

MINUTES OF THE VICTORIA SQUARE COMMUNITY CENTRE

MAY 12, 2014

VICTORIA SQUARE COMMUNITY CENTRE

7:00PM

Attendance: Ruth Brock; Chairperson, Charlotte Frisby;
Secretary/Treasurer, Edith Freidel, Jean McCron, Don Boynton,
Councillor Alan Ho

Staff: Susan Stiles, Recreation Department, Jason Tsien City of
Markham, Fiony Lau Councillor Ho's Assistant.

1. Call to Order

The Victoria Square Community Centre Board convened at 7:00 p.m. with Ruth Brock presiding as Chair.

2. Approval of Minutes

Moved by Edith Freidel
Seconded by Jean McCron

That the minutes from April 24, 2014 Victoria Square Community Centre Board meeting be approved as presented.

CARRIED

3. Treasurer's Report

As of April 30, 2014 \$13,055.63 + G.I.C.'s

Moved by Jean McCron
Seconded by Edith Freidel

That the Treasurer's Report be approved.

CARRIED

4. Business Arising from the Previous Meeting

Ruth Brock reported back on the chairs and tables for the small hall. There are two suppliers but the one the City is now using is quite a bit cheaper than the other one. Susan Stiles is going to get us the model # of a chair that Jean McCron likes at the Cornell Centre and Ruth will then get a price and get back to the Board.

Jason Tsien advised that the outside washrooms will be open by the weekend and that the hours of operation will be posted on the building.

Susan and Jason are waiting for one more Satellite Community Centre to report their rental rates. These rates will then be provided to the Community Centre Boards so that the rates can be compared.

5. New Business

Staff inquiries

Susan and Jason had inquires about the following matters:

1. How the city can help promote the facility?

The Board suggested giving the hall's name out whenever someone has rental inquiry about another City facility that is full. The Board can still say yes or no to the rental request.

2. What will be the process to get new board members?

Jason will provide the Board with a sample recruitment process that the Board can review and make changes to if needed.

6. What is the hourly cleaning rate and is it different on weekdays than on weekends?

The cleaning fees for the Community Centre are as follows: (1) small hall \$45; (2) large hall with kitchen \$75; and (3) any extra cleaning is \$25.00 per hour. The fees are the same, regardless if it is a weekday or weekend. Jason will provide the Board with the contact information of a cleaner who works at the other Markham Community Centres.

Socan Fees and Charging Extra

The Board knew nothing of the Socan fee. Susan will find out more about the fee and what the actual charge will be and report back to the Board.

Phone Line at Community Centre

Ruth asked Susan and Jason if there was any requirement to have a land phone line at the hall, as the Board is considering getting a cell phone and eliminating the land phone line. Susan will get back to the Board on this matter. Also, the Board wondered if it would be beneficial if the hall had Wifi. Ruth will contact Bell and Rogers to find out how much it will cost to have Wifi at the Centre.

Getting a Defibrillator for the Community Centre

Don Boynton asked about getting a defibrillator for the hall. Jason will give us the City's contact for pricing.

Garbage Issue at the Community Centre

Ruth Brock asked what the Board thought about the garbage issue at the Community Centre. The City posted a sign this week to help resolve the issue. The Board will wait and see if this helps. Another alternative is locking the garbage bin and giving the key to the renters.

6. Next Meeting

The next meeting of the Victoria Square Community Centre Board will be held on June 26, 2014 at 7:00pm

7. Adjournment

The meeting adjourned at 8:10pm