

**SIXTH MEETING OF THE  
2011 BUDGET SUB-COMMITTEE  
CANADA ROOM, MARKHAM CIVIC CENTRE  
FEBRUARY 7, 2011**

**MINUTES**

**Attendance:**

**Members Present:**

Mayor Frank Scarpitti (ex-officio)  
Deputy Mayor Jack Heath (ex-officio)  
Regional Councillor Gord Landon, Chair  
Regional Councillor Jim Jones  
Regional Councillor Joe Li  
Councillor Don Hamilton  
Councillor Alan Ho  
Councillor Howard Shore  
Councillor Colin Campbell  
Councillor Logan Kanapathi

**Councillors Present:**

Councillor Alex Chiu  
Councillor Valerie Burke  
Councillor Carolina Moretti

**Staff Present:**

Gary Adamkowski, Acting Director of Asset Management  
Jim Baird, Commissioner of Development Services  
Catherine Biss, Chief Executive Officer, Library  
Alan Brown, Director of Engineering  
Stephen Chait, Director of Economic Development  
Noeline Chipun, Senior Financial Analyst  
Mary Creighton, Director of Recreation Services  
Moe Hosseini-Ara, Director, Service Excellence, Library  
Paul Ingham, General Manager of Operations  
Brenda Librecz, Commissioner of Community & Fire Services  
John Livey, Chief Administrative Officer  
Peter Loukes, Director of Operations  
Joel Lustig, Treasurer  
Raj Raman, Senior Manager of Purchasing & Financial Reporting  
John Ryerson, Director of Culture  
Veronica Siu, Senior Business Analyst  
Bill Snowball, Fire Chief  
Andrea Tang, Manager of Financial Planning  
Jonathan Tate, Senior Financial Analyst  
Andy Taylor, Commissioner of Corporate Services  
Don Taylor, Manager of Executive Operations  
Matt Vetere, Financial Analyst  
Mark Visser, Senior Manager of Financial Strategy & Investment  
Laura Gold, Council/Committee Coordinator

**Guest Present:**

Evelyn Ellison  
Marian Matthias  
Elvis Nurse

The Budget Sub-Committee convened at 11:29 a.m. with Regional Councillor Gord Landon presiding as Chair.

## 1. DEPUTATIONS

Mrs. Marian Matthias, spoke about the lack of visual impact on the Thornhill Community due to the current floral arrangements. Advising it has been challenging to establish a Business Improvement Area in Thornhill, as it borders both Markham and Vaughan.

Mrs. Matthias reported there have been a number of resident complaints in regards to the lack of flowers along Yonge Street. Residents have noted a difference between the East and West side of Yonge Street. The change to the floral arrangements at the Heintzman House was believed to have a notable impact on couples considering the location to get married. It was noted that Vaughan, Aurora and Richmond Hill had attractive floral arrangements. It was requested that at minimum lights be placed on Yonge Street, as it is a historical street, which should be visually appealing.

It was reported that the Town now funds floral arrangements previously funded by the Business Improvement Areas. There have also been 125,000 trees planted in Markham as part of its green community strategy. Funds are being spent on natural plants that grow back each year and on plants that do not require to be watered as frequently. This program is based on Markham's public realm and sustainability strategies.

Evelyn Ellison, spoke about flowers that were planted at the Bayview and Steeles entrance/gateway to Markham as part of the Communities in Bloom program. A suggestion was made to take \$700 from item No. 11003 International Attractions Investment Program and allocate these funds to flowers. Beautification of a city or town is believed to encourage tourism. Programs like Communities in Bloom encourage residents to beautify their own properties.

The Budget Sub-Committee recessed at 12:02 p.m.

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The Budget Sub-Committee reconvened at 1:05 p.m. with Regional Councillor Gord Landon presiding as Chair.

## 2. REVIEW OF PREVIOUSLY DISCUSSED CAPITAL BUDGET ITEMS

The Chair revisited the following items previously discussed at a prior Budget Sub-Committee meeting.

