

SAYAA—South Asian Young Adult Association

Location Address:
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By Appointment Only.

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Attn: Clerks Department

To whom it may concern,

This is a letter to indicate the details of a Special Event reservation made by the South Asian Young Adult Association (SAYAA). SAYAA is a completely community-based, youth run, and non-profit organization.

Date: February 11th, 2006.

Time: 3pm to 12:30 am.

Spaces booked: Great Hall, Council Chamber, Lower Atrium, and Canada Room.

This is a fundraising type event. Specifically it is a Youth Dance Competition for the South Asian youth of Markham.

Our objective for the event is to celebrate South Asian culture and bring notice to the South Asian youth of this community by highlighting our youth group and what it offers this community.

We are doing this event to raise funds, where most of the profits will be going to charities such as The Hospital for Sick Children and Earthquake Relief.

The competition itself will take place in the chamber hall, Dancers preparing themselves in the other remaining spaces, while the Reception will be taking place in the Lower Atrium. The Civic Centre caterers will be contacted in regards to snacks for the reception, once we receive approval from the Council. No food will be permitted in the chamber hall. Volunteers will be placed at all entrances of the hall to monitor that.

This event will mostly be benefiting the charities we will be donating our profits to. Such as The Hospital for Sick Children and Earthquake Relief.

The organizer of this event is SAYAA (South Asian Young Adult Association). My name is Shusmita Sharma, and I am the President of SAYAA.

We are raising funds for this event by selling tickets. Tickets will be sold at the event. Tickets are being sold for \$10 each. This event will cost us approximately \$1500, which includes the Civic Centre janitorial services.

Videographers, photographers, and a DJ will be present at the event to record the competition.

We have a target turnout of 250 people.

If there is any additional information needed, please do not hesitate to contact me directly at 647-292-1270 / Shusmita_Sharma@hotmail.com

Regards,

Shusmita Sharma

Miss. Shusmita Sharma

President of South Asian Young Adult Association (SAYAA)

Jan. 11th/06