master
- By-Laws
- Power Stream
- Mayor & Members of Council

- MFES
- Operations & Asset Management
- Community Event Coordinator
- Town Clerk

York Region

- York Region EMS
- Roads Transportation

- York Region Transit
- York Regional Police

Other

- 407 ETR
- Area Churches
- BIA – Markham Village
- BIA - Unionville
- Go Transit – Bus Operations

- Ministry of Transportation
- Ontario Provincial Police
- Toronto Transit Commission

Via Fax to:

- Georgian Ambulance Dispatch Centre 705-739-6831
- OPP 905-841-6794
- Student Buses 905-713-2533