### CAO's Office

| Item  | Description/ Discussion  | Total           |
|-------|--|-----------------|
| 11086 | Public Opinion -Building Markham's Future Together (BMFT) – Strategic Planning – to ascertain/confirm public opinion on next version of BMFT.<br><br><b>This item was reduced from \$170,000 to \$50,000.</b> The funds will be used to communicate the results rather than to conduct a comprehensive strategic planning session. | <b>\$50,000</b> |

| Item         | Description/ Discussion   | Total           |
|--------------|---|-----------------|
| <b>11087</b> | <p>Public Opinion (BMFT) – Public Opinion – To ascertain/confirm public opinion on next version of BMFT. Projects may include one or more of: Environics residents survey; Click with Markham-type of program: De-Code Survey; etc.</p> <p>It was decided that that there is value in surveying citizen satisfaction, as it provides an indicator on the success of the services that the Town is providing. Staff are investigating the possibility of conducting less costly electronic surveys for future surveys.</p> <p>A Member questioned if the survey could be done in combination with the Regional survey.</p> | <b>\$80,000</b> |

Moved by Deputy Mayor Jack Heath  
 Seconded by Councillor Howard Shore

That the Budget Sub-Committee reconsider the CAO's Office Capital Budget Item No. 11086; and,

That the funding of CAO's Office Capital Budget Item No. 11086 be reduced from \$170,000 to \$50,000.  
**CARRIED.**

### **Economic Development**

| Item         | Description/ Discussion   | Total           |
|--------------|---|-----------------|
| <b>11003</b> | <p>International Investment Attraction Program – a reoccurring program to attract new business invest from India, South Asia, China, and the Middle East, and to facilitate trade and new business opportunities for Markham-based companies. This program funds out bound business missions and in-bound business missions and in-bound delegations to Markham.</p> <p>It was noted that it would cost \$30,000 for three delegates to go to Israel and \$41,000 for three delegates to go to India. The missions were part of Markham's investment attraction strategy. The additional \$5,000 is to cover the cost of in-bound business missions and to cover costs associated with delegates coming to Markham. A report to Council will be provided outlining the details of the missions.</p> | <b>\$76,300</b> |

### **3. REVIEW OF MINUTES FROM PREVIOUS BUDGET SUB-COMMITTEES (JAN. 31 & FEB 7)**

Moved by Councillor Colin Campbell  
 Seconded by Councillor Don Hamilton

That the Minutes from the Budget Sub-Committee meeting held on January 31 & February 1, 2011 be approved as presented.

**CARRIED.**

#### 4. CHANGES OR ADDITIONS TO THE AGENDA

Mr. Mark Visser, Senior Manager of Financial Strategy & Investment, will provide a presentation entitled “Markham 2011-2014 Growth Related Capital Program” prior to the review of the Councillor requests.

#### 5. CONTINUATION OF CAPITAL BUDGET

Mr. Peter Loukes, Director of Operations, presented the Asset Management, Environmental Assets and the Waste and the Environmental Assets capital budget items.

##### Asset Management – Facility Assets

| Item  | Description/ Discussion  | Total     |
|-------|--|-----------|
| 11311 | Bird Deterrent Film – supply and installation of bird deterrent film on the lower atrium curtain wall and chapel walkway located at the Civic Centre.<br><br>The Mayor requested to see the film before installing it at Civic Centre in order to ensure it blends with the architecture of the building. Examples where the film has been applied are at 8100 Warden and at the Museum Collection Building.   | \$50,000  |
| 11314 | Corporate Security Operations & System Upgrades Phase 1 – funding required to complete various corporate security system upgrades at various Town facilities, as recommend by security audits and as required by Bill 168.<br><br>It was noted that the current policy needs to be updated.  | \$239,140 |
| 11315 | Fire Facility Improvements Program   | \$90,000  |
| 11317 | Civic Centre Conversion to MDE Connection Phase 3 of 3   | \$330,000 |
| 11319 | Accessibility Audits & Retrofit Program – ongoing accessibility program to comply with new guidelines. Program includes facility audits and some retrofit projects.<br><br>The program is developed based on a priority.   | \$139,200 |
| 11321 | Building condition Audits Program FTE  | \$79,100  |
| 11322 | Roofing Replacement Projects Program   | \$307,000 |
| 11324 | Roofing Maintenance and Structural Adequacy Program  | \$92,100  |
| 11325 | Municipal Building Backflow Prevention -Testing & Installation   | \$105,100 |
| 11326 | Stiver Mill Stabilization – install electrical supply and some minimal outlets and internal lighting; Provide a number of building repairs to sustain the buildings current condition and to ensure it does not degrade further.<br><br>These funds will be used to complete the work that is required to stabilize Stiver Mill. It was noted that the Unionville Conservancy Group is working on a proposal for the use of the space. The Stiver Mill Restoration Committee will review the | \$67,626  |

