

THE FRIENDS OF THE MARKHAM MUSEUM BOARD

Meeting No. 12

Mount Joy School, Markham Museum

Wednesday, April 6, 2011 – 5 p.m.

In Attendance:	Regrets:
John Buie, Meeting Chair	Bob Baird
Councilor Carolina Moretti	Martha Mingay
Cathy Molloy	
Glenn Schick	
Randy Barber	
Debbie Wong	
Edmund Li	
John Ryerson	
Staff: Robin Gauzas (Recording Secretary)	

1. CALL TO ORDER & OPENING REMARKS

The meeting of the Friends of Markham Museum Board was called to order at 5:09 p.m. with John Buie presiding as chair.

2. BOARD EDUCATION

Cathy Molloy advised that an application to the federal government to fund a youth mentorship program was approved for \$50,000 over a period of 3 years. The program focus is on teenagers. Both the Montreal and Surrey Museums have similar programs.

3. REGRETS

Regrets were received from Bob Baird and Martha Mingay.

4. ADOPTION OF MINUTES OF MEETING

Revise item 7. Edmund Liu name is misspelled; change to Li

Revise item 9. Treasure to Treasurer

That the Minutes with revisions from March 2nd, 2011 be adopted.

Moved by Randy Barber

Seconded by Councilor Carolina Moretti

CARRIED.

5. ADDITIONS / CHANGES TO THE AGENDA

Add Gala to item 11c. Development Committee

6. DECLARATIONS

There were no declarations for this meeting.

7. BUSINESS ARISING FROM THE MINUTES

John advised that he, Debbie and Cathy, met with finance group and has worked through the process, and informed committee that we will not be going forward with stamps for Cheques.

8. DIRECTOR'S REPORT- Cathy

Cathy Molloy presented to Board:

- Currently working on presentation for Council and where the Museum should be focused
- She is presenting to Council on May 2nd at 7 p.m. would like as many Board members to attend that are able
- Collection of new building is ongoing; Maryam Harris has been working with volunteers and staff of on conservations
- Non-life cycle applications are due in 3 weeks
- Programming- film documentary group showed up
- Camps are selling out and are currently at capacity
- Curatorial hiring has not yet started, but Janet already has an idea of who she will hire
- Very successful grant application of \$150,000
- John advised that in discussion with an official from another municipality he learned that in their process the building capacity for people is determined as part of the building permit approval process. Since the Board was surprised to learn of the capacity limitations within the new building only after it was completed, he suggested that it might be appropriate for the Town to review its processes

Committee briefly talked about design of building and its capacity level

Edmond Li suggested looking back at specs of building to determine if different capacity numbers were projected.

Motion to reflect the Board's surprise at the end use capacity of the new collection's building was made and the Board would like staff to look at situation to determine if there has been some miscalculation and to make any recommendations to allow capacity to be enlarged

Moved by Randy Barber

Seconded by Glenn Schick

CARRIED

Motion to receive Directors Report

Moved by Debbie Wong

Seconded by Edmund Li

CARRIED

9. SECRETARY'S REPORT

No new report

10. TREASURER'S REPORT

Debbie Wong updated committee on statement of operations and changes in fund balances:

1. Revenues \$12,018.52
2. Expenditures \$13, 562.19
3. Assets \$15,562.19
4. Liabilities \$15,562.19

Debbie will speak with Cathy Molloy offline regarding deposits

Debbie advised that reports will be one behind due to delays

Randy suggested having a separate statement after gala to see final numbers clearly

John Ryerson suggested having transaction reports opposed to doing quarterly reporting

Motion to receive Treasurer Report

Moved by Randy Barber

Seconded by Glenn Schick

CARRIED.

Motion to authorize Cathy Molloy to have signing authority together with an approved Board member
Moved by Debbie Wong
Seconded by Randy Barber
CARRIED.

11. COMMITTEE REPORTS

a. Executive Committee

John Buie updated committee:

- Advised that the Gala report was received
- There was a brief discussion on website development and advised that currently no monies will be spent on this
- Discussed finance procedures
- Briefly discussed the Garden requested by Mike Schreyer; committee came up with the solution to name it Markham Museum Garden and will also add in Memory of Jenna Rae Fearnley
- Strategic development will be discussed further in the fall
- Discussed the development of Friends of Markham Committee agenda for April 6, 2011 meeting

b. Museum Collection Committee

Advised that Committee should be meeting next month
No further report at this time

c. Development Committee

Councilor Carolina Moretti updated committee on Gala:

- Advised that credit should go to Martha Mingay for all her hard work
- To date \$34,000 has been brought in
- Sponsorship have been great
- 100 tickets have been confirmed and few tickets have been put on hold
- Advised that she shared with John Ryerson that the museum has really made an impact in the community and culture
- Cathy Molloy advised that she would like to have a press pass created; there have many inquiries from certain media
- Councilor Carolina Moretti advised that the press pass releases should be sent to certain media members only; advised to speak with Dennis regarding passes and press kits. The press should have a separate area where they can sign in and pick up their personalized press kit
- Councilor Moretti will speak with Daytime Show
- John Ryerson suggested that members of committee be involved with media and perhaps be included in Rogers show
- Information of Friends of Markham should also be included in the press kit
 - Randy Barber advised that the National Youth Orchestra would like additional information and may be interested in sponsorship; Carolina will follow up with Martha Mingay

d. Volunteers Committee- no new business

12. OTHER BUSINESS

Glenn Schick discussed possibility of tax receipts for Gala if it is successful. Cathy Molly advised that we can discuss at a later date.

13. NEXT MEETING

The next scheduled meeting of the Friends of the Markham Museum Board will be held on Wednesday, May 4, 2011 at 5 pm at Mount Joy School.

John Buie advised that he asked Bob Baird to chair the next committee meeting

14. ADJOURNMENT

Moved by Debbie Wong
Seconded by Edmund Li

THAT the April 6, 2011 meeting of the Friends of the Markham Museum Board be adjourned, the time being 6:02 p.m. **CARRIED**