



CYCLING AND PEDESTRIAN ADVISORY COMMITTEE

**THURSDAY, JUNE 19, 2014
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice-Chair
Elisabeth Tan
Rachael Woodroffe
Joe Doria
Paul Salvo
Gordon Lawson
Dan Gilligan
Ken Deering
Zain Khan
Councillor Don Hamilton

Staff:

Brian Lee, Sr. Manager, Special Projects
Fion Ho, TDM Coordinator
Alida Tari, Council/Committee Coordinator

Agency Members:

Pam Lalani, York Region Health Services
Teresa Ko-Cheung, York Region Health Services
Lindsay Taylor, Smart Commute Markham,
Richmond Hill

Regrets

Joseph Cimer
Arup Mukherjee
Councillor Howard Shore

Guest

Sonia Sanita, Safe Route to School Facilitator,
YRDSB & YRCSB

The Cycling and Pedestrian Advisory Committee convened at 7:09 p.m. with David Rawcliffe presiding as Chair.

DISCLOSURE OF INTEREST

None disclosed.

**1. MINUTES OF THE MARKHAM
CYCLING & PEDESTRIAN ADVISORY
COMMITTEE MEETING HELD ON APRIL 17, 2014**

The May 22, 2014 Cycling & Pedestrian Advisory Committee (CPAC) meeting minutes were approved as presented.

2. ACTIVE & SAFE ROUTES TO SCHOOL (ASRTS) TOOL KIT

Sonia Sanita, York Region District School Board and York Region Catholic School Board delivered a PowerPoint presentation regarding the ASRTS Toolkit for principals.

There was discussion regarding the importance of schools having a leader/champion to ensure students, teachers and parents are engaged. Ms. Sanita advised that many schools have an Eco-School Committee that usually takes on that role. The Committee suggested considering offering some type of incentive to encourage teachers and principals to embrace the program.

It was suggested that if any members have further suggestions or comments to forward them to Sonia Sanita.

3. BUSINESS ARISING FROM MAY 22, 2014 MEETING

Parking in Bicycle Lanes

Staff provided an update with respect to parking in bicycle lanes. Staff provided a brief comparison of the Town of Newmarket and City of Mississauga by-laws relative to cars parking in bicycle lanes. It was noted that to amend the City's current By-law to prohibit parking on bicycle lanes, the by-law will have to include a schedule of all bicycle lanes and it would require Council enactment of a new by-law. At this time staff are suggesting erecting no parking signs in areas that seem to have an issue of parked cars and cyclist conflict by relying on complaints. No follow up action is required at this time.

4. STANDING COMMITTEE ITEMS

9th Line

Staff advised that from Major Mackenzie to Stouffville Road along 9th Line there will be installation of rumble strips to separate the cars from the paved shoulders.

York Tech Extension

Staff advised that they are in the process of beginning a Municipal Class Environmental Assessment to extend York Tech from Warden Avenue to Rodick Road.

Proposed Cycling Infrastructure Gap List

Joe Doria addressed the Committee and reviewed the list of cycling infrastructure gaps that the subcommittee has proposed.

The Committee thanked the subcommittee for their findings and stated their support for the proposed list. It was suggested that the list be referred to staff to review and begin considering the associated costs and report back in September, and at that time the Committee can prioritize the proposed projects and include them in the 2015 Budget request.

Moved by Paul Salvo
Seconded by Peter Miasek

That the Cycling and Pedestrian Advisory Committee endorse the proposed list of cycling infrastructure gaps and direct staff to review the list and report back with associated costs.

Carried

Baseline Metrics

Joe Doria presented a list outlining bicycle parking spots at key locations within Markham. He advised that volunteers are required to assist with the counting. Joe suggested that anyone willing to volunteer to see him at the end of the meeting.

The Committee suggested that the protocol should be a little more detailed to ensure reliability of the counts.

There was discussion regarding the York Region cyclists counter and the potential of using it next year. Staff advised that they will speak with Shawn Smith at York Region to obtain more detail relative to their counter.

7th Annual GIRO

Staff provided an update regarding the 2014 GIRO confirming that the date of the event is August 24, 2014 from 10:00 am to 3:00 pm. Staff advised that volunteers will be needed for the event and anyone interested to e-mail Fion Ho. Staff also advised that this is the last meeting prior to the event and if any members have any further suggestions to e-mail her.

There was discussion regarding what food will be available and it was suggested that staff consider having food trucks available that day.

Bike Valet

Elisabeth Tan provided an update regarding the bike valet. It was noted that the bike valet at the Unionville Festival was a great success with 170 bicycles using the service. She advised that a fan rental will be required for 5 days for the Canada Day and Taste of Asia events and that the cost will be \$300.00.

Outreach to School Boards

The Committee agreed that the latest version of the proposed letter be sent to the York Region school boards.

Moved by Dan Gilligan

Seconded by Joe Doria

That the Cycling & Pedestrian Advisory Committee accept the letter and that Paul Salvo send the letter to the York Region school boards.

Carried

Walkability Audit

David Rawcliffe advised that the application request to Healthy York was accepted for \$7,000.00.

There was discussion regarding what the funds can be utilized for.

Moved by Zain Khan

Seconded by Gord Lawson

That the \$7,000.00 grant received from Healthy York be utilized to identify areas that require infrastructure enhancement to improve pedestrian safety for areas close to school areas, transit hubs, etc.

Carried

5. NEW BUSINESS

2015 Capital Budget

Staff advised that the 2015 Capital budget is scheduled for the Fall as a result of the 2014 Municipal Elections. Staff indicated that they anticipate having a proposed Capital Budget for September.

Tour de Markham

Zain Khan advised that the subcommittee group had a meeting with Markham staff and York Region Police to discuss the proposal of the Tour de Markham. He reviewed the key points discussed at the meeting and pointed out that the estimated budget for the event is approximately \$15,000.00.

Webinar

Gord Lawson advised that a safety webinar is scheduled for June 26th to discuss components of safety for cyclists.

6. ITEMS FOR SEPTEMBER AGENDA

It was suggested that the following items be placed on the September agenda for consideration:

- Cyclists riding on sidewalks
- Tour de Markham

7. ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:02 p.m.