| Item  | Description/ Discussion   | Total            |
|-------|---|------------------|
|       | proposal upon its completion. Further work on the building has been put on hold until more information is known regarding the future use of the space.<br><br>Completing the work required to stabilize the building will allow staff to go into the building to catalogue the artifacts. It was clarified that these funds do not include the cost to catalogue the artifacts. |                  |
| 11327 | Other Facility Improvements Program – projects identified in Life Cycle system include Craft Guild (painting, furnace and A/C replacement), Rugby Building (ext painting) and Yonge Street Stop (Ext. Painting).<br><br>A Member requested to include the painting process the contractor will use as part of the tender process.   | <b>\$32,100</b>  |
| 11328 | Operations Facilities Improvements  | <b>\$201,200</b> |
| 11329 | Library Facility Improvements Program   | <b>\$27,000</b>  |
| 11330 | Civic Centre Improvements Program   | <b>\$159,416</b> |
| 11331 | Satellite Community Centre Improvements Program   | <b>\$118,900</b> |
| 11332 | Corporate Accommodations Program – corporate accommodation program to address departmental changes and re-locations.<br><br>Councillor Howard Shore requested to see these plans.   | <b>\$850,000</b> |

Moved by Councillor Alex Chiu  
 Seconded by Councillor Alan Ho

That the Budget Sub-Committee approve in principle the Asset Management – Facility Assets Capital Budget Items presented.

**CARRIED.**

**Asset Management - Right-of-way Assets**

| Item  | Description/Discussion  | Total            |
|-------|---|------------------|
| 11335 | Storm Sewer Pipes Rehabilitation  | <b>\$357,000</b> |
| 11336 | Survey Monument Replacement Program   | <b>\$27,000</b>  |
| 11337 | Streetlight Inspection Update of Condition Survey   | <b>\$41,500</b>  |
| 11338 | Annual Structures Inspection Program – the program conducts detailed visual inspections of bridges and culverts according to the Public Highway and Transportation Act – Regulation 104/97<br><br>It was clarified that there is no internal expertise to evaluate structural projects. It was noted that the inspector will be liable if the structure collapses, as a Certificate of Authorization is provided at the completion of the inspection. | <b>\$41,500</b>  |

| <b>Item</b> | <b>Description/Discussion</b>  | <b>Total</b>       |
|-------------|--|--------------------|
| 11339       | <p>Bridge Improvement Green Lane (B30) – full rehabilitation of Green Lane Bridge.</p> <p>It was reported that the engineering audit identified additional work is required. The design of the bridge will be completed this year and the construction of the bridge will begin in the fall. A Member questioned if the bridge would last until the fall. Staff reported they would investigate the structural safety of the bridge.</p> <p>Staff advised that a different Engineering firm is now contracted to conduct the audit.</p>  | <b>\$1,000,000</b> |
| 11340       | Bridge Improvement Reesor Road (B13 )  | <b>\$300,000</b>   |
| 11341       | ROW Assets Structures Program FTE  | <b>\$198,200</b>   |
| 11342       | Replacement of John Button Park Pedestrian Bridge (P14)  | <b>\$214,200</b>   |
| 11343       | Bridge and Culvert Improvement   | <b>\$190,700</b>   |
| 11347       | Streetlight Pole Replacement Program   | <b>\$51,000</b>    |
| 11348       | Storm Sewer Outfalls Inspections   | <b>\$51,900</b>    |
| 11349       | <p>Sewer Invert Data Quality Assurance Year 1 of 5 - supplements the existing database of sanitary and storm invert data with field survey information to improve the accuracy and confidence. This is required to support the sewer network models being built to evaluate capacity for future growth and to determine sewer upgrades to limit and / or eliminate flooding.</p> <p>It was clarified that this data helps the engineers understand the flows that occurred and how the sewer system responded. It allows engineers to identify issues. A Member questioned if this type of information is already available elsewhere.</p> | <b>\$103,800</b>   |

Moved by Councillor Alex Chiu  
 Seconded by Councillor Valerie Burke

That the Budget Sub-Committee approve in principle the Asset Management - Right-of-Way Assets Capital Budget Items presented.

