

**VARLEY- MCKAY
ART FOUNDATION OF MARKHAM
MONDAY, MAY 15, 2014, 2014
Canada Room
5:00 P.M. – 6:00 P.M.
MINUTES**

Attendance:

Board of Directors Present: Councillor Don Hamilton , Terrence Pochmurski, Chair, Rosemary Donegan, Susan Gray, Sid Karsh, Sammy Lee, Paul Keeling

Staff:

Moe Hosseini-Ara, Acting Director of Culture, Sara Tam, Interim Director, Varley Art Gallery, Fiona Wu, Development Officer, and Laura Gold, Council/Committee Coordinator

Regrets:

Craig McOuat, Anthony Smith, Santo Natale Ernestine Tahedl and Edie Yeomans

Item	Discussion	Action
1. CALL TO ORDER	The Varley-McKay Art Foundation of Markham convened at 5:21 p.m. with Terrence Pochmurski presiding as Chair without quorum.	
2. DISCLOSURE OF PECUNIARY INTEREST	There was no disclosure of pecuniary interest.	
3. APPROVAL OF MINUTES AND BUSINESS ARISING FROM THE MINUTES	The approval of the minutes was deferred to the next meeting, as there was no quorum.	

Item	Discussion	Action
	The following resolutions were passed by email on April 30 and on May 9, 2014: <u>Approved on April 30, 2014</u> Moved by Sid Karsh Seconded by Terrence Pochmurski That the Board approve the Varley-McKay Art Foundation of Markham Financial Statements for the Year Ending December 31, 2013; and, That the Board approve the 2014 Treasurer Report. CARRIED <u>Approved on May 9, 2014</u> Moved by Sid Karsh Seconded by Terrence Pochmurski That the Board approve the 2014-2016 Varley-McKay Art Foundation of Markham Business Plan. CARRIED	
4. DIRECTOR'S REPORT	Sara Tam, Interim Director, Varley Art Gallery, provided the Director's Report. The report included an update on the following: customer service improvements; collections; exhibitions; facility operations; Foundation/Board relations; educational programs; public programs; promotions, marketing and sponsorship; and the Varley Team. A copy of the Director's Report was provided to the Board.	
5. DEVELOPMENT OFFICER REPORT	Fiona Wu provided the Development Officer Report. The report included an update on the Art Auction; volunteers; a work plan for May 2014; and important dates. The Development Officer Report was circulated with the agenda package.	

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6. SUB-COMMITTEE REPORTS	A. Art Acquisition Committee Rosemary Donegan resigned as Chair of the Art Acquisition Committee and from the Board due to personal reasons and challenges with attending board meetings. She recognized the Past Director of the Gallery's contributions to the Gallery during her service with the City of Markham and suggested that her contributions be recognized at the Annual General Meeting. B. Art Auction Paul Keeling provided the Art Auction Report. The Art Auction was held last night. The event went very smoothly. Proceeds from the event are still to be determined. C. Sphere No report was provided. D. Development Committee No report was provided.	
7. FINANCIAL REPORT	The Treasurer presented the Statement of Operations and Changes to Fund Balances for the Year Ending March 31, 2014. It was noted that the \$5K Remington Developments committed to pay in 2013 has yet to be received. The Chair will follow up with Councillor Moretti on this matter.	Follow up with Councillor Moretti regarding the \$5K Remington committed to pay in 2014 – Terrence Pochmurski
8. NEW BUSINESS	<u>Homes for the Holidays</u> The Chair presented a proposed new format for the Homes for the Holiday event. The proposal included holding the 2014 Homes for the Holiday event at Markham Museum, as	

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	the event cannot be held at the Gallery this year and the hospital would like the event to be held at a cultural venue. Since the event would be held at the Museum, the Foundation would split its portion of the proceeds from the event with the Friends of the Markham Museum Board. If the Foundation does not approve the proposed format for the 2014 Homes for the Holiday event, the hospital may decide to discontinue its partnership with the Foundation for the event. The Board was supportive of the proposed event format in light of the information presented. The new format for the event may freshen up the event, increase the sponsorship of the event, and increase the ticket sales for the event.	
9. NEXT MEETING DATE	The next meeting of the Varley-McKay Art Foundation of Markham will be held on Thursday, June 9, 2014 at 5:00 p.m. at the Art Gallery.	
10. ADJOURNMENT	The Board of the Varley-McKay Art Foundation of Markham adjourned at 5:45 p.m.	

Varley-McKay Art Foundation of Markham - Action Item Tracking

No.	Action Item	Meeting Date	Responsibility of Staff/Board Member	Meeting Date to be Completed By	Status
1.	Follow up with Councillor Moretti regarding the \$5K Remington committed to pay in 2014.	May 15, 2014	Terrence Pochmurski	June 9, 2014	