

REVISED
ANIMAL CARE COMMITTEE
JANUARY 19, 2011
ONTARIO ROOM
5:30 P.M. – 7:00 P.M.

Attendance: Councillor Valerie Burke, Chair, Janet Andrews, Terri Daniels, Denielle Duncan, Caroline Lane, Annabel Musson, Yasuko Naka, Bernice Royce, Andrea Sim, and Laura Gold, Committee Clerk

Item	Discussion	Action Items
1. CALL TO ORDER	The Animal Care Committee was called to order at 5:43 p.m. with Councillor Valerie Burke presiding as Chair.	
2. MINUTES OF THE NOVEMBER 17 AND DECEMBER 15, 2010 ANIMAL CARE COMMITTEE MEETINGS	<p>Moved by Janet Andrews Seconded by Caroline Lane</p> <p>That the Minutes of the November 17, 2010 and the December 15, 2011 Animal Care Committee be adopted as presented.</p> <p style="text-align: right;">CARRIED.</p>	
3. BUSINESS ARISING FROM THE MINUTES A. Research on Other Municipalities Handlings of Fostering Cats B. Percentage of Return Calendar Customer/ Advertisements C. Updating on creating an E-Process for 2012 Calendar	<p>Ms. Caroline Lane reported that Oshawa was the only municipality that had an exemption for fostering cats in its by-law (that she was aware of). Municipalities varied in the number of cats they permitted per household. Windsor and Toronto were considering passing by-laws that would address the fostering of cats. Calgary did not have a cap on the number of cats permitted per household. The Committee felt it was not the number of cats per household that was the issue, but rather it is how cats are cared for. It was requested that the number of cats permitted per household be discussed at the next meeting.</p> <p>This item was deferred to the next meeting.</p> <p>Ms. Laura Gold, Committee Clerk advised that ITS had requested that a process map be created of the fundraising calendar process. Ms. Janet Andrews advised she would compile a high level process map. ITS would then work with the Committee to create an electronic process for the calendar photo submissions and sales. An update on this item will be provided at the next meeting.</p>	<p>Add the number of cats permitted per household to the next agenda.</p> <p>Create a high level process map for the 2011 fundraising calendar – Janet Andrews</p> <p>Provide Update on the electronic calendar process – Committee Clerk</p>

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4. Trap Neuter and Return	<p>Ms. Denielle Duncan reported she had provided the Manager of By-Laws & Enforcement with reference materials on the following: free roaming cats; Trap Neuter and Return (TNR); and why relocation of feral cats is not supported by experts. It was explained trapping and killing cats does not work as a method for reducing the number of feral cats in a colony, as the cats will breed again and the colony will continue to grow in size.</p> <p>There was a discussion regarding various spay and neutering options. It was requested that this be added to the next agenda.</p> <p>The Committee hoped the Town would be ready to TNR once the weather improved.</p>	<p>Add spay and neutering options to the next agenda – Committee Clerk</p>
5. 2011 FUNDRAISING CALENDAR	<p>The Committee discussed whether they want to continue the fundraising calendar. The Committee Clerk was requested to create a balance sheet of the 2011 calendar revenues and expenses and provide a financial update from Finance. The Committee Clerk will email both of these documents to the Committee. The decision to continue with the fundraising calendar was deferred until after the financials were reviewed. Many Members felt the education the calendars provided was intangible.</p> <p>The Committee Clerk was requested to send Andrea Sims a list of customers that still need to pick up their calendars. A Member suggested including a picture of each Councillor with their pet in the 2012 fundraising calendar. Calendars were requested to be circulated to all Members of Council, Commissioners, the CAO, and the Town Clerk. Caroline Lane will provide the Committee Clerk with calendars to distribute.</p> <p>There was also a suggestion to have an Animal Care Committee newsletter. Another suggestion was to make pet greeting cards.</p>	<p>Create a balance sheet of the 2011 revenues and expenses and email to the Committee with update from Finance – Laura Gold, Committee Clerk</p> <p>Email Andrea Sims a list of Members that still need to pick up their calendars – Laura Gold</p> <p>Provide Committee Clerk with Calendars – Caroline Lane. Distribute Calendars to Senior Staff – Laura Gold</p>
6. SHELTER UPDATE	<p>Councillor Valerie Burke reported that a budget request has been made for funds to hire a consultant to conduct a feasibility study on building an animal shelter in Markham. The Committee Clerk was requested to send an email to the Committee with the date and time of the Budget Public Meeting.</p>	<p>Email the Committee the date and time of the Budget Public meeting – Laura Gold, Committee Clerk</p>

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7. NEW BUSINESS a. Election of the Chair and Vice-Chair	Moved by Janet Andrews Seconded by Denielle Duncan That Councillor Valerie Burke be elected for the position of Chair; and, That Denielle Duncan be elected for the position of Vice-Chair. <div>CARRIED</div>	
8. DATE OF NEXT MEETING	The next Animal Care Committee meeting will be held on February 16, 2011 at 5:30 p.m.	
9. ADJOURNMENT	The Animal Care Committee meeting adjourned at 6:50 p.m.	