CARRIED

#### **Environmental Assets**

| <b>Item</b> | <b>Description/Discussion</b>                   | <b>Total</b>     |
|-------------|---|------------------|
| 11351       | Update of SWM Pond Retrofit Study               | <b>\$103,800</b> |
| 11352       | Environmental Assets Storm Water Management FTE | <b>\$81,500</b>  |
| 11353       | Storm Water Management Pond Inspection          | <b>\$51,900</b>  |
| 11354       | Automation of Rain Gauges                       | <b>\$100,000</b> |

Moved by Councillor Alex Chiu  
 Seconded by Councillor Don Hamilton

That the Budget Sub-Committee approve in principle the Environmental Asset Capital Budget Items presented.

CARRIED.

**Waste and Environmental Management**

| Item  | Description/Discussion   | Total            |
|-------|--|------------------|
| 11360 | Public Space & Special Event Recycling Phase 5 of 5 – to purchase the waste and recycling receptacles for Main Street Unionville and Markham Main Street. These recycling receptacles use solar energy to compact the waste which in turn will reduce the number of times the waste is collected.<br><br>A Member questioned if there was any consideration being given to placing a big belly receptacle in Thornhill. It was reported that the receptacles are currently being placed in areas where waste issues exist.<br><br>The capacity of the receptacle was questioned. The receptacle can hold 3 to 4 times the capacity of a regular container. This item was noted to be a sustainability initiative<br><br>A Member questioned if the cost could be offset through advertising on the bin. It was noted that in the past the Town has advertised on the eco-media bins. | <b>\$127,200</b> |
| 11362 | Multi-Residential Organics Program Phase 5 of 5  | <b>\$25,200</b>  |

Moved by Councillor Logan Kanapathi  
 Seconded by Regional Councillor Joe Li

That the Budget Sub-Committee approve in principle the Waste and Environmental Management Capital Budget Items presented.

CARRIED.

Ms. Catherine Biss, Chief Executive Officer, Library, presented the Library Capital Budget Items.

**Library**

| Item  | Description/Discussion                  | Total            |
|-------|---|------------------|
| 11401 | Replace Library Furniture and Equipment | <b>\$60,700</b>  |
| 11402 | Replace Library Shelving Program        | <b>\$60,700</b>  |
| 11404 | Library Collections Video               | <b>\$218,300</b> |
| 11405 | Library Collections Microfilm Supplies  | <b>\$3,000</b>   |
| 11406 | Library Collections Films/Record/Tapes  | <b>\$61,700</b>  |

| Item  | Description/Discussion  | Total            |
|-------|---|------------------|
| 11407 | <p>Library Collections Books &amp; Subscriptions – print material, going into all the libraries. Spread across all the branches.</p> <p>A Member noted that 43% of the books purchased were multicultural books. Staff advised that Library Patrons request multilingual books, as reading in English is not the same as reading in their native language. The Library tries to purchase a balance of books that meet all library patrons’ needs. Staff advised they also purchase electronic journals and databases.</p> <p>Members noted Staff are doing a good job at serving the diverse population.</p> <p>It was noted that donated books are sold at book sales, which raise funds for Markham Libraries. It was clarified that residents have not requested a central library rather they seem to prefer a greater number of smaller libraries.</p> | <b>\$686,100</b> |
| 11408 | Library Collections French Books  | <b>\$11,700</b>  |
| 11409 | Library Collections Multilingual Books  | <b>\$275,000</b> |

Moved by Councillor Colin Campbell  
 Seconded by Councillor Don Hamilton

That the Budget Sub-Committee approve in principle the Library Capital Budget Items presented.

CARRIED.

Peter Loukes, Director of Operations, presented the Waterworks Capital Budget Items.

