

**EXCELLENCE THROUGH EFFICIENCY AND EFFECTIVENESS (E3)  
COUNCIL STEERING COMMITTEE**

**April 5, 2011  
Council Chamber**

**Attendance:**

Mayor Frank Scarpitti  
Deputy Mayor Jack Heath  
Regional Councillor Jim Jones  
Regional Councillor Gord Landon  
Regional Councillor Joe Li  
Councillor Valerie Burke  
Councillor. Howard Shore  
Councillor Don Hamilton  
Councillor Carolina Moretti  
Councillor Alan Ho  
Councillor Alex Chiu

**Staff**

John Livey, Chief Administrative Officer  
Brenda Librecz, Commissioner of Community & Fire Services  
Andy Taylor, Commissioner of Corporate Services  
Joel Lustig, Town Treasurer  
Andrea Tang, Manager Financial Planning  
Alida Tari, Council/Committee Coordinator

The first meeting of Excellence through Efficiency and Effectiveness (E3) Council Steering Committee convened at 12:46 p.m., with Regional Councillor Gord Landon in the Chair.

**1. EXCELLENCE THROUGH EFFICIENCY & EFFECTIVENESS (E3)**

Mr. John Livey, Chief Administrative Officer delivered a PowerPoint presentation providing a background on Core Services and the on-going actions of the E3 Executive Committee.

Mr. Joel Lustig, Treasurer delivered a PowerPoint presentation outlining the key steps to the E3 success, roadmap, staff engagement and E3 initiatives.

There was discussion related to an example of financial benefits achieved by one of the E3 initiative called "Pavement Preservation Strategy."

The Committee discussed the importance of engaging staff from all levels to obtain ideas that will guide the Corporation to be more effective and efficient while providing quality services.

There was brief discussion regarding KPI's and staff satisfaction results.

Mayor Frank Scarpitti emphasized the importance of developing and implementing a sustainable process that will assist in delivering the lowest possible tax increase during an economic downturn (2008 to present). He believes that E3 provided an opportunity for

everyone in the Corporation to save money, become more efficient while delivering better programs to the community.

Mr. Livey advised the Committee that a Town Hall meeting is scheduled for April 14, 2011.

Moved by Regional Councillor Jim Jones

Seconded by Councillor Howard Shore

That the presentations by Mr. John Livey, Chief Executive Officer and Mr. Joel Lustig, Treasurer regarding Excellence through Efficiency & Effectiveness be received.

## **ADJOURNMENT**

The E3 Council Steering Committee meeting adjourned at 2:15 pm.