

Attachment 1

Online Service	Description	Department
Engineering Drawing Request	Allows public requests for City engineering drawings.	Asset Management
Municipal Consent Application	Allows utility companies or their contractors to request for permission to occupy a specific location within the City's Right of Way for work performed.	Asset Management
Ask a Building Code Question	Allows public to submit building code related inquiries.	Building
Building Investigation Request	Allows public to submit inquiries/complaints regarding non-conforming construction, unsafe structures and availability of existing building permits to the City.	Building
Building Sign Permit	Allows public to request permit for building signs.	Building
Certificate of Completion	Allows permit holder to request a completion certificate for a project once all inspections have been completed.	Building
Certified Model Application	Allows builder in a new subdivision to submit applications for all models to be built.	Building
Demolition Permit	Application for permit to demolish an existing building within the City.	Building
Housing Permit	Application for permit to construct a new building within the City.	Building
Property Compliance Report Request	Allows public request for a Building Standards property compliance report on a specific address. Report includes: Legal Description, Outstanding Building Code Violations and Work Orders, Outstanding Building Permit Applications, Status of Issued Building Permits, Zoning Designation, Committee of Adjustments (Includes attachments of decisions), Property Heritage Status.	Building
Property Details Search	Allows public to search for development related information pertaining to a specific address (i.e. zoning bylaw, zoning designation, official plan designation, etc).	Building/Planning
Property Zoning Information (Zoning Search)	Allows public to request zoning (requirements) information for any property within the City.	Building
Request to Access Building Permit Documents	Allows public to request access to view documents associated with an issued building permit or to request copies of the building permit application, building permit, building plans, inspection reports, occupancy permit, and outstanding orders.	Building
Swimming Pool Enclosure	Application to request installation of fence around swimming pool.	Building
Business Licence Renewal	Allow the renewal of annual stationary business licences.	Bylaws
Fence Exemption Permit	Allow public to submit a request for a fence exemption.	Bylaws
Mobile Sign Permit Application	Provide business owners with the opportunity to apply for mobile sign permits online. The City's Bylaw regulations require all mobile advertising signs to have a permit.	Bylaws

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Mobile Sign Permit Payment	Allows approved mobile sign permits to be paid for online.	Bylaws
Monthly Overnight Parking Permit	The City's parking regulations prohibit overnight parking on the street between the hours of 2:30 a.m. – 6:00 a.m. throughout the City, unless otherwise specifically posted, or if a parking permit program is in place. This online service allows residents to purchase a monthly parking permit in order to park during these designated times.	Bylaws
New Business Licence	Allows for the purchase of annual stationary business licences. Bylaw regulations require a number of business types to purchase business licenses.	Bylaws
New Pet Licence	Allows residents the ability to purchase a dog or cat licence and ability to make a donation to the City's Animal Care Committee.	Bylaws
Noise Exemption Permit	Allows residents and cultural groups the opportunity to apply for Noise Exemption permit online.	Bylaws
Overnight Street Parking	The City's parking regulations prohibit overnight parking on the street between the hours of 2:30 a.m. – 6:00 a.m. throughout the City, unless otherwise specifically posted, or if a parking permit program is in place. This online service allows residents to request an overnight on-street parking exemption.	Bylaws
Pet Licence Renewal	Allows residents to renew their annual pet licence online.	Bylaws
Delegation Request	Request to address a matter scheduled on a General Committee, Development Services Committee or Council meeting agenda and if you wish to receive further notice on planning applications.	Clerks
Marriage Licence	Application for marriage licence.	Clerks
Room Booking Application	Allows requested use of the Civic Centre meeting rooms	Clerks
Senior's Driveway Windrow Removal	Application for assistance with snow removal at driveway entrances.	Contact Centre
Advertising in Markham Life	Requests to place an advertisement in an upcoming issue of Markham Life, the official publication of the City of Markham.	Corporate Communications
Community Event Calendar Form	Markham's Events Calendar includes official City of Markham events, programs and services and local community events that are open to the general public to support community involvement. Service allows public to request the inclusion of their community events in this calendar.	Corporate Communications
Residential Service Connection	Application to install and connect sanitary/sewer and water lines to City infrastructures.	Engineering
Notice of Change of Mailing Address Form	Requests to change mailing address in City's Property Tax system.	Finance
PTP Application	Allows residents the convenience to enroll in program to pay property taxes in installments.	Finance

