

Advisory Committee on Accessibility

January 21, 2015

Ontario Room

3:30 PM – 5:30 PM

Committee Members Present: Councillor Don Hamilton, Councillor Valerie Burke, Sidney Polak, Chair, Catherine Hughes, Kristen Hayes, Brendan Faulkner, Brian Lynch, Robert Hunn, Keith Irish, and Tammy Mok

Staff Present:

Cheryl McConney-Wilson, Senior Diversity Coordinator, Mona Nazif, Senior Manager of Human Resources and Client Service, and Laura Gold, Council/Committee Coordinator

Regrets: Councillor Alan Ho, Arlene Juanillo, Vice-Chair, and Joan Jenkyn

Item	Discussion	Action
1. Call to Order	The Advisory Committee on Accessibility convened at 3:35 p.m. with Sidney Polak presiding as Chair.	
2. Presentation on Diversity Action Plan and Connections to PWD and Accessibility	Cheryl McConney-Wilson provided a presentation on the Diversity Action Plan and Connections to Persons with a Disability and Accessibility. Some of the activities the Committee may have an opportunity to get involved with included: • Participating in City initiatives to improve accessibility • Reviewing relevant site plans • Reviewing applicable City by-laws or plans/policies with an accessibility lens The Committee was asked to review the booklet <i>Making Accessibility Happen</i>. The booklet provides information on the roles and responsibilities of Advisory Committees on Accessibilities. The booklet was briefly discussed.	Review booklet <i>Making Accessibility Happen</i> – All Committee Members

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3. Approval of the Minutes	Staff advised that they will be updating the accessibility information on the City's website. A list of frequently asked questions & answers pertaining to accessibility will be created and added to the website. A minor correction was made to the minutes. Moved by Councillor Don Hamilton Seconded by Joan Jenkyn That the November 19, 2014 Advisory Committee on Accessibility Minutes be approved as amended. CARRIED	
4. 2015 Work Plan	A) Reporting re: AODA City staff will prepare the Accessibility Compliance Reports. The Committee will review and provide feedback on the City's Multi-Year Accessibility Plan. It was questioned if the City has a budget for accessibility retrofits. Staff advised that the City does have a budget for accessibility retrofits for City facilities. B) Accessibility Fair & Markham Board of Trade Award The Committee suggested taking a few meetings to set its priorities for the next couple of years and to get better acquainted. At these meetings the Committee can decide how to best organize the Accessibility Fair and the Markham Board of Trade Award so that everyone's expertise is being utilized and that the workload is being shared equally amongst all members.	

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	C) Site Plan and Building Retrofits The Committee discussed how it should review site plans (e.g. by the whole Committee or by a sub-committee) and which site plans it should review. When site plans have been reviewed by the Committee it lets Council know that accessibility has been considered in the site plan. The Committee would typically be provided with criteria to use to review the plans. The types of site plans the Committee may want to review include, commercial, retail, medical facilities and other major developmentst that persons with a disability may regularly visit. It was noted that the Committee should think about barriers for all types of disabilities when reviewing site plans. It was requested that the approximate number of site plans the Committee may be requested to review be provided. It was suggested that Biju Karumanchery be invited to an upcoming meeting to discuss how the Committee can best review site plans. There was a discussion on the accessibility of the Pan AM Centre. Jaqueline Bell will bring some questions a resident had about the accessibility of the facility to the next meeting. D) Ongoing Education and Collaborative Partnerships The Committee discussed the type of presentations that should be heard at meetings. The presentations should be tied to the Committee's work plan to best utilize meeting time.	Provide the Committee with the approximate number of site plans it may be asked to review - Cheryl Invite Biju Karumanchery to an upcoming meeting - Cheryl Provide the Committee with the questions regarding the accessibility of the Pan Am Centre - Jaqueline Bell
5. York Region	Brian Lynch reported that he has completed his term on the York Region Advisory	

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Advisory Committee on Accessibility	Committee on Accessibility. He has applied to serve another term on the committee, but will not know the status of his application for some time. Brain also spoke about a presentation that Metrolinx recently provided, which was about its plans to make transportation from Toronto to Hamilton one system and on being able to use the Presto card to pay for your transit at some subway stations in Toronto. Mobility Plus will also be managing incoming calls for accessible transit during the Pan AM/Para Pan Games. E) Accessibility Issues The Committee agreed that both the Accessibility Fair and the Markham Board of Trade Award were initiatives it undertakes that promote accessibility and that highlight some of the issues a person with a disability may face.	
6. New Business	<u>Abilities Award</u> The Committee congratulated Kristen Hayes for being awarded the Abilities Award for citizens. <u>Accessibility Fair</u> The Committee discussed the location of the 2015 Accessibility Fair. The Clerk was asked to tentatively book the Cornell Community Centre for August 22, 2015. The date and location can still be changed.	
7. Next Meeting	The next meeting of the Advisory Committee on Accessibility will be held on Wednesday, February 18, 2014.	
8. Adjournment	The Advisory Committee on Accessibility adjourned at 5:30 p.m.	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Engagement with Markham's BIA's	Senior Diversity Coordinator	On going	
2.	Invite organizations representing different types of disabilities to present at future Advisory Committee on Accessibility Meetings	Senior Diversity Coordinator	On going	
3.	Include in the Site Plan for the gas station at Major Mackenzie and Don Cousens how it will provide accessible service.	David Miller	Winter 2015	
4.	Review booklet <i>Making Accessibility Happen</i>	All Committee Members	February 18, 2015	
5.	Invite Biju Karumanchery to an upcoming meeting	Senior Diversity Coordinator	February 18, 2015	
6.	Provide the Committee with the approximate number of site plans it may be asked to review .	Senior Diversity Coordinator	February 18, 2015	
7.	Provide the Committee with the questions regarding the accessibility of the Pan Am Centre.	Jaqueline Bell	February 18, 2015	

