

Ontario's Volunteer Recognition Programs



Ontario Ministry of Citizenship and Immigration

November, 2006

A handwritten signature in cursive script, appearing to read "General Colle".

Dear friends,

It gives me great pleasure to invite you to participate in Ontario's volunteer recognition programs for the year 2007.

More than 5 million Ontarians volunteer each year and contribute over 800 million annual volunteer hours, helping this province to grow stronger and thrive. We appreciate and commend the work, patience and self-sacrifice of these exceptional individuals.

The Ontario government recognizes volunteers from all sectors through the following programs:

- **The Ontario Volunteer Service Awards** - in recognition of continuous years of service with a community group.
- **The Outstanding Achievement Awards for Voluntarism in Ontario** - awarded for superlative volunteer work undertaken by individuals, groups or businesses.
- **The Ontario Medal for Young Volunteers** - presented to young volunteers between the ages of 15 and 24 years of age.

Volunteers are a vital resource, and they play a significant role in building strong and diverse communities. Recently, through their support in times of extreme need, we have seen how Ontarians are not only instrumental in the enrichment of their own communities, but in communities across the globe.

By submitting a nomination, organizations such as yours can help ensure that volunteers receive the recognition they deserve. Please take this opportunity to nominate volunteers from your organization for the appropriate award program and feel free to share this letter with other organizations that would be interested in participating in these worthwhile programs.

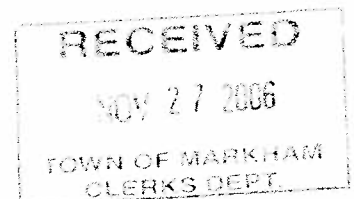
Visit www.citizenship.gov.on.ca - click on Ontario Honours and Awards Secretariat for more information.

Volunteers make a difference. Thank you for participating.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Colle".

Mike Colle
Minister



The Outstanding Achievement Awards for Voluntarism in Ontario

Ontario Ministry of Citizenship and Immigration



PURPOSE

The personal commitment made by volunteers all across Ontario is significant. Whether it is by volunteering their time, efforts, knowledge or resources, people across Ontario are making valuable contributions to the quality of life in their communities and in our province. Among the thousands of volunteers in Ontario, there are those who make **exceptional** contributions. The Outstanding Achievement Awards for Voluntarism in Ontario recognize **extraordinary** leadership, innovation and creativity. Each year, up to 20 awards are given to a select group of individuals, organizations and businesses that have made superlative contributions to their communities and the province through voluntary action.

The strength of Ontario depends on the strength of communities. Volunteers help in building diverse, vibrant communities that are safe, caring and are socially, culturally and economically strong places in which to live. The Outstanding Achievement Awards for Voluntarism in Ontario recognize and highlight the contributions of up to 20 recipients and serve to inspire others by the positive examples they provide.

WHO IS ELIGIBLE?

The Outstanding Achievement Awards for Voluntarism in Ontario are presented to individuals, groups and businesses that have made **lasting and meaningful contributions**, or provided significant support to the volunteer activities of: community and not-for-profit organizations or associations; co-operatives, boards; commissions; businesses; government ministries that directly recruit volunteers; art/educational/correctional institutions and schools; municipalities; long-term care homes and hospitals.

HOW ARE THE RECIPIENTS SELECTED?

An independent selection committee of five to seven individuals review the nominations and select up to 20 recipients. The selection committee is made up of individuals from across Ontario and represent a variety of disciplines.

WHEN ARE THE AWARDS PRESENTED?

The Outstanding Achievement Awards for Voluntarism in Ontario will be presented together with the Volunteer Service Awards at ceremonies held across the province in the spring of 2007.

Invitations will be extended to each recipient and their nominator. Each recipient may be accompanied at the ceremony by a select number of guests.

WHEN IS THE DEADLINE?

Completed nomination forms for the Outstanding Achievement Awards for Voluntarism in Ontario will be accepted no later than **January 15, 2007**.

FOR MORE INFORMATION...

Ontario Honours and Awards Secretariat

Ontario Ministry of Citizenship
and Immigration

400 University Avenue

4th Floor

Toronto ON M7A 2R9

Tel: (416) 314-7526

Fax: (416) 314-7743

E-mail: ontariohonoursandawards@ontario.ca

Web site: www.citizenship.gov.on.ca

Or contact the nearest regional field office listed below.

