



STAFF AWARD REPORT

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To:	John Livey, Chief Administrative Officer
Re:	084-T-07 Markham Village Library Steel Shelving & Associated Millwork
Date:	July 6, 2007
Prepared by:	Moe Hosseini-Ara, Director, Service Excellence, Markham Public Libraries Alex Moore, Senior Construction Buyer

RECOMMENDATION

Recommended Supplier	Carr McLean (Lowest Priced Supplier)	
Original Budget and Account #	\$741,405.00	076-5350-6835-005 Library Expansion FF & E
Current Budget Available	\$741,405.00	
Less cost of award	\$356,221.00	Inclusive of PST, exclusive of GST
Budget Remaining after this award	\$385,184.00	*

*The remaining balance of funds shall be used for the other FF & E requirements for the Markham Village Library.

Staff recommends that in accordance with Purchasing By-Law 2004-341, Part III, Section 5(c)(1) which reads:
"During any period of more than 21 days in which there is no scheduled Council meeting, the Chief Administrative Officer and Treasurer shall have the authority to award contracts that can not, in the opinion of the Chief Administrative Officer, be delayed until the next regular meetings of the Finance and Administrative Committee and Council. A written report shall be submitted by the Treasurer at the next meeting of the Finance and Administrative Committee detailing all awards made during any recess period."

PURPOSE

To obtain approval to award the supply and installation of steel shelving and associated millwork at the Markham Village Library.

BACKGROUND

This contract is for the steel shelving and millwork for the renovated Markham Village Library. The system consists of the shelves necessary to hold the books for the Library. A design consultant, Shoalts and Zaback Architects, was engaged to design the required system and to prepare detailed specifications for the proposed system. They reviewed the system with representatives of the Library Services Department to ensure it meets their requirements

Carr McLean was the proponent who supplied and installed the Library Shelving for Angus Glen Community Centre Library and provided a very good level of service for that contract. Staff have reviewed pricing and are confident that these prices are competitive even though only one (1) bid was received.

BID INFORMATION

Advertised	Electronic Tendering Network
Bids closed on	June 29 th , 2007
Number picking up bid documents	3*
Number responding to bid	1

* Purchasing staff contacted the companies who did not submit bids. One (1) company advised that they could not handle this contract due to present workload, one (1) company could not meet the delivery/completion requirements of September 2007 outlined in the tender.

PRICE SUMMARY


Supplier	Price, Inclusive of PST and Exclusive of GST *
Carr McLean	\$356,221.00

* Staff received a reduction of \$25,600.00 upon bid closing from Carr McLean.

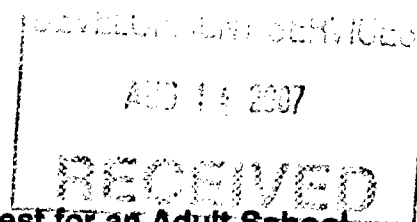


TO: John Livey, Chief Administrative Officer

C. Jim Baird, Commissioner, Development Services
 Joel Lustig, Director, Finance and Client Services
 Sabbir Saiyed, Manager, Transportation

FROM: Alan Brown, Director, Engineering 

DATE: August 8, 2007



Re: Country Glen Road & Donald Sim Avenue – Request for an Adult School Crossing Guard

Recommendation

The Engineering Department is recommending that adult school crossing guard service be provided at the intersection of Country Glen Road and Donald Sim Avenue. The adult school crossing guard service would commence in September 2007, at a cost of \$4628.40 per year. The costs associated for the service would be funded through account # 640-998-5642.

Background

Over the last several years, the Engineering Department has responded to various pedestrian crossing concerns at the intersection of Country Glen Road and Donald Sim Avenue. Four adult school crossing guard studies have been conducted at this location. None met the necessary warrant criteria.

Country Glen Road is a minor two-lane residential *collector* street and the intersecting road, i.e. Donald Sim Avenue, is a two-lane resident *local* street. Cornell Village Public School resides at the northwest corner of this intersection.

Discussion

April 24, 2006 Deputation and General Committee Direction

On April 24, 2006, the General Committee received a deputation from both the Cornell Village Public School and the community requesting an adult school crossing guard at the intersection of Country Glen Avenue and Donald Sim Avenue. The deputation also requested a fifty percent (50%) cost sharing arrangement between the Town and Cornell Rate Payers Association. The General Committee agreed to the request for the 2006/2007 school calendar year.

