



Report to: General Committee

Report Date: October 1, 2007

SUBJECT: Staff Awarded Contracts for the Month of September 2007
PREPARED BY: Betty Leung, Purchasing Assistant, Ext. 3890

RECOMMENDATION:

THAT the report entitled "Staff Awarded Contracts for the Month of September 2007" be received.

EXECUTIVE SUMMARY:

Council at its meeting of November 30, 2004 approved By-Law 2004-341, A By-Law Establishing Procurement, Service and Disposal Regulations and Policies. The By-Law delegates authority to staff to award contracts up to a value of \$350,000.00. It also stipulates that a monthly information report be submitted by the Treasurer to the General Committee for all contracts awarded by staff from \$50,000.00 to \$350,000.00.

PURPOSE:

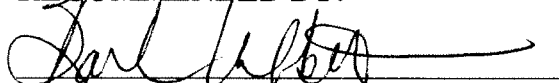
To inform Council of contracts awarded by staff for the Month of September 2007 as per Purchasing By-Law 2004-341 as listed in Tables "A" and "B".


Table "A"

Qty.	Award Details	Description
5	Lowest priced bidder	<ul style="list-style-type: none">• 068-T-07 Centennial Community Centre South Parking Lot Reconstruction• 109-T-07 Markham Parks Playground Retrofits• 115-Q-07 Alcaine Court Watermain Extension• 127-T-07 Supply and Delivery of Trees for Fall 2007• 138-Q-07 Dry Sprinkler Pipe Replacement at R.J. Clatworthy Arena
2	Highest ranked, second lowest priced bidder	<ul style="list-style-type: none">• 063-R-07 Consulting Engineering Services for Sanitary Siphon Sewer Chamber Improvements• 079-Q-07 Detailed Design Services for Carlton Creek Culvert Replacement
2	Preferred supplier	<ul style="list-style-type: none">• 114-S-07 Design Services for Phase II Enterprise Drive and Main Street, Unionville• 139-S-07 Markham Village C.C. Zamboni Replacement
4	Contract Extensions	<ul style="list-style-type: none">• See Table "B"
13	Total	

ATTACHMENT: Copies of the award reports as listed in Tables "A" and a list of Contract Extensions as listed in Table "B".

RECOMMENDED BY:


Barb Cribbett, Treasurer


Andy Taylor,
Commissioner, Corporate Services



STAFF AWARD REPORT

Page 1 of 1

To:	John Livey, Chief Administrative Officer
Re:	068-T-07 Centennial Community Centre South Parking Lot Reconstruction
Date:	August 21 st , 2007
Prepared by:	Michael Shatil, Project Manager Malcolm Hann, Senior Construction Buyer

RECOMMENDATION

Recommended Supplier	Mopal Construction Ltd. (Lowest Priced bidder)	
Original Budget and Account #	\$ 470,000.00	070 5350 7614 005 Centennial South Parking Lot
Current Budget Available	\$ 466,923.00	As of August 28 th , 2007
Less cost of award	\$ 242,857.00 \$ 29,142.00 \$ 12,143.00 \$ 284,142.00	Inclusive of PST , exclusive of GST Construction Contingency @ 12%* Consultant and Geotechnical Testing allowance @ 5%* Total Cost of Award
Budget Remaining after this award	\$ 182,781.00	**

* Contingency allowance for potential relocation of underground services or other conditions (i.e. Soft spot) that are not readily known at the design stage. Contingency expenditure will be approved by the Director of Asset Management.

** The remaining balance of \$182,781.00 (As noted in the financial considerations) is to be transferred back into the Centennial Community Centre Project as outlined in the February 26, 2007 report to council.

PURPOSE

To obtain approval to award the contract for the Centennial Community Centre South Parking Lot Reconstruction.

BACKGROUND

As a result of the proposed GO Transit parking structure and the accompanying traffic changes, the Town's Transportation Engineers revised Centennial's drop off area in front of the building's main entrance. Consequently, as part of Centennial's phase 1 work the circulation road leading to the arena parking lot was constructed further to the south than originally designed. Currently, there is both a grade and an alignment separation between the existing arena parking lot and the location at which the circulation road terminates.

The redesigned arena parking lot will continue this circulation road from Centennial CC's entrance to GO Transit's entrance further west. The new construction will provide separation between the road and the parking area. The parking lot will provide a total of 35 parking spaces, 6 of which will be for handicapped users (the previous design provided 47 parking spaces), and will also allow the mature trees south of the Arena to remain in place.

BID INFORMATION

Advertised	Electronic Tendering Network
Bids closed on	August 17 th , 2007
Number picking up bid documents	5
Number responding to bid	4

PRICE SUMMARY

Supplier	Price, Inclusive of PST and Exclusive of GST
Mopal Construction Ltd.	\$ 242,857.00
C-Valley Paving Ltd.	\$ 284,236.00
Lakeside Contracting Co.	\$ 314,971.50
Montgomery MacEwen Contracting Ltd.	\$ 432,679.69

FINANCIAL CONSIDERATIONS

The remaining balance of \$182,781.00 in account 070 5350 7614 005 will be applied to Centennial Community Centre Expansion project as follows:

- 1) \$50,000 to account # 070-5350-6342-005 – Centennial miscellaneous fees account. The funding is required to finance work that is necessary for the completion of the contract (due to omissions from the original tender) and for which Staff contracts external trades directly.
- 2) \$50,000 to account #070-5350-6333-005 – Centennial construction contingency.
- 3) \$77,936 to account #070-5350-7615-005 – Centennial north parking lot to guarantee the availability of sufficient funding for the transformer relocation project.
- 4) \$4,845.00 to account # 070-5350-6335-005 - Asset Management Internal Fees

**STAFF AWARD REPORT**

Page 1 of 1

To:	John Livey, Chief Administrative Officer
Re:	109-T-07 Markham Parks Playground Retrofits
Date:	September 04, 2007
Prepared by:	Mark Ingwersen, District Manager (West), Operations Amit Sobti, Senior Buyer

RECOMMENDATION

Recommended Supplier	Griffith Property Services (Lowest Priced Bidder)	
Original Budget and Account #	\$ 142,584.00	059 6150 7129 005 2006 Play Structure and Safety Resurfacing
	<u>\$ 204,000.00</u>	059 6150 7451 005 2007 Play Structure and Safety Resurfacing
	\$ 346,584.00	
Current Budget Available	\$ 55,596.60	059 6150 7129 005 2006 Play Structure and Safety Resurfacing
	<u>\$ 193,400.00</u>	059 6150 7451 005 2007 Play Structure and Safety Resurfacing
	\$ 248,996.60	
Less cost of award	\$ 132,900.00	Total Cost of Award, Exclusive of GST
Budget Remaining after this award	\$ 116,096.60*	059 6150 7451 005 2007 Play Structure and Safety Resurfacing

*The remaining balance will be used for continuation of the playground replacement program in order to meet the 2007 Canadian Standards Association (CAN/CSA-Z614-03) for all Town's playgrounds.

PURPOSE

To obtain approval to award the contract for Markham Parks Playground Replacements/Installations at Roxbury Park, Mintleaf Park and Whites Hill Park.

BACKGROUND

The playground equipment at Roxbury and Mintleaf Parks no longer comply with the guidelines required in the 2007 Canadian Standards Association (CAN/CSA-Z614-03) and have reached the end of their life cycle. Both these playgrounds were installed prior to the creation of the 1998 CSA guidelines for playground equipment, retrofitting has been done over the years to gain substantial compliance, but with the upgrading of the guidelines in 2003 and 2007, these equipment are required to be replaced.

The unit at Whites Hill Park is being installed to supplement the existing swing set at the request of a number of local residents into a more user-friendly playground.

BID INFORMATION

Advertised	Electronic Tendering Network
Bids closed on	August 17, 2007
Number picking up bid documents	3
Number responding to bid	3

PRICE SUMMARY

Supplier	Price, Exclusive of GST
Griffith Property Services	\$ 132,900.00
Rutherford Contracting	\$ 147,589.99

The lowest bidder upon bid closing (lower by approx 21%) was disqualified as their bid did not meet the required specifications in the document. The strength of the posts and deck coating submitted was lower than specified and would have had life-cycle implications on the longevity of the play structure. Additionally, certain items (Mushroom play toppers) that was required at all three sites was not supplied in their bid and the playgrounds they specified in their submission was to the 2003 CSA guidelines, whereas the bid document required compliance to the 2007 CSA guidelines.

**STAFF AWARD REPORT**

Page 1 of 1

To:	Peter Loukes, Commission Lead, Community & Fire Services
Re:	115-Q-07 Alcaine Court Watermain Extension
Date:	September 13 th , 2007
Prepared by:	Prathapan Kumar, Project Engineer, Asset Management Amit Sobti, Senior Buyer

RECOMMENDATION

Recommended Supplier	Sam Rabito Construction (Lowest Priced Bidder)	
Original Budget and Account #	\$ 1,282,500.00	053 6150 7667 005 Cement Relining. Iron Water Main
Current Budget Available	\$ 235,688.00	As of September 13 th , 2007
Less cost of award	\$ 55,570.00	Inclusive of PST, exclusive of GST
	\$ 5,557.00	Contingency (10%)
	\$ 61,127.00	Total Award, exclusive of GST
Budget Remaining after this award	\$ 174,561.00	*

* The remaining balance will used for the on-going Cement Relining Project.

PURPOSE

To obtain approval to award the contract for the Alcaine Court Watermain Extension (from Alcaine Court to Dudley Ave).

BACKGROUND

As part of system upgrade program to improve water quality and system circulation, it is proposed to loop the watermain at the Alcaine Court cul de sac to the Dudley Avenue watermain. Extension of this watermain will eliminate the need of flushing this section and will maintain water quality and improve domestic and fire demand needs.

BID INFORMATION

Advertised	By Invitation
Bids closed on	August 31, 2007
Number picking up bid documents	3
Number responding to bid	2

PRICE SUMMARY

Supplier	Price, Exclusive of GST
Sam Rabito Construction Ltd.	\$ 55,570.00
FDM Contracting Co. Ltd.	\$ 69,190.00

**STAFF AWARD REPORT**

Page 1 of 1

To:	Peter Loukes, Commission Lead, Operations and Asset Management
Re:	127-T-07 Supply and Delivery of Trees for Fall 2007
Date:	September 11 th , 2007
Prepared by:	Jeffrey McMann, Supervisor, Forestry Malcolm Hann, Senior Buyer

RECOMMENDATION

Recommended Suppliers	Macuto Nurseries	(\$ 39,706.20 – 12 items)
	DutchMaster Nurseries	(\$ 23,036.40 – 11 items)
	Uxbridge Nurseries	(\$ 4,617.00 – 3 items)
	M. Putzer Nurseries	(\$ 3,402.00 – 2 items)
	Cedar Valley Nurseries	(\$ 648.00 – 1 item)
Original Budget and Account #	\$ 224,020.00	Various accounts (see Financial Attachment below)
Current Budget Available	\$ 113,834.00	
Less cost of award	\$ 71,409.60	Inclusive of PST, exclusive of GST
Budget Remaining after this award	\$ 42,424.40*	

*The remaining balance will be used for Tree Planting and Removal.

PURPOSE

To obtain award approval for the contract purchase of trees for fall 2007.

BACKGROUND

This tender is for the supply and delivery of 500 trees for planting to begin in October 2007.

BID INFORMATION

Advertised	Electronic Tendering Network
Bids closed on	September 7 th , 2007
Number picking up bid documents	6
Number responding to bid	6

DETAILED PRICING INFORMATION

The Tender was released for 29 different types of Trees. After analyzing all bids received, the contract is being jointly awarded to the lowest priced bidders who met the required specifications as follows:

- Macuto Nurseries (lowest priced bidder on 12 types of trees)
- DutchMaster Nurseries (lowest priced bidder on 11 types of trees)
- Uxbridge Nurseries (lowest priced bidder on 3 types of trees)
- M. Putzer Nurseries (lowest priced bidder on 2 types of trees)
- Cedar Valley Nurseries (lowest priced bidder on 1 type of tree)

FINANCIAL ATTACHMENT

Account # and Description	Original Budget	Current Budget Available (Unspent)	Less Cost of this Award, Inclusive of PST and Exclusive of GST	Budget Remaining after this award*
730 -734-4401 PKFST Trees/Shrubs – New	\$ 54,020.00	\$ 52,786.00	\$ 39,706.20	\$ 13,079.80
059-5350-7459-005 ENEW Parks New Tree Planting	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 0.00
059-6150-7453-005 EREP Boulevard/Park Tree Replace't.	\$150,000.00	\$ 41,048.20 *	\$ 11,703.40	\$ 29,344.80
Total	\$224,020.00	\$113,834.20	\$ 71,409.60	\$ 42,424.60

* Actual budget available per Cayenta as of Sept 14th, 2007 is \$80,777.56. There are commitments on PO B6 022 for tree planting services with Lomco Ltd. for \$39,729.36 (PO B6 022). This is a split blanket order between accounts 730-7345399 and 059-6150-7453-005 and has been taken into consideration in this award.

**STAFF AWARD REPORT****Page 1 of 1**

To:	Alan Seabrooke, Commission Lead, Community and Fire Services
Re:	138-Q-07 Dry Sprinkler Pipe Replacement at R.J. Clatworthy Arena
Date:	September 21, 2007
Prepared by:	Robert Bell, Facility Coordinator Tony Casale, Senior Buyer

RECOMMENDATION

Recommended Supplier	Nova Fire Safety Inc. (Lowest Priced Supplier)	
Original Budget and Account #	\$ 60,000.00	070 6150 7550 005 Clatworthy – Sprinkler Pipe
Current Budget Available	\$ 56,200.00*	Budget allocated for this project
Less cost of award	\$ 50,000.00 \$ 5,000.00 \$ 55,000.00	Exclusive of GST, PST not applicable Contingency allowance @ 10% Total Award
Budget Remaining after this award	\$ 1,200.00**	

* Consultant fees of \$3,800.00 have been committed against this account.

**Upon completion of work and payment of all invoices, the remaining balance shall be returned to its original funding source.

PURPOSE

To obtain approval to award the contract for the dry sprinkler pipe replacement at R.J. Clatworthy Arena.

BACKGROUND

The quotation was issued to replace the original (1982) dry sprinkler system at R.J. Clatworthy arena. The existing system is experiencing pipe blockage and has undergone 3 leak repairs in 3 months. Based on a condition assessment, replacement of the system is critical.

BID INFORMATION

Advertised	Electronic Tendering Network
Bids closed on	September 19, 2007
Number picking up bid documents	6
Number responding to bid	4*

* Of the six (6) proponents that picked up the bid document, two (2) were unable to quote due to time constraints.

PRICE SUMMARY

Supplier	Price, Exclusive of PST & GST
Nova Fire Safety Inc	\$ 50,000.00
Edwards Sprinkler	\$ 63,300.00
Ace Automatic Fire Sprinklers Co. Inc.	\$ 84,177.00
Simplex Grinnell	\$ 84,900.00

**STAFF AWARD REPORT**

Page 1 of 2

To:	John Livey, Chief Administrative Officer
Re:	# 063-R-07 Consulting Engineering Services for Sanitary Siphon Sewer Chamber Improvements
Date:	September 20, 2007
Prepared by:	Ernie Ting, Manager, Infrastructure, Waterworks Amit Sobti, Senior Buyer

RECOMMENDATION

Recommended Supplier	Stantec Consulting Ltd. (Highest Ranked and 2 nd Lowest Priced Consultant)	
Original Budget and Account #	\$ 200,000.00	53-6150-7240-005 Sewer Works Projects (2006)
	\$ 460,000.00	53-6150-7669-005 Sewer Works (2007)
	\$ 660,000.00	
Current Budget Available	\$ 100,000.00	53-6150-7240-005 Sewer Works Projects (2006)
	\$ 360,000.00	53-6150-7669-005 Sewer Works (2007)
	\$ 460,000.00	Budget allocated for this project
Less cost of award	\$ 92,171.00	Preliminary & Detailed Design, Exclusive of GST
	\$ 79,530.00	Site Inspection & Contract Administration, Exclusive of GST
	\$ 171,701.00	Total Cost of Award
Budget Remaining after this award	\$ 288,299.00	*

* The remaining balance of \$288,299.00 will be used for the Sanitary Siphon Sewer Chamber construction. Any additional funds needed for this construction will be included in the 2008 capital budget discussions.

PURPOSE

To obtain approval to award the contract to hire the consultant for providing engineering services for sanitary siphon sewer chamber improvements.

BACKGROUND

The RFP is for the design, inspection & construction administration services for three sanitary inverted siphons located in the Steelcase Road/Woodbine Avenue area. The siphons are part of the existing sanitary sewer system, which was constructed in the late 1960's, to serve the commercial/industrial areas approximately bound by Ferrier Street, Steeles Avenue and Highways 404 & 407.

Currently, the existing inverted siphons are flushed on a monthly basis to reduce debris and grease buildup. However, the siphon pipes cannot be properly inspected and thoroughly cleaned due to the lack of appropriate flow diversion and control mechanism in the existing siphon chambers. In order to facilitate the proper inspection and cleaning of the inverted siphons, improvement works to the existing siphon chambers are necessary. The improvement works may include adding flow control gates and/or valves and chamber expansion to provide flow isolation capability and sufficient space for proper maintenance and inspection, respectively.

The preliminary and detailed design will be done during the 2007 period and the site inspection & contract administration and sanitary siphon sewer construction during the 2008 construction period.

BID INFORMATION

Advertised	Electronic Tendering Network
Bids closed on	June 20, 2007
Number picking up bid documents	6
Number of companies responding to bid	3

Consulting Engineering Services for Sanitary Siphon Sewer Chamber Improvements

PROPOSAL EVALUATION

The Evaluation Team (Team) for this RFP was comprised of staff from the following departments: Waterworks. Purchasing staff acted as the facilitator.

The proposals were evaluated based on pre-established evaluation criteria as listed in the RFP: 20% past experience of consulting firm; 20% qualifications of the lead consultant and project team; 30% project delivery and 30% price totaling 100%. The rank results are listed in the following table:

Consultant	Score (out of 100)	Rank Results
Stantec Consulting Ltd.	67.24	1
Ainley & Associates Ltd.	58.00	2
Sanchez Engineering Inc.	39.47	3

The highest ranked proponent, Stantec Consulting Ltd, provided a good understanding of the project, identified a good approach and methodology to address the project issues and complemented this with their extensive experience in sanitary siphon sewer consultancy.

The lowest priced proponent, Ainley & Associates Ltd was \$15,806 lower than the recommended proponent. However, their team and firm had limited experience with this type of project and identified projects from 20 years ago.



STAFF AWARD REPORT

Page 1 of 1

To:	Jim Baird, Commissioner, Development Services
Re:	079-Q-07 Detailed Design Services for Carlton Creek Culvert Replacement
Date:	August 30, 2007
Prepared by:	Gina Gammarano, Capital Works Engineer Malcolm Hann, Senior Construction Buyer

RECOMMENDATION

Recommended Supplier	SRM Associates (Highest Ranked and 2 nd Lowest Priced Supplier)	
Original Budget and Account #	\$ 145,109.00	083-6150-7409-005 Carlton Creek Culvert Replacement
Current Budget Available	\$ 95,203.90	Current funding available from Region of York
Less cost of award	\$ 75,260.00 \$ 7,526.00 \$ 82,786.00 \$ 12,417.90 \$ 95,203.90*	Exclusive of GST Contingency allowance @ 15% Total cost of award Engineering department management fee @ 15 % Total project cost inclusive of PST, exclusive of GST
Budget remaining after this award	\$ 0.00	

* Entire project is being funded by the Region of York (PO Attached).

PURPOSE:

To obtain approval to award the contract for preliminary and detailed design services for the Carlton Creek Culvert Replacement.

BACKGROUND:

The Town of Markham is proceeding with the preliminary and detailed design and to secure all required permits and approvals for the replacement of the existing 1800mm CSP culvert crossing Woodbine Avenue approximately 110 metres north of Major Mackenzie Drive. This culvert carries the East Branch of Carlton Creek under Woodbine Avenue and services an upstream drainage area of approximately 257 ha. Two crossings of this watercourse have recently been designed; one located approximately 1000m upstream of the subject culvert has been constructed while a second crossing, located approximately 2000m upstream is scheduled to be installed as a part of the Woodbine Bypass project.

BID INFORMATION:

Advertised	Electronic Tendering Network
Bids closed on	June 29, 2007
Number picking up bid documents	4
Number of companies responding to bid	3

PROPOSAL EVALUATION:

The Evaluation Team for this RFP was comprised of staff from the Engineering department with purchasing staff acting as the facilitator.

The proposals were evaluated based on pre-established evaluation criteria as listed in the RFP: 20% past experience of consulting firm; 20% qualifications of the lead consultant and project team; 30% project delivery and 30% price totaling 100%. The proposed prices are listed in the following table:

Consultants	Score of 100	Ranking
SRM Associates	80.45	1
Earth Tech Canada Inc.	69.67	2
Chisholm, Fleming and Associates	69	3

The lowest priced proponent was \$25,206 lower than the recommended proponent (2nd Lowest). However, their bid did not include a detailed fee for Geotechnical, Hydrologic and/or Hydraulic investigation as completed by the other 2 bidders. Additionally, their team and firm had limited experience with culvert projects.

The highest ranked proponent, SRM Associates provided a detail work plan and displayed a good amount of project understanding and complimented this with a cohesive and well experienced team.

FINANCIAL CONSIDERATIONS:

This assignment is being delivered by the Town on behalf of the Region of York as per the conditions outlined in the agreement between the Region, the Town of Markham and the Developers Group.

A purchase order in the amount of \$95,203.90 (exclusive of GST) has been issued to the Town by the Region of York to entirely fund this project.



STAFF AWARD REPORT

Page 1 of 1

To:	John Livey, Chief Administrative Officer
Re:	114-S-07 Design Services for Phase II Enterprise Drive and Main Street, Unionville
Date:	August 28, 2007
Prepared by:	Nehal Azmy, Senior Capital Works Engineer Malcolm Hann, Senior Construction Buyer

RECOMMENDATION

Recommended Supplier	McCormick Rankin Corporation (Preferred Supplier)	
Original Budget and Account #	\$ 21,164,794	083 5350 6116 005 Enterprise Drive Underpass at GO Line.
Current Budget Available	\$ 1,354,336	As of August 24 th , 2007
Less Cost of award	\$ 192,200 \$ 28,125 \$ 48,760 \$ 269,085 \$ 26,909 \$ 295,994 \$ 32,290 \$ 328,284	Main Street, Unionville Design Additional environmental site assessment, Main Street, Unionville Enterprise Drive Phase II Design Sub total cost of award, inclusive of PST & exclusive of GST Contingency allowance @10% Total cost of Award Engineering Department Project Management Fee @ 12% Total Project Cost
Budget remaining after this award	\$ 1,026,052	Inclusive of PST, exclusive of GST

Staff recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7: (1 h) necessary or in the best interests of the Town to acquire non-standard items or Consulting and Professional Services from a preferred supplier or from a supplier who has a proven track record with the Town in terms of pricing, quality and service.

PURPOSE

To obtain approval to award the remaining portion of the design for Enterprise Drive (Phase II) extension to Kennedy Road and design/environmental site assessment for Main Street Unionville between Hwy 7 and Unionville Gate.

BACKGROUND

The preliminary design for the phase II of Enterprise Drive was undertaken by McCormick Rankin Corporation ("MRC") as part of the phase I design and is approximately 35% complete. MRC was also awarded the EA study for the reconstruction of Main Street Unionville South in 2004.

Phase I of Enterprise Drive construction is now completed. The Town is seeking to move forward with the remaining design work and prepare the tender for Phase II of Enterprise Drive extension to Kennedy Road in the fall 2008, in order that construction can commence in the spring of 2009. The decommissioning is expected to start September 2008 when the Quan property becomes available.

The reconstruction of Main Street South is proposed to be included as part of the 2009/2010 construction of the phase II of Enterprise Drive extension as committed to residents in the area.

DISCUSSION

Given the amount of work completed to-date by MRC and the requirement to complete the design and tender for phase II of Enterprise Drive & the reconstruction of Main Street Unionville South as one contract, staff recommends retaining MRC as a preferred supplier to ensure design consistency and eliminate project delay.

The detail design for the reconstruction of Main Street Unionville South will follow the concept for the lane reduction as presented in the Class EA document (completed by MRC). The design will also include the structural rehabilitation of the Main Street bridge crossing over the Rouge River which was identified as a result of the engineering bridge survey and the preliminary structural work carried out by MRC.

A 2008 Capital Budget request for \$50,000 (tax rate) for streetscape design for Main Street Unionville has been submitted.

Staff negotiated with MRC for their scope of work and budget to complete this project. The \$269,085 budget is $\pm 2.2\%$ of the preliminary construction cost estimate and is in accordance with the Professional Engineers of Ontario/ Consultant Engineers of Ontario rate schedule.

**STAFF AWARD REPORT**

Page 1 of 1

To:	John Livey, Chief Administrative Officer
Re:	139-S-07 Markham Village C.C. Zamboni Replacement
Date:	September 4, 2007
Prepared by:	Glen Taylor, Manager of Community Centre Operations Tony Casale, Senior Buyer

RECOMMENDATION

Recommended Supplier	Frank J. Zamboni & Co., Ltd. (Preferred Supplier)	
Original Budget and Account #	\$ 1,410,200.00 *	057 6150 7516 005 Corp Fleet Replacement
Current Budget Available	\$ 85,000.00	Budget allocated for this item
Less cost of award	\$ 79,212.60	Inclusive of PST , exclusive of GST
Budget Remaining after this award	\$ 5,787.40**	

*The remaining balance of \$999,189.31 in account 057 6150 7516 005 will be applied to the purchase of other Corp Fleet Replacement vehicles.

**The \$79,212.60 purchase price of the Zamboni is within the \$85,000 budget allocated for this line item.

Staff recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 1 (e) which states "Where the Town is acquiring specialized equipment, in which case the sources of supply may be identified based on technical specifications prepared by the User Department staff. The Manager of Purchasing may negotiate purchases based on such specifications in consultation with the User Department;"

PURPOSE

To obtain approval to purchase one (1) Zamboni ice surfacing machine for the Markham Village Community Centre.

BACKGROUND

Council at its January 28, 2003 meeting resolved that Frank J. Zamboni & Co. Ltd. be established as the Town's sole source for Zamboni ice surfacing machines for the next five years.

The Zamboni Company has maintained its 2006 price for this purchase and has also included two (2) hockey nets with a value of \$700.00 at no additional cost to the Town of Markham that will be utilized by the Markham Village Community Centre.

The Zamboni currently used by Markham Village Community Centre, vehicle number 520-6467, will be sold in accordance with the Purchasing By-law 2004-341, Part V Disposal of Personal Property and proceeds will be posted to account 890 890 9305 proceeds from the sale of other fixed assets.



Table "B" – Contract Extensions as Authorized per Original Award

PROJECT #	DESCRIPTION	SUPPLIER	ORIGINAL AWARD TERM	EXTENDED TERM	EXTENDED AMOUNT	% PRICE INCREASE
186-T-04	Main Street, Unionville and Cornell Park Avenue, Markham, Snow removal equipment and staff	Nu-Con Contracting	Nov 15/06 to Apr 30/07	Nov 15/07 to Apr 30/08	\$ 35,000.00	0%
013-T-03	Sidwalk Winter Maintenance	Nu-Con Contracting	Nov 15/06 to Apr 15/07	Nov 17/07 to Apr 11/08	\$ 1,264,800.00	0%
128-T-03	Hired Loaders with Operators on an "as required" basis	Larkin Construction/ Markham Property Services Ltd./ Jag Construction/ Griffith Property Services Ltd./ Wilson Contracting/ G. Dunlop Construction Limited	Nov 12/06 to Apr 1/07	Nov 12/07 to April 1/08	\$ 298,500.00	0%
* 014-R-04	Automatic Teller Machines for Markham Facilities	INKAS Finance Corp	Nov 1/06 to Oct 31/07	Nov 1/07 to Oct 31/08	\$ 0.00	0%

* Contract 014-R-04 is a revenue generating account with no cost to the Town. Associated Town's expenses in the approximate value of \$200.00 per month are paid by the supplier.
Additional revenue as per the following:

- \$ 0.50 cents per transaction / month @ 401 -750
- \$ 0.75 cents per transaction / month @ 751 and over