OTHER FORMS OF RECOGNITION

The Government of Ontario also offers the **Volunteer Service Awards** to recognize volunteers for their years of continuous service to a group. Youth volunteers (under the age of 24) are recognized for two or more years of continuous service. Adults are recognized for 5, 10, 15, 20, 25, 30+, 40+, 50+ and 60+ years of continuous service.

The **Ontario Medal for Young Volunteers** recognizes the outstanding achievements of up to 10 young volunteers between the ages of 15 and 24 who have made a difference to their communities.

Ontario Ministry of Citizenship and Immigration Field Offices

Bracebridge District Office

15 Dominion Street
P. O. Box 3000
Bracebridge, ON P1L 2E7
Tel: (705) 646-0641
Fax: (705) 646-0544

Dryden District Office

479 Government Road
P. O. Box 3000
Dryden, ON P8N 3B3
Tel: (807) 223-8682
Toll-free: 1-800-525-8785
Fax: (807) 223-8502

Hamilton District Office

119 King Street West
14th Floor
Hamilton, ON L8P 4Y7
Tel: (905) 704-3950
Fax: (905) 521-7398

Huntsville District Office

207 Main Street West
Huntsville ON P1H 1Z9
Tel: (705) 789-4448
Fax: (705) 789-9533

Kenora District Office

810 Robertson Street
Kenora ON P9N 4J4
Tel: (807) 468-2450
Toll-free: 1-800-465-1108
Fax: (807) 468-2788

Kingston District Office

Ontario Government Building
Beechgrove Complex
51 Heakes Lane
Kingston ON K7M 9B1

Tel: (613) 531-5580
Toll-free: 1-800-293-7543
Fax: (613) 531-5585

Kitchener District Office

30 Duke Street West
Suite 405
Kitchener ON N2H 3W5
Tel: (519) 578-3600
Toll-free: 1-800-265-2189
Fax: (519) 578-1632

London District Office

659 Exeter Road, 2nd Floor
London ON N6E 1L3
Tel: (519) 873-4056
Toll-free: 1-800-265-4730
Fax: (519) 873-4061

Markdale District Office

181 Toronto Street South
P. O. Box 496
Markdale ON N0C 1H0
Tel: (519) 986-3219
Toll-free: 1-800-265-5520
Fax: (519) 986-3014

Midhurst District Office

2284 Nursery Road
Midhurst ON L0L 1X0
Toll-free: 1-877-395-4105
Fax: (705) 739-6697

North Bay District Office

447 McKeown Avenue
North Bay ON P1B 9S9
Tel: (705) 494-4182
Toll-free: 1-800-461-9563
Fax: (705) 494-4069

Ottawa District Office

530 Tremblay Road, 1st Floor
Ottawa ON K1G 6B7
Tel: (613) 742-3360
Toll-free: 1-800-267-9340
Fax: (613) 742-5300

Peterborough District Office

300 Water Street
South Tower, 2nd Floor
Peterborough ON K9J 8M5
Tel: (705) 755-2624
Toll-free: 1-800-461-7629
Fax: (705) 755-2631

Sault Ste. Marie District Office

Roberta Bondar Place
70 Foster Drive, Suite 200
Sault Ste. Marie ON P6A 6V8
Tel: (705) 945-5885
Toll-free: 1-800-461-7284
Fax: (705) 945-5931

Sioux Lookout District Office

62 Queen Street
P. O. Box 267
Sioux Lookout ON P8T 1A3
Tel: (807) 737-1018
Toll-free: 1-800-529-6619
Fax: (807) 737-3419

St. Catharines District Office

301 St. Paul Street, 9th Floor
St. Catharines ON L2R 7R4
Tel: (905) 704-3950
Toll-free: 1-800-263-2441
Fax: (905) 704-3955

Sudbury District Office

Ontario Government Building
199 Larch Street, Suite 401
Sudbury ON P3E 5P9
Tel: (705) 564-3035
Toll-free: 1-800-461-4004
Fax: (705) 564-3043

Thunder Bay District Office

435 James Street South
Suite 334
Thunder Bay ON P7E 6E3
Tel: (807) 475-1683
Toll-free: 1-800-465-6861
Fax: (807) 475-1297

Timmins District Office

Ontario Government Complex
Highway 101 East
P. O. Box 3085
South Porcupine ON P0N 1H0
Tel: (705) 235-1550
Toll-free: 1-800-305-4442
Fax: (705) 235-1553

Central Area Office

180 Dundas Street West
5th Floor
Toronto ON M7A 2R9
Tel: (416) 314-6044
Toll-free: 1-877-395-4105
Fax: (416) 314-2024

Windsor District Office

221 Mill Street
Windsor ON N9C 2R1
Toll-free: 1-800-265-1330
Fax: (519) 973-1414

The Outstanding Achievement Awards for Voluntarism in Ontario

NOMINATION FORM

2007

Personal information on this form is collected under the authority of the Ministry of Citizenship and Culture Act, R.S.O.1990, c.M.18, s.4 and will be used to determine eligibility and notify recipients of the Outstanding Achievement Award for Voluntarism in Ontario. For further information, please contact the Director, Ontario Honours and Awards Secretariat, 400 University Avenue, 4th Floor, Toronto ON M7A 2R9, (416) 314-7523.

In addition to completing the form found on the reverse side of this page, on separate sheets attach a detailed description of the achievement (500 - 1,000 words) in which you:

- (a) Describe the achievement in detail, that is, what made this an outstanding achievement for your nominee, indicating background factors and/or circumstances, the way in which it was carried out, and the obstacles overcome;
- (b) Indicate what encouragement and training of volunteers may have taken place;
- (c) Provide examples of ongoing leadership and dedication;
- (d) Indicate what resources were generated (human and/or financial);
- (e) Indicate what has been learned from this achievement that might be applied elsewhere in the volunteer sector;
- (f) Provide written testimonials from two persons who are familiar with the value and impact of the achievement;
- (g) State how long you have known the nominee;
- (h) Specify when the achievement was initiated and completed.

Additional Materials (optional)

Provide any additional materials to support this nomination (i.e., publications, photographs, media stories, etc.).

Completed forms must be received by **January 15, 2007**

PLEASE SUBMIT SIGNED, ORIGINAL FORMS ONLY.

Send completed forms to:

Ontario Honours and Awards Secretariat

Ontario Ministry of Citizenship and Immigration

400 University Avenue, 4th Floor

Toronto ON M7A 2R9

Tel: (416) 314-7526

Fax: (416) 314-7743

The Outstanding Achievement Awards for Voluntarism in Ontario

NOMINATION FORM

(Please print clearly and complete in full)

My nomination is for: ☐ an individual ☐ group ☐ a business

If you are nominating a group or business, please give the name of the chief administrative or executive officer below:

INDIVIDUAL BEING NOMINATED: ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name _____ Last Name _____

Home Address _____ Suite/Unit # _____
STREET OR P. O. BOX NUMBER

City/Town _____ Postal Code _____

E-mail _____

Telephone: () _____ Fax: () _____

GROUP OR BUSINESS BEING NOMINATED:

Name of group or business _____

Name of Chief Administrator/Executive Officer _____

Business Address _____ Suite/Unit # _____
STREET OR P. O. BOX NUMBER

City/Town _____ Postal Code _____

County _____ E-mail _____

Telephone: () _____ Fax: () _____

NOMINATION SUBMITTED BY: ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name _____ Last Name _____

Organization/Company Name _____

Business Address _____ Suite/Unit # _____
STREET OR P. O. BOX NUMBER

City/Town _____ Postal Code _____

County _____ E-mail _____

Telephone: () _____ Fax: () _____

Signature _____ Date _____

The Ontario Medal for Young Volunteers

Ontario Ministry of Citizenship and Immigration

PURPOSE

The Ontario Medal for Young Volunteers was created to recognize the **outstanding achievements** of young volunteers across the province of Ontario. The personal commitment of time and effort made by young volunteers is a valuable contribution to the quality of life in their communities and in our province. The leaders of tomorrow are among these many youth volunteers.

By bestowing special distinction upon these admirable youth, the Ontario Medal for Young Volunteers emphasizes the importance of volunteering in building strong communities across our province and recognizes these youth as role models.

WHO IS ELIGIBLE?

The Ontario Medal for Young Volunteers is presented to up to 10 young people who:

- are between the ages of 15 and 24 years;
- reside in Ontario;
- contribute significant time and service without pay to a charity, not-for-profit organizations or an individual;

- have made a sustained and innovative contribution in the community, demonstrating leadership, initiative, perseverance, originality, as well as the promise of long-term improvement or greater public awareness of the community activity;
- have proven to be a role model attracting others to volunteering;
- have inspired and helped peers and the community as a whole, to better understand and appreciate the importance of volunteering.

Posthumous and self-nominations will not be accepted.

HOW ARE THE RECIPIENTS SELECTED?

Up to 10 award recipients are selected by an independent Advisory Council.

HOW ARE THE AWARDS PRESENTED?

Recipients are presented with a medal by the Lieutenant Governor at a ceremony held in the Provincial Legislature.

A COMPLETE SUBMISSION

INCLUDES:

- o **A completed nomination form** (original and signed)
- o **A detailed description** of the young volunteer's achievements and why they are outstanding (500 – 1,000 words). Include the specific role the nominee has played.
- o **The time spent** volunteering at each organization. Clearly indicate volunteer hours per week, month or year.
- o Information regarding **when** the achievement was initiated and completed or if ongoing.
- o Information regarding **how long** you have known the nominee.
- o **Written testimonials** from at least two additional persons (other than the nominator) who can attest to the value and impact of the nominee's achievements.
- o **Additional materials**
Include any additional materials in support of this nomination (i.e. other testimonial letters that add substance to the nominee's achievement, publications, media stories etc.).

NOTES:

1. Do not send originals of important or official documents or photographs, as they will not be returned.
2. Nominators should present only volunteer experience and not work experience.

WHEN IS THE DEADLINE?

Completed nomination forms for the Ontario Medal for Young Volunteers will be accepted no later than **January 26, 2007**.

FOR MORE INFORMATION...

Ontario Honours and Awards Secretariat

Ontario Ministry of Citizenship and Immigration
400 University Avenue
4th Floor
Toronto ON M7A 2R9
Tel.: (416) 314-7526
Fax: (416) 314-7743
E-mail: ontariohonoursandawards@ontario.ca
Website: www.citizenship.gov.on.ca

PLEASE SUBMIT SIGNED, ORIGINAL FORMS ONLY.

Send completed forms to:

Ontario Honours and Awards Secretariat

Ontario Ministry of Citizenship and Immigration
400 University Avenue
4th Floor
Toronto ON M7A 2R9
Tel: (416) 314-7526
Fax: (416) 314-7743

OTHER FORMS OF RECOGNITION

The Government of Ontario also offers the **Volunteer Service Awards** to recognize volunteers for their years of continuous service to a group. Youth volunteers (under the age of 24) are recognized for two or more years of **continuous service**. Adults are recognized for 5, 10, 15, 20, 25, 30+, 40+, 50+ and 60+ years of continuous service.

The Outstanding Achievement Awards for Voluntarism in Ontario recognize extraordinary leadership, innovation and creativity. Each year, up to 20 awards are given to a select group of individuals, organizations and businesses that have made superlative contributions to their communities and the province through voluntary action.

3. This recognition program is not based on academic achievement. Do not include educational certificates/transcripts.

The Ontario Medal for Young Volunteers

NOMINATION FORM

2007

Personal information on this form is collected under the authority of the Ministry of Citizenship and Culture Act, R.S.O. 1990, c.M.18, s.4 and will be used to determine the eligibility and notify recipients of the Ontario Medal for Young Volunteers. For further information, please contact the Director, Ontario Honours and Awards Secretariat, 400 University Ave., 4th Floor, Toronto ON M7A 2R9, (416) 314-7523.

Name of Nominee ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name

Last Name

Residential Address

City

Province

Postal Code

Telephone No. (9:00am - 5:00pm)

Fax No.

E-mail

Date of Birth (d/m/y)

Youth's Achievement (25 word maximum)

Estimated volunteer hours per ☐ week ☐ month ☐ year _____

Name of Nominator ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name

Last Name

Position

Organization/Business Name

Address

City

Province

Postal Code

Telephone No. (9:00am - 5:00pm)

Fax No.