#### Waterworks

| Item  | Description/ Discussion  | Total              |
|-------|--|--------------------|
| 11367 | Calvert Road Lift Station Improvement Implementation   | <b>\$281,000</b>   |
| 11369 | Sanitary Lift Station Engineering Assessment Carlton.  | <b>\$30,500</b>    |
| 11372 | Sanitary Trunk Sewer Zoom Inspection   | <b>\$65,000</b>    |
| 11374 | <p>Water System Testing Equipment – these funds will be used toward the purchase of testing equipment.</p> <p>The equipment is being purchased so that the work can be done internally. Whereas, in the past the work was required to be contracted out.</p> | <b>\$35,600</b>    |
| 11376 | Sanitary Sewer Field Data Collection   | <b>\$61,100</b>    |
| 11377 | Cement Relining of Iron Watermains Program   | <b>\$1,407,000</b> |
| 11381 | Water Meter Replacement/Upgrade Program  | <b>\$460,000</b>   |



| Item             | Description/ Discussion   | Total                         |
|------------------|---|-------------------------------|
| 11382            | Roof Downspout Disconnection Program – downspout disconnection from the sanitary sewer system for inflow/infiltration reduction. This is a one time project.  | <b>\$269,200</b>              |
| 11384            | Sanitary Sewer System Upgrade/Rehab Program   | <b>\$1,200,000</b>            |
| <del>11385</del> | Sanitary Sewer Design (Pinevale) – detailed design, tendering and contact administration of sanitary sewers, construction project for sewers that will be constructed in 2012. Design and construction work in 2012 is planned on Pinevale Road and on a portion of Steeles Avenue.<br><br>This item is being pulled from the 2011 capital budget request.  | <del><b>\$150,000</b></del>   |
| <del>11386</del> | Sanitary Sewer Construction / (Royal Orchard) – replacement of sanitary sewer to restore & increase capacity and reduce sewer backups & basement flooding on Royal Orchard Blvd from Kirk Drive to Blue Spruce Lane.<br><br>This item was pulled from the 2011 capital budget request.  | <del><b>\$1,800,000</b></del> |
| 11387            | Water System Upgrade Program – Water system appurtenances (curb boxes, sampling stations, auto flashing stations, watermain looping), repair and upgrades to maintain life expectancy and improve/maintain water quality.<br><br>These upgrades are required based on the Safe Drinking Water Act. The work is prioritized by need.   | <b>\$959,600</b>              |
| 11388            | Watermain Design  | <b>\$404,400</b>              |
| 11389            | Cathodic Protection of Iron Watermains – these funds will be used for the installation of corrosion protection material to reduce/prevent watermain external corrosion reducing watermain breaks & extending pipe life expectancy.<br><br>A Member questioned whether the life cycle for the cathodic protection of iron watermians could be extended over a longer duration of time.   | <b>\$487,000</b>              |
| 11390            | Watermain Replacement -Elgin Street (& Sidewalk Study) – these funds will be used towards the replacement of watermains on Elgin Street.<br><br>It was requested that the installation of sidewalks be investigated when completing the construction for this project.  | <b>\$3,236,000</b>            |
| <b>11391</b>     | Waterworks Enhancement 8100 Warden – to enhance 8100 Warden to better suit the requirement and needs for Waterworks.<br><br>It was noted that 8100 Warden may be utilized earlier than anticipated for other purposes. <b>The capital budget request was reduced from \$100,000 to \$50,000</b> , as only the work required to meet health and safety concerns will be completed at this time. The funds will be used to install a traffic control system to meet the health and safety concerns. | <b>\$50,000</b>               |

| Item  | Description/ Discussion                       | Total            |
|-------|---|------------------|
|       |   |                  |
| 11392 | Water System Hydraulic Modeling               | <b>\$40,700</b>  |
| 11393 | Inflow/Infiltration Reduction – Project 91207 | <b>\$155,600</b> |

Moved by Councillor Carolina Moretti  
 Seconded by Councillor Logan Kanapathi

That the Budget Sub- Committee approve in principle the Waterworks Capital Budget Items presented as amended.

