

FCM Sustainable Communities Mission

British Columbia, 2008

How to participate

Step 1: Send an expression of interest

Submit a written expression of interest to FCM demonstrating your commitment to the Mission's objectives and how the knowledge you will acquire would be applied to sustainable development in your community. This statement will be used in part to select Mission 2008 delegates.

Send expressions of interest before April 30, 2008 to:

Sustainable Communities Mission 2008
FCM Centre for Sustainable Community
Development
24 Clarence Street
Ottawa, ON
K1N 5P3

E-mail: mission@fcm.ca

Fax: 613-244-1515

Tel: 613-907-6338

FCM will evaluate submissions, select participants and confirm participants by May 21, 2008.

Step 2: Register

If you've been selected as a participant, fill out the registration form and mail the registration fee to FCM.

The \$1,200 registration fee will pay for seven nights accommodation (August 16 – 22 inclusive), some meals and ground (bus) transportation in British Columbia. Delegates will be responsible for all other travel costs associated with the Mission. Delegates are also responsible for their own travel costs to and from British Columbia.

Contributions from Mission sponsors in the public sector, FCM's Green Municipal Fund, private-sector companies, and local associations have subsidized the balance of the Mission's expenses. FCM reserves the right to cancel the Mission if adequate sponsorship is not secured.

The deadline for receiving payment is July 25, 2008.

Delegates who have not submitted their final payment by July 25, 2008 will forfeit their place on the Mission.



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Community Development

Step 3: Arrange your travel

Make your flight reservation immediately after you receive confirmation of your participation. The Sustainable Communities Mission takes place during the busy summer travel season and flights fill up quickly.

The Mission will take place entirely in British Columbia. The tour will start in Vancouver and end in Victoria.

A final itinerary of the 2008 Sustainable Community Planning Mission to British Columbia will be sent to participants by June 30.

Participants should plan to arrive in Vancouver no later than Saturday, August 16, 2008. The first meeting of the delegation will be held Sunday afternoon, **August 17, 2008 at 13:00** hrs. Site visits will take place from August 18 to August 22, 2008.

The last meeting of the group will be a farewell dinner in Victoria on Friday evening **August 22, 2008**.

Mission objectives

The objectives of the Mission are:

- to provide municipal officials with a learning experience that will demonstrate how sustainable community development generates economic and environmental benefits
- to learn how the public and private sector in British Columbia have used policies, programs and technologies to create sustainable communities
- to provide a venue for municipal delegates to exchange information with their British Columbia counterparts about local and national issues related to sustainable community development
- to learn about state-of-the-art green energy installations and sustainable practices in a Canadian context

Through site visits and presentations, the Mission will showcase world-class technologies and practices adopted by British Columbia municipalities. Participants will be exposed to many aspects of sustainable community development including:

- local and provincial energy and environmental policies and strategies
- renewable energy supply and district energy systems
- land-use and sustainable urban planning practices
- site planning, building design, and energy efficiency
- infrastructure design and efficiency
- sustainable waste management practices

Eligibility

Elected and non-elected municipal officials, federal and provincial government representatives, representatives from non-governmental organizations and industry associations are eligible to participate in the Mission.

Each municipal government may send up to two representatives – one elected official and one senior municipal staff with a technical or planning background. FCM reserves the right to restrict representation to one individual per municipality if space becomes limited

Delegate selection

First priority will be given to elected and non-elected municipal officials. FCM will also strive to ensure balanced municipal representation from across Canada and from different types of communities (urban, rural, small, large, and remote). A higher priority may be given to individuals or communities that have not participated in past missions.

An independent selection committee formed by FCM may choose Mission participants.

The full delegation will be between 45-50 individuals. This includes delegates, Mission sponsors, FCM staff, and representatives from British Columbia.

Delegates are expected to participate in all events such as presentations, tours, meals, receptions, and social activities associated with Mission 2008.

Once all spaces on the Mission are filled, remaining applicants will be placed on a waiting list and informed of their application status.

Due to high demand and limited space, spouses or companions cannot participate in these events. It is highly recommended that spouses or companions do not join their partners on the Mission.

Key dates

April 30	Deadline for receiving expressions of interest
May 21	Successful candidates notified
July 25	Final payment and registration form due to FCM
August 16	Latest day for delegates to arrive in Vancouver
August 17	First meeting of the delegation
August 18 - August 22	Site visits and presentations
August 22	Final dinner
August 23	Departure from Victoria