

MINUTES
SENIORS' ADVISORY COMMITTEE
September 9, 2014
3:00 P.M. – 5:00 P.M.

Attendance: Councillor Colin Campbell, Ramma Chabra, Katy Kwan, Gail Leet, Susan Leppington, Joan Lever, Angela Morris, Asad Shariff, Manickampillai Velauthapillai, Balasunderam Ponniah, Faiz Mohyuddin, Jaswant Dhanjal	
Staff: Alida Tari, Council/Committee Coordinator and Luc Simard, Senior Manager of Business Development	
Regrets: Christine Wong, Deputy Mayor Jack Heath, Councillor Alan Ho and Yash Kapur	

Item	Discussion	Action Item
1. CALL TO ORDER	The Seniors Advisory Committee convened at 3:05 p.m. with Angela Morris presiding as Chair.	
2. APPROVAL OF THE AUGUST 12, 2014 SENIORS' ADVISORY COMMITTEE MEETING MINUTES	It was noted that the name Kay should be Katy. The minutes of the August 12, 2014 Seniors' Advisory Committee meeting were approved with the minor amendment.	
3. SENIORS FORUM	Susan Leppington addressed the Committee and distributed a copy of the registered attendees for the Senior Forum. Angela Morris advised the Committee that Minister of Community and Social Services, Dr. Helena Jaczek will not be able to attend. The Committee agreed to use that time slot for the attendees to go around to the various booths. The proposed agenda will be as follows: 10:00 AM - Registration begins. - Coffee and tea will be available at this time.	

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	10:30 AM - The attendees will be welcomed by the Committee Chair, Angela. 10:40 AM - Discussion will begin and each table will be introduced. 10:45 AM - Discussion on question 1. 11:15 AM - Discussion on question 2. 11:45 AM – 1:00 PM - Break for lunch. - Opportunity for attendees to visit the booths 1:10 PM – 1:40 PM - Discussion on question 3. 1:40 PM – 2:10 PM - Discussion on question 4. 2:15 PM - Closing remarks will be made by Gail. A script should be provided to Gail for these closing remarks. <u>Supplies</u> Angela will be responsible to bring coffee, tea, milk, cream, sugar, cups, paper plates, napkins, cutlery. Angela and Susan will coordinate having water jugs, and hot water for tea.	Angela to pick up various supplies and coffee/tea

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	<u>Scribes</u> The following Committee members have agreed to be scribes at the various tables: Ramma Chabra, Katy Kwan, Asad Shariff, Manickampillai Velauthapillai, Balasunderam Ponniah, Faiz Mohyuddin, Jaswant Dhanjal. Angela Morris and Susan Leppington will be floating scribes if required. There was discussion regarding whether there can be "Post-It Flip Charts" for each table. Gail Leet will be responsible for coordinating the food. Councillor Colin Campbell provided Markham pins and Markham pens to be handed out to all the attending guests.	Alida to contact Luc regarding the "Post-It Flip Chart"
4. NEW BUSINESS	Councillor Colin Campbell advised the Committee about a movie at the Cornell Community Centre entitled "Grey Matters".	
5. NEXT MEETING	The next meeting is Tuesday October 14, 2014 at 3:00 pm in the Building Boardroom	
6. ADJOURNMENT	The Seniors Advisory Committee adjourned at 4:05 p.m.	