

THE FRIENDS OF THE MARKHAM MUSEUM BOARD

Meeting No. 11

Mount Joy School, Markham Museum

Wednesday, March 2, 2011 – 5 p.m.

In Attendance:	Regrets:
John Buie, Meeting Chair	Councilor Carolina Moretti
Bob Baird	
Cathy Molloy	
Glenn Schick	
Randy Barber	Guest:
Debbie Wong	Janet Reid
Edmund Li	
Martha Mingay	
John Ryerson	
Staff: Robin Gauzas (Recording Secretary)	

1. CALL TO ORDER & OPENING REMARKS

The meeting of the Friends of Markham Museum Board was called to order at 5:41 p.m. with John Buie presiding as chair.

2. BOARD EDUCATION

Janet Reid took members of the committee on a walking tour of the Collections Building at 5 p.m. and members returned at 5:35 p.m.

John Buie also thanked Janet Reid on behalf of committee.

3. REGRETS

Regrets were received from Councilor Carolina Moretti.

4. ADOPTION OF MINUTES OF MEETING

That the Minutes from February 9th, 2011 be adopted.

Moved by Randy Barber

Seconded by Glenn Schick

Item 11 a. Edmund Li name was misspelled (Edmond)

CARRIED

5. ADDITIONS / CHANGES TO THE AGENDA

None at this time.

6. DECLARATIONS

There were no declarations for this meeting.

7. BUSINESS ARISING FROM THE MINUTES

- a) Welcome package for new members-
Package were given to both Edmund Liu and Debbie Wong
- b) Website for Friends- no new updates

8. DIRECTOR'S REPORT

Cathy Molloy presented Directors Report which included:

Administration:

- The museum continues to work on Culture Plan with Director John Ryerson
 - Culture Plan
 - John Ryerson advised committee that a hub is being created i.e. an area for people to share resources
 - A research project will begin looking at graduating students and where they think they may be living and working in the next few months.

Events, Rentals and Volunteers:

Event

- Winterfest took place Monday February 21, 2011, advised that 900 people attended event and that it was a great success

Volunteers

- Janet conducted training for artifact unpacking and 10 adult volunteers attended.

Rentals

- The rental program continues to grow and Enzo is selling Sunday space to several wedding parties, mostly word of mouth

Curatorial:

- Exhibit projects
- Grants
- Personnel
- Other projects
- Professional Development
- Donations

Programming Department Update:

- Early bird registrations started for February 7th and as of March 1st Summer Camp Revenues have already surpassed to totals from last year at \$108,000
- Receiving several birthday party phone calls/booking than ever before; this has give part time staff more working hours
 - Maximum is 18 children for parties due to lack of space

Please see handout for additional information

Motion to receive Director's Report

Moved by Glenn Schick

Seconded by Randy Barber

CARRIED.

9. SECRETARY'S REPORT

John Ryerson advised that there is a cost to get a signature plate; he suggested having finance deal with this matter. John advised Debbie Wong Treasure to meet with finance to discuss in further detail

John Buie advised that committee should work on an interim process with town.

Motion for Chair and Treasurer to be the signing officers of the board and to be able to conduct financial matters on behalf of committee, and the current year Chair John Buie and Treasurer Debbie Wong to have signing authority and conduct any matters relating to banking.

Moved by Martha Mingay

Seconded by Randy Barber

CARRIED.

10. TREASURER'S REPORT

No report at this time.

11. COMMITTEE REPORTS

a. Executive Committee

John Buie updated committee on what was discussed:

- Advised that meeting occurred on Thursday, February 24, 2011
- Gave an update on the Gala
- Advised that the Town has a process whereby a group wanting to use museum facilities may be eligible to receive a discount
- Currently 3 committee members are interested on working on Website development, but at this time there are no additional funds to go forward with website so it will be put on hold in the meantime
- Discussed Friends of Markham agenda for tonight meeting
- Discussed having an informal get together with board members who are no longer on this committee, date is currently set for March 29th, 2011 at the Dutches at 5 p.m. John Buie advised that he has spoken with Ardy Reid and that date works for her
- Next Committee meeting will be on March 29th at 4 p.m. at offices of Mingay

b. Museum Collection Committee

No report at this time

c. Development Committee

Martha Mingay advised that sponsor has been found and will be donating \$10,000

Martha has spoken to Jim from Lions Club and advised that they will have advance notice on tickets

Martha will be meeting with another potential sponsor on Friday and will let committee know the outcome at next month's meeting.

Randy Barber advised that packages have arrived and are ready to be distributed.

Cathy Molloy advised that Carolina Moretti will send a list of Wine suppliers to Martha Mingay.

d. Volunteers Committee- no new business

12. OTHER BUSINESS

No new business

13. NEXT MEETING

The next scheduled meeting of the Friends of the Markham Museum Board will be held on Wednesday, April 6, 2011 at 5 pm at Mount Joy School.

14. ADJOURNMENT

Moved by Bob Baird

Seconded by Debbie Wong

THAT the March 2, 2011 meeting of the Friends of the Markham Museum Board be adjourned, the time being 6:30 p.m. **CARRIED**