CARRIED

## 6. 2011 CAPITAL AND OTHER PROGRAM BUDGET

The following changes to the 2011 Capital and Other Program Budget was reported:

### Economic Development

| Item  | Description/Discussion  | Total           |
|-------|---|-----------------|
| 11005 | Creative Sector Program – This item was pulled from the 2011 capital budget requests. | <b>\$30,500</b> |

### Engineering

| Item  | Description/Discussion  | Total              |
|-------|---|--------------------|
| 11060 | Train Anti Whistle Project – Staff advised that the total funds required would be greater than anticipated based on a recent meeting held with the Region. Markham will be required to fund up to \$3.6 million dollars towards pedestrian gateways at Regional railway crossings. It was reported that \$1.1 million dollars was required in 2011. Staff were requested to review the original motion passed by the Region regarding Anti-whistling. A representative from the Region was requested to be invited to the March 8, 2011 Development Services Committee. | <b>\$1,100,000</b> |

Moved by Deputy Mayor Jack Heath  
 Seconded by Councillor Don Hamilton

That the Budget Sub-Committee defer discussion on the Train Anti Whistling Project to the March 8, 2011 Development Services Committee meeting.

CARRIED.

### Operations - Roads

| Item  | Description/Discussion   | Total               |
|-------|--|---------------------|
| 11290 | Operations Facility Master Plan – East Yard Land Acquisition – This item was deferred. | <b>\$12,720,000</b> |

Operations - Parks

| Item             | Description/Discussion   | Total                       |
|------------------|--|-----------------------------|
| 11263            | Johnsview Park Basketball Court – This item will be dealt with under Councillor requests.                      | <b>\$35,600</b>             |
| <del>11264</del> | Markham Shared Spaces Our Places (Public Realm) – This item was pulled from the 2011 capital budget requested. | <del><b>\$250,000</b></del> |
| 11265            | Artificial Turf Field – Brother Andre CHS – This item will be dealt with under Councillor requests             | <b>\$600,000</b>            |
| 11267            | Elson Park Volleyball Court - This item will be dealt with under Councillor requests.                          | <b>\$63,800</b>             |
| 11269            | Highgate Park Basketball Court Expansions – This item will be dealt with under Councillor requests.            | <b>\$22,400</b>             |

Asset Management-Facility Assets

| Item  | Description/Discussion  | Total           |
|-------|---|-----------------|
| 11311 | Bird Deterrent Film – This item was reviewed under item No. 5 Continuation of the Capital Budget. <b>It was reduced from \$165,000 to \$50,000.</b> | <b>\$50,000</b> |

Waterworks

| Item             | Description/Discussion  | Total                       |
|------------------|---|-----------------------------|
| <del>11394</del> | Waterworks SCADA – This item was pulled from the 2011 capital budget requests | <del><b>\$274,600</b></del> |

## 7. MARKHAM 2011 2014 GROWTH RELATED CAPITAL PROGRAM

Mr. Mark Visser, Senior Manager of Financial Strategy & Investment, provided a presentation entitled “Markham 2011-2014 Growth Related Capital Program. A review of hard services (e.g. Roads, Bridges and Sidewalks) and soft services (e.g. Recreations, Library, Fire, Public Works) Presentation) was provided. A review of the Town’s Capital Program from 2011-2014 was provided, estimating a total expenditure of \$394 million dollars within this timeframe. It was advised that Markham will be spending 10 to 12 years Development Charge growth in a 4 year timeframe.

The following risks were noted: significant borrowing would be required; the possibility of having to raise the Development Charges; the possibility of the Town facing a challenge/appeal from the development community based on building facilities before the population growth; Markham will be dependent on growth; decision making of future Council’s may be restricted; funding the non growth portion of the projects could lead to tax increases; Markham has to pay for the operation of these facilities before the population/tax base has arrived.

Members inquired which municipality has the highest Develop Charge.

Debt reduction options were presented, which revised the proposed project timelines in accordance with growth projections. Staff advised that the presentation was intended to provide Mayor and Members of Council with an option without debt and to advise them of the potential risks of carrying debt. Staff did not suggest this was the preferred option.

## **8. COUNCILLOR REQUESTS**

This item was deferred to the next meeting.

## **9. NEXT STEPS**

The next meeting of the Budget Sub-Committee meeting will be held on Tuesday, February 15, 2011 from 9:30 a.m. to 12:30 p.m. Additional Budget Sub-Committee meetings were requested to be scheduled.

## **10. ADJOURNMENT**

Moved by Councillor Logan Kanapathi  
Seconded by Regional Councillor Joe Li

That the Budget Sub-Committee meeting adjourn at 5:04 p.m.