



**EXCELLENCE THROUGH EFFICIENCY AND EFFECTIVENESS
E3 TASK FORCE**

**May 24, 2011
Canada Room**

Attendance:

Deputy Mayor Jack Heath
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Don Hamilton
Councillor Alan Ho
Councillor Alex Chiu
Councillor Logan Kanapathi

Staff

John Livey, Chief Administrative Officer
Brenda Librecz, Commissioner of Community & Fire Services
Jim Baird, Commissioner of Development Services
Joel Lustig, Treasurer
Andrea Tang, Manager Financial Planning
Bill Snowball, Fire Chief
David Decker, Deputy Fire Chief
Philip Alexander, Deputy Fire Chief
Mary Creighton, Director of Recreation
Paul Ingham, General Manager
Gary Adamkowski, Director Asset Management
John Ryerson, Director of Culture
Eric Lariviere, Manager, Theatre
Phoebe Fu, Senior Manager Facilities
Alida Tari, Council/Committee Coordinator

The Excellence through Efficiency and Effectiveness - E3 Task Force meeting convened at 1:06 p.m., with Regional Councillor Gord Landon in the Chair.

1. COMMUNITY & FIRE SERVICES

Community & Fire Services Overview

Ms. Brenda Librecz, Commissioner of Community & Fire Services delivered a PowerPoint presentation providing a brief overview of the commission.

The Committee discussed whether the list of completed E3 projects could be placed on the Town's intranet site.

Councillor Alex Chiu advised that the soccer field at Highgate Park continues to have a problem with the water not properly draining and suggested that staff look into it. There

was brief discussion regarding the opening of soccer fields and the importance of maintaining the fields healthy for the entire season.

The Committee thanked Commissioner Librecz for her presