

Markham Train Station Community Centre

Board of Management

Minutes of Meeting Thursday, September 11, 2014.

Present: Dianne More, Dorothy Gilbert, Donna Wigmore,
Linaire Armstrong, Ken Rudy, Theo Rothe, Mari Lin Van Zetten, Mathew Harris, Karen Harris.
Allan Stevenson (Station Master).

Guests: Myra Chepack, Wayne Moss, Elizabeth Plashke, Kugan Subramanian.

Regrets: Ina Campbell, Martha Neely, Annette Ali.

Minutes:

Action:

Called to Order 7:06 PM: By Dianne.

1.0 Approval of Agenda: Motion to approve by Donna, seconded by Linaire. Carried.

2.0 Approval of Minutes: Approval of Minutes of Meeting held June 11, 2014, as amended, moved by Donna, seconded by Linaire. Carried.

3.0 Business Arising: 5.2/5.3 Maintenance: No response from City of Markham Asset Department on email dated June 11, 2014.

Concerns: would appreciate if you could check with the Asset Department on the following:

1. Roof: wooden shingles have blown off a section on the NW corner.
2. Windows, exterior frame peeling paint east side.
3. Registers - need to be replaced.

Size Qty. Room.

Size 51/2" X 151/2" - 7 (Emery Room)

" 51/2" X 131/4" - 4 (Hall way)

" 51/4" X 111/4" - 3 (wash rooms & maintenance room)

" 73/4" X 113/4" - 7 (Mingay Room)

4. Windows need to be cleaned.

5. The interior of the Train Station very dusty.

Contact City of Markham Re: Concerns:

Ken.

3.1. Interior Painting – Scheduled for 2015.

4.2 Pan – Am Games Ambassadors: Keys handed over on June 14, 2014.

4.0 Station Management – Allan Stevenson: Bookings update:

June 1 – June 30, 2014:

Total rent collected this period-- \$1630. Year to date 2014 \$9238.
" " 2013 \$10358.

Breakdown of rent collected

JKA	432	Karate	Reg renter
Harvey Meek	132(Jun)	Meeting	Reg renter
" "	66(Jul)	"	"

Nancy Brewda	175	Shower	Web
Tasho Koidis	293	"	Previous renter
Odette Bulaong	354	"	Web
Anthony Allison	178	Party	"

10 future tentative bookings not yet paid for: 4 in Aug, 1 in Sep, 2 in Oct, 3 in Nov.

8 Telephone calls received this period.... 1 from the Web, 3 referrals, 2 previous renters, 1 did not return my calls, 1 saw business card in station.

July 1- July 31, 2014:

Total rent collected this period-- \$733. Year to date 2014 \$9971.
 " " 2013 \$10358.

Breakdown of rent collected

JKA	400	Karate	Reg renter
Harvey Meek	66	Meeting	Reg renter
Sobia Ahmad	267	Bday	Ref.

14 future tentative bookings not yet paid for: 4 in Aug, 2 in Sep, 3 in Oct, 4 in Nov, 1 in Dec.

6 Telephone calls received this period.... 2 from the Web, 2 referrals, and 2 previous renters.

August 1- August 31, 2014:

Total rent collected this period - \$1,254.
 Year to date 2014 \$11,225

Year to date 2013

12,984

Breakdown of rent collected:

JKA		\$320
Karate	Regular renter	
Bibi Baksh		175
Shower	Web	
Rena Liu		140
Birthday	Web	
Jessica Ritchie		194
Baptism	Referral	
Rick Darche		333
Birthday	Previous renter	
Monica Liebold		92
Meeting	Previous renter	

15 Future tentative bookings
 not yet paid paid for: 7 in Oct, 4
 in Nov, 1 in Dec, 1 in Jan, 1 in Mar, 1 in
 Jun.

16 calls received this period: 7 from the Web, 5
 referrals, 1 saw our sign, 3 did not return my
 calls.

5.0 Station Management & Improvements:

5.1 Cards for advertising: On going.

5.2 Station Fire Regulations: All systems in good working order

5.3 Go Improvements: On going. New Platform scheduled for opening mid October.

5.4 Keys from Pan Am Ambassadors: Return keys to Ken.

6.0 New Business: No new Business.

7.0 Adjournment: Motion to adjourn Moved by Donna, Seconded by Linaire. Carried. 7: 21 PM

Next Meeting: Thursday October 9, 2014.

Markham Train Station 7 PM.