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Tax Certificate Purchase	Allows the purchase of a tax certificate for a property within the City. A tax certificate is a legal document that displays the annual taxes, any current or prior year arrears, any local improvements billed to a given property and are generally purchased by lawyers or financial institutions.	Finance
Community Presentation Request	Facilitates requests to provide fire & life safety education to the community (Markham residents, schools and community groups).	Fire Services
Family Fireworks Permit	Permit to allow for setting of fireworks in Markham. Permit not required for Canada Day and Victoria Day.	Fire Services
Fire Code Inspection and File Search Request	Request (file search or full fire code inspection) upon selling of property or re-mortgaging. Service is usually request by lawyers.	Fire Services
Fire Truck Request	Allows community groups or organizations in the City to request the presence of a Markham Fire & Emergency Services Fire truck at their event.	Fire Services
Open Air Burn Permit	A City of Markham Bylaw was developed to prescribe times for setting fires and the precautions to be observed to prevent the spread of fire. It states any person who intends to set and maintain a fire in the open air for recreational /educational purposes on private or City-owned property with permission shall obtain a permit and will be required to notify the Fire Department on the day that he/she intends to burn. A burn permit / "Permit for Fire in Open Air" is required for each burn.	Fire Services
Theatre Donations	Service allows the public to support and contribute to the Flato Markham Theatre through online donations	Flato Markham Theatre
Library Purchase Suggestion Form	Allows public to suggest library material to purchase.	Library
Artifact Donation Enquiry	Request to donate an item to the Museum's collection.	Museum
Educational Program Enquiry	Request booking of educational programs held at the Markham Museum.	Museum
Museum Donation	Service allows the public to support and contribute to the Markham Museum through online donations	Museum
Museum Rental Enquiry	Allows public to request the booking of an event, wedding or corporate function at the Markham Museum.	Museum
Museum Research Enquiry	Request to utilize the Markham Museum's research facilities and services.	Museum
Culvert Modification Application	Application to replace, extend or remove drainage culverts within road allowance	Operations
Curb Modification Application	Application to make changes to curb configuration (increase, create or remove depressed curb).	Operations
Excess Load Permit	Application to allow loads in excess of bylaws limits to be transported on City roads.	Operations
Traffic Data Request	Request for information on traffic counts, signal timing, etc. on City owned roads.	Operations

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Tree Permit Application	Property owner uses online service to apply for permit before injury or destroying any tree in Markham with a trunk diameter of 20 cm or more, measured at 1.37 metres above the ground at the base of the tree.	Operations
Heritage Permit	Allows public to apply for Heritage permit. A permit is required from the City before an owner can make any minor external building or property alterations to individually designated heritage properties, or any properties located within a heritage conservation district.	Planning
Committee of Adjustment Application (Minor Variance & Land Division)	Application for amendment to zoning By-law to alter or develop property in a way that does not conform with the By-law.	Planning
Pre-Consultation	Allows developers to apply for a pre-consultation meeting with City on various planning applications.	Planning
Participant Intake Form	Request for additional support or adaptations in child's recreation program (special needs).	Recreation
Program Change Request	Request to change to another recreation program.	Recreation
Program Refund Request	Request to refund fee for a recreation program.	Recreation
Summer Camp Search	Allow the search of all summer camps offered by the City. Includes details on the camp including dates, fees, age groups, etc.	Recreation/Culture
Facility Rental Information Request	Request for information regarding available rental facilities.	Recreation/Culture
Renewable Energy Application (FIT)	Request Municipal support for renewable energy Feed-In-Tariff project application to the Ontario Power Authority.	Sustainability
Susie Garden Program Recognition	The Susie Garden Program is an annual recognition program to acknowledge and recognise the contribution of the many beautiful front gardens across the City that help to beautify our neighbourhoods; help sustain important pollinators and are to be admired by all. Use this service to register a much admired front garden with the City.	Sustainability
Birthday Party Request	Allows public to request the booking of an birthday party package at the Varley Art Gallery.	Varley Art Gallery
Varley Donation	Service allows the public to support and contribute to the Varley Art Gallery through online donations	Varley Art Gallery
Varley Volunteer Application	Application for volunteer positions with the Varley Art Gallery.	Varley Art Gallery
Backflow Preventer Annual Test and Inspection	Submission of annual backflow preventor test and inspection reports to the City for bylaw compliance.	Waterworks
Water Meter Application	Allows residents and business owners to apply for a new water meter.	Waterworks
Water Meter Payment	Allow residents and business owners to pay for a new water meter once approved by the City.	Waterworks

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Waterworks Community Lead Test Survey	Markham is required by regulation to provide mandatory community lead testing for lead in drinking water at the tap level. Samples are taken on a volunteer basis from residential locations bi-annually. Service allows residents to complete survey related to program.	Waterworks
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