



Report to: General Committee

Report Date: March 2, 2015

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**SUBJECT:** Summary of 2014 Remuneration & Expenses for Councillors and Appointees to Boards

**PREPARED BY:** Sandra Skelcher, Manager, Financial Reporting & Payroll

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**RECOMMENDATION:**

1. That the report titled "Summary of 2014 Remuneration & Expenses for Councillors and Appointees to Boards" be received; and,
2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**PURPOSE:**

As required by the Municipal Act, this report sets out the remuneration and expenses paid to Councillors and appointees to local boards and other bodies.

**BACKGROUND:**

The Municipal Act under section 284 (1) states that the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to:

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Furthermore, section 284 (2) requires that the statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

These expenses have been made in accordance with By-law 77-93 as amended by By-law 2002-273.

Regional remuneration and expenses for the Mayor and Regional Councillors are reported separately by the Region of York and are, therefore, not included in the statements provided by the City.

At the March 25, 2014 Council Meeting, Staff was directed to ensure there is alignment between Markham's Business Expense and Conference Policy and the requirements of the Canada Revenue Agency (CRA). In response, Staff retained Thorsteinssons LLP (THOR), a Canadian law firm specializing exclusively in tax matters, to provide their opinion on this matter. Staff met with each Councillor in 2014 to review the findings and opinions of THOR and clarify what are considered eligible business expenses. All 2014 Councillor expenses are in compliance with CRA requirements.

The remuneration and expenses for the Mayor and members of Council have been posted on the City of Markham's portal since August 2012.

**FINANCIAL CONSIDERATIONS AND TEMPLATE:**

Not applicable

**HUMAN RESOURCES CONSIDERATIONS:**

Not applicable

**ALIGNMENT WITH STRATEGIC PRIORITIES:**

Not applicable

**BUSINESS UNITS CONSULTED AND AFFECTED:**

Not applicable

**RECOMMENDED BY:****X**

Joel Lustig  
Treasurer

**X**

Trinela Cane  
Commissioner, Corporate Services

**ATTACHMENTS:**

Appendix A – Summary of Remuneration & Expenses for Mayor and Council for the year ended December 31, 2014

Appendix B – Appointees to Local Boards – Statement of Remuneration and Expenses for the year ended December 31, 2014