June 7, 2007 Adult School Crossing Guard Study

The Engineering Department conducted an adult school crossing guard study on June 7, 2007. The results of this latest study show that the intersection of Country Glen Road and Donald Sim Avenue has now met the minimum technical warrants needed for an adult school crossing guard service.

Financial Considerations

Given that the intersection of Country Glen Avenue and Donald Sim Avenue now meets the minimum technical warrants for an adult school crossing guard service, it is recommend that the Town of Markham fund this service in full, commencing at the 2007/2008 school calendar year.

The total amount to fund the service is \$4,628.40 per year, exclusive of GST, and is available through account # 640-998-5642.


Attachment A – Location Map

FILE COPY



TO: John Livey, Chief Administrative Officer

C. Jim Baird, Commissioner, Development Services
Joel Lustig, Director, Finance and Client Services
Sabbir Salyed, Manager, Transportation

FROM: Alan Brown, Director, Engineering 

DATE: July 10, 2007

Re: **Fonda Road at Mindy Crescent – Request for an
Adult School Crossing Guard**

Recommendation

That an adult school crossing guard service be provided on Fonda Road, south of Golden Avenue;

And that the adult school crossing guard service commence in September 2007, at a cost of \$4628.40 per year;

And that the costs associated for the service be funded through account # 640-998-5642.

Background

Markham Gateway Public School directly fronts onto Fonda Road as shown in Attachment A. Fonda Road is a 10 metre minor collector residential street with a posted speed limit of 40 km/h. There are approximately 2600 vehicles per day on Fonda Road with an 85th percentile speed of approximately 57 km/hr.

There is currently a traffic control signal north of Markham Gateway Public School at the intersection of Golden Avenue and Fonda Road. The signal was installed at a cost of approximately \$150,000 in late 2003 to address high pedestrian crossing volumes generated by the school. Prior to the installation of the traffic control signal, there were two adult school crossing guards at the intersection which was discontinued when the traffic control signal was installed.

Discussion

In January 2007, the Engineering Department received a request from Markham Gateway Public School and Councillor Logan Kanapathi to provide crossing guard service on Fonda Road in the vicinity of the school.

In response, the Engineering Department conducted on-site observations that included a school crossing guard warrant study during the morning and afternoon peak periods on Fonda Road. On-site observations revealed that students were crossing Fonda Road at both the school and Mindy Crescent. In addition parents were observed picking-up and dropping-off children and parking on both sides of Fonda Road.

The results of the study conclude that during the 30 minute morning peak period, a school crossing guard is warranted as there are an *insufficient* number of gaps to allow children to safely cross the road given parent pick-up and drop-off activity. However, during the afternoon 30 minute peak period, a school crossing guard is not warranted as there are *sufficient* gaps in traffic to allow children to safely cross. Observations during morning and afternoon studies also noted poor driver and pedestrian behaviour on Fonda Road, causing frequent conflicts.

Supplemental to this study, the Engineering Department launched an Education and Enforcement Day with the cooperation of school Principal and Parent Council, York Regional Police and the Town's By-law Enforcement Department. Additional Education and Enforcement shall be scheduled for Fall 2007 to further increase pedestrian and driver compliance.

Due to the vehicular-pedestrian compliance and parent pick-up and drop-off concerns, the Engineering Department is recommending the provision of an adult school crossing guard on Fonda Road for the 2007 / 2008 school year. The Engineering Department will review the warrants in April of 2008 before extending the crossing guard service in the 2008 / 2009 school year.

It should be noted that, although the crossing guard is technically warranted during the morning period only, it would be appropriate to also provide afternoon service to maintain consistency for children who would be walking to and from school.

Pending approval, the service will commence in September 2007. In the interim, the Engineering Department will consult with Markham Gateway Public School to determine a safe and convenient location of the adult school crossing guard service.

Financial Consideration


The cost of providing an adult school crossing guard service during the morning and afternoon peak period is \$4,628.40 per annum. This cost can be accommodated within the 2007 budget.

Pending approval, a copy of this memorandum will be forwarded to the Operations Department to install the necessary concrete pads, curb depressions, signage and pavement markings.

Attachment A – Location Map

MEMORANDUM

TO: John Livey, Chief Administrative Officer

FROM: Valerie Shuttleworth, Director of Planning & Urban Design 

PREPARED BY: Sabrina Bordone, Planner – East Development District (ext. 8230)

DATE: August 2, 2007

SUBJECT: Delegation of Authority to CAO to call a Public Meeting
Zoning Amendment Application to permit retail sales in one unit
within an industrial building at 17 Laidlaw Boulevard, Markham
ZA 07 114387

RECOMMENDATION:

That a Public Meeting be held to consider the application submitted by 17 Laidlaw Group Ltd. to permit retail sales in one unit within an industrial building at 17 Laidlaw Boulevard, Markham.

And that Staff be authorized and directed to do all things necessary to give effect to the above recommendation.

PURPOSE:

The purpose of this memorandum is to provide preliminary information regarding an application submitted by 17 Laidlaw Group Ltd. for a Zoning By-law Amendment to permit retail sales in one unit within an industrial building and to recommend that a Public Meeting be held to consider the application.

MEMORANDUM

TO: John Livey, Chief Administrative Officer

FROM: Valerie Shuttleworth, Director of Planning and Urban Design
Jim Baird, Commissioner of Development Services

PREPARED BY: Marg Wouters, Senior Planner, East District (ext 2758)

DATE: August 23, 2007

SUBJECT: Delegation of Authority to CAO to draft approve plans of subdivision
Mattamy (Country Glen) Ltd & Wykland Estates Ltd
Plan of Subdivision 19TM-06016
South of 16th Avenue, West of Cornell Centre Boulevard
Cornell Community
File: SU 06 135982

RECOMMENDATION:

That draft plan of subdivision 19TM-06016 (SU 06-135982) located south of 16th Avenue, west of Cornell Centre Boulevard, proposed by Mattamy (Country Glen) Ltd & Wykland Estates Ltd, be draft approved by the CAO subject to the conditions outlined in Appendix 'A', in accordance with delegation By-law 4-2000 as amended;

That the applicant provide to the Town the required payment of 30% subdivision processing fees in accordance with the Town's Fee By-law (By-law 2007-15);

And that Staff be authorized and directed to do all things necessary to give effect to the above recommendation.

PURPOSE:

The purpose of this report is to recommend draft approval of the proposed plan of subdivision 19TM-06016.

MEMORANDUM

TO: John Livey, Chief Administrative Officer

FROM: Valerie Shuttleworth, Director of Planning and Urban Design
Jim Baird, Commissioner of Development Services

PREPARED BY: Marg Wouters, Senior Planner, East District (ext 2758)

DATE: August 23, 2007

SUBJECT: Delegation of Authority to CAO to draft approve plans of subdivision
Cornell Rouge Development Corporation
Plan of Subdivision 19TM-06017
South of 16th Avenue, East of Cornell Centre Boulevard
Cornell Community
File: SU 06 135988

RECOMMENDATION:

That draft plan of subdivision 19TM-06017 (SU 06-135988) located south of 16th Avenue, east of Cornell Centre Boulevard, proposed by Cornell Rouge Development Corporation, be draft approved by the CAO subject to the conditions outlined in Appendix 'A', in accordance with delegation By-law 4-2000 as amended;



That the applicant provide to the Town the required payment of 30% subdivision processing fees in accordance with the Town's Fee By-law (By-law 2007-15);

And that Staff be authorized and directed to do all things necessary to give effect to the above recommendation.

PURPOSE:

The purpose of this report is to recommend draft approval of the proposed plan of subdivision 19TM-06017.

MEMORANDUM

TO: John Livey, Chief Administrative Officer 
FROM: Valerie Shuttleworth, Director of Planning & Urban Design
PREPARED BY: Gary Sellars, Senior Planner, East Development District
DATE: August 24, 2007
SUBJECT: Delegation of authority to CAO to call a public meeting
Mackenzie Builders and Developers Ltd.
Blocks 95, 96 and 97, Plan 65M-3612
Application for rezoning
Wisner Commons community
ZA 07 125617 

RECOMMENDATION:

That a public meeting be held to consider the application submitted by Mackenzie Builders and Developers Ltd. for the rezoning of Blocks 95, 96 and 97, Plan 65M-3612 from Open Space Two (OS2) to Residential Two – Special (R2-S*99).

PURPOSE:

On June 28, 2005, Council adopted an amendment to By-law 4-2000 (a By-law to appoint a Chief Administrative Officer) to delegate to the Chief Administrative Officer, or his designate, the authority to call a public meeting in the absence of Council during the annual summer recess. The purpose of this memorandum is to provide background information to the public meeting request made by the applicant and to recommend that the CAO authorize a public meeting, to be held on September 18, 2007.