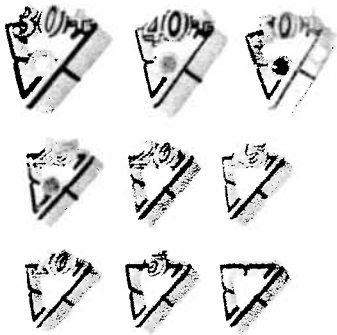
E-mail

Signature of Nominator

Date

The Ontario Volunteer Service Awards

Ontario Ministry of Citizenship and Immigration



NEW FOR 2007

To encourage more youth nominees, organizations may nominate up to **seven** volunteers (at least one of the nominees must be a youth). *Organizations nominating only adults are limited to six nominees.*

In recognition of exceptionally long term volunteer commitment to an organization, a 60+ pin will be introduced.

PURPOSE

Through their numbers and their activities, volunteers play a very important role in the quality of Ontario life. The strength of Ontario depends on the strength of our communities. Volunteers help in building diverse, vibrant communities that are safe, caring and are socially, culturally and economically strong places in which to live. By submitting a nomination, organizations can help ensure that volunteers in Ontario receive the recognition they deserve.

RECOGNIZING CONTINUOUS SERVICE

The Ontario Volunteer Service Awards are a way for the government to recognize volunteers for their undeniable contributions. The awards are also a way to thank volunteers for their **continuous years of commitment and dedicated service to a group*** (see note below). Youth volunteers (under the age of 24) are recognized for two or more years of continuous service. Adults are recognized for 5, 10, 15, 20, 25, 30+, 40+, 50+ and 60+ years of continuous service.

WHO IS ELIGIBLE?

The Ontario Volunteer Service Awards are presented to volunteers who contribute consecutive years of service to a single group within Ontario, and whose work is characterized by the following:

- Volunteer time given on an **ongoing and active basis to the same group** for which no payment has been received
- Membership alone is not a qualification for recognition
- Services performed during the normal course of professional or business duties are **not** eligible for recognition.

Groups that have been in existence for a **minimum of five years** may complete a nomination. Each group may nominate **up to seven volunteers** (see *New for 2007*). Groups that have more than one branch may submit nominations for up to seven volunteers for each branch. Each branch should provide a local contact who will be invited to the recognition ceremony for the nominated volunteers. Nominators must attest to the accuracy of the information provided for each volunteer by signing a certification clause on the nomination form for this program.

*For the purposes of this program "group" is defined as: community, not-for-profit and non-profit organizations/associations; co-operatives; boards; commissions; businesses; government ministries that directly recruit volunteers; arts/educational/correctional institutions and schools; municipalities; long-term care homes; hospitals.

HOW ARE THE RECIPIENTS SELECTED?

The ministry relies on the judgement of the head of a nominating group (Chair, President etc.) to ensure the information provided is true and the nominees are deserving of recognition in keeping with the requirements of the award. Nominations are reviewed and acknowledged by letter.

HOW ARE THE AWARDS PRESENTED?

Recipients are presented with stylized trillium pins and personalized certificates at special ceremonies held across the province. Pins and certificates each correspond to the length of service being recognized. Recipients receive an invitation to attend the ceremony with one guest. Each organization making a nomination is

also invited to have two representatives attend the ceremony.

WHEN IS THE DEADLINE?

Completed nomination forms will be accepted no later than **January 15, 2007.**

FOR MORE INFORMATION...

Ontario Honours and Awards Secretariat

Ontario Ministry of Citizenship
and Immigration

400 University Avenue

4th Floor

Toronto ON M7A 2R9

Tel: (416) 314-7526

Fax: (416) 314-7743

E-mail: ontariohonoursandawards@ontario.ca

[@ontario.ca](http://ontario.ca)

Web site: www.citizenship.gov.on.ca

Or contact the nearest regional field office listed below.

OTHER FORMS OF RECOGNITION

The Government of Ontario offers other programs that recognize volunteers for contributions beyond years of continuous service.

Outstanding Achievement Awards for Voluntarism in Ontario

are presented to up to 20 individuals, groups and businesses that have made exceptional contributions to their communities and the province through voluntary action.

The Ontario Medal for Young

Volunteers recognizes the outstanding achievements of up to 10 young volunteers between the ages of 15 and 24 who have made a difference to their communities.

Ontario Ministry of Citizenship and Immigration Field Offices

Bracebridge District Office

15 Dominion Street
P. O. Box 3000
Bracebridge, ON P1L 2E7
Tel: (705) 646-0641
Fax: (705) 646-0544

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Dryden, ON P8N 3B3
Tel: (807) 223-8682
Toll-free: 1-800-525-8785
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119 King Street West
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Tel: (905) 704-3950
Fax: (905) 521-7398

Huntsville District Office

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Huntsville ON P1H 1Z9
Tel: (705) 789-4448
Fax: (705) 789-9533

Kenora District Office

810 Robertson Street
Kenora ON P9N 4J4
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Toll-free: 1-800-465-1108
Fax: (807) 468-2788

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Ontario Government Building
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Toll-free: 1-800-265-2189
Fax: (519) 578-1632

London District Office

659 Exeter Road, 2nd Floor
London ON N6E 1L3
Tel: (519) 873-4056
Toll-free: 1-800-265-4730
Fax: (519) 873-4061

Markdale District Office

181 Toronto Street South
P. O. Box 496
Markdale ON N0C 1H0
Tel: (519) 986-3219
Toll-free: 1-800-265-5520
Fax: (519) 986-3014

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2284 Nursery Road
Midhurst ON L0L 1X0
Toll-free: 1-877-395-4105
Fax: (705) 739-6697

North Bay District Office

447 McKeown Avenue
North Bay ON P1B 9S9
Tel: (705) 494-4182
Toll-free: 1-800-461-9563
Fax: (705) 494-4069

Ottawa District Office

530 Tremblay Road, 1st Floor
Ottawa ON K1G 6B7
Tel: (613) 742-3360
Toll-free: 1-800-267-9340
Fax: (613) 742-5300

Peterborough District Office

300 Water Street
South Tower, 2nd Floor
Peterborough ON K9J 8M5
Tel: (705) 755-2624
Toll-free: 1-800-461-7629
Fax: (705) 755-2631

Sault Ste. Marie District Office

Roberta Bondar Place
70 Foster Drive, Suite 200
Sault Ste. Marie ON P6A 6V8
Tel: (705) 945-5885
Toll-free: 1-800-461-7284
Fax: (705) 945-5931

Sioux Lookout District Office

62 Queen Street
P. O. Box 267
Sioux Lookout ON P8T 1A3
Tel: (807) 737-1018
Toll-free: 1-800-529-6619
Fax: (807) 737-3419

St. Catharines District Office

301 St. Paul Street, 9th Floor
St. Catharines ON L2R 7R4
Tel: (905) 704-3950
Toll-free: 1-800-263-2441
Fax: (905) 704-3955

Sudbury District Office

Ontario Government Building
199 Larch Street, Suite 401
Sudbury ON P3E 5P9
Tel: (705) 564-3035
Toll-free: 1-800-461-4004
Fax: (705) 564-3043

Thunder Bay District Office

435 James Street South
Suite 334
Thunder Bay ON P7E 6E3
Tel: (807) 475-1683
Toll-free: 1-800-465-6861
Fax: (807) 475-1297

Timmins District Office

Ontario Government Complex
Highway 101 East
P. O. Box 3085
South Porcupine ON P0N 1H0
Tel: (705) 235-1550
Toll-free: 1-800-305-4442
Fax: (705) 235-1553

Central Area Office

180 Dundas Street West
5th Floor
Toronto ON M7A 2R9
Tel: (416) 314-6044
Toll-free: 1-877-395-4105
Fax: (416) 314-2024

Windsor District Office

221 Mill Street
Windsor ON N9C 2R1
Toll-free: 1-800-265-1330
Fax: (519) 973-1414

The Ontario Volunteer Service Awards

NOMINATION FORM

2007

Nominators must certify nominations as outlined on the final page of this form.

Personal information on this form is collected under the authority of the Ministry of Citizenship and Culture Act, R.S.O. 1990, c.M.18, s.4 and will be used to determine eligibility and notify recipients of the Ontario Volunteer Service Awards. For further information, please contact the Director, Ontario Honours and Awards Secretariat, 400 University Avenue, 4th Floor, Toronto ON M7A 2R9, (416) 314-7523.

(Please print clearly and complete in full)

NOMINATING GROUP or ORGANIZATION

Name _____

Address _____ Suite/Unit # _____

STREET OR P. O. BOX NUMBER

City/Town _____ Postal Code _____

County _____ E-mail _____

Telephone: () _____ Fax: () _____

Year group or organization formed _____

Please indicate below the total number of volunteers in group or organization:

☐ Senior Citizens (ages 65 years and over)

☐ Adults (over 24)

☐ Youth (24 and under)

HEAD OF GROUP or ORGANIZATION (CHAIR, PRESIDENT, ETC.)

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name _____ Last Name _____

Title _____

Address _____ Suite/Unit # _____

STREET OR P. O. BOX NUMBER

City/Town _____ Postal Code _____

Telephone: () _____ E-mail: _____

CONTACT

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name _____ Last Name _____

Title _____ E-mail _____

Telephone: () _____ Fax: () _____

Brief description of objectives and activities of your group or organization

VOLUNTEERS BEING NOMINATED (maximum of seven nominees of which at least one must be a youth)

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name _____

Last Name _____

Residential Address _____

STREET OR P. O. BOX NUMBER

Apt./Unit# _____

City/Town _____ Postal Code _____

Telephone () _____

AGE CATEGORY (please check one only)

☐ Senior Citizen (65 years and over) ☐ Adult (over 24)

☐ Youth (24 and under)

Number of consecutive years as a volunteer in the organization _____

Details of volunteer service with nominating group or organization, including items of special interest:

CEREMONY LOCATION

☐ Invite recipient to ceremony closest to their residential address

☐ Invite recipient to ceremony closest to the organization's address

Preferred language of communication _____

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name _____

Last Name _____

Residential Address _____

STREET OR P. O. BOX NUMBER

Apt./Unit# _____

City/Town _____ Postal Code _____

Telephone () _____

AGE CATEGORY (please check one only)

☐ Senior Citizen (65 years and over) ☐ Adult (over 24)

☐ Youth (24 and under)

Number of consecutive years as a volunteer in the organization _____

Details of volunteer service with nominating group or organization, including items of special interest:

CEREMONY LOCATION

☐ Invite recipient to ceremony closest to their residential address

☐ Invite recipient to ceremony closest to the organization's address

Preferred language of communication _____

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name _____

Last Name _____

Residential Address _____

STREET OR P. O. BOX NUMBER

Apt./Unit# _____

City/Town _____ Postal Code _____

Telephone () _____

AGE CATEGORY (please check one only)

☐ Senior Citizen (65 years and over) ☐ Adult (over 24)

☐ Youth (24 and under)

Number of consecutive years as a volunteer in the organization _____

Details of volunteer service with nominating group or organization, including items of special interest:

CEREMONY LOCATION

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☐ Invite recipient to ceremony closest to the organization's address

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CEREMONY LOCATION

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☐ Invite recipient to ceremony closest to the organization's address

Preferred language of communication _____

MUST BE A YOUTH

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other _____

First Name _____

Last Name _____

Residential Address _____
STREET OR P. O. BOX NUMBER

Apt./Unit# _____

City/Town _____ Postal Code _____

Telephone () _____

AGE CATEGORY

Nominee must be a Youth ☐ Youth (24 and under)

Number of consecutive years as a volunteer in the organization _____

Details of volunteer service with nominating group or organization, including items of special interest: _____

CEREMONY LOCATION

☐ Invite recipient to ceremony closest to their residential address

☐ Invite recipient to ceremony closest to the organization's address

Preferred language of communication _____

MUST BE A YOUTH

CERTIFICATION CLAUSE

Information for Nominators

Before signing the certification below, please ensure that you have read the accompanying information sheet entitled the Ontario Volunteer Service Awards and are satisfied the nominations you have made fit within the parameters of the award program as described and all of the nominees are, in your opinion, deserving of the award.

Nomination Certification

I hereby certify that I have been a member in good standing in the above-named group or organization and to the best of my knowledge I certify that all of the information provided on this form is true and assert it is my belief that each of the nominees listed above is deserving of an Ontario Volunteer Service Award since he/she meets the requirements of the award.

Name (print) _____ Title _____

Signature _____ Date _____

If you require additional nomination forms, please photocopy the original. Only original signatures are accepted by mail.
 Completed forms must be received by **January 15 2007**.

SEND TO: Ontario Honours and Awards Secretariat, Ontario Ministry of Citizenship and Immigration, 400 University Avenue, 4th Floor, Toronto ON M7A 2R9
 Tel: (416) 314-7526 Fax: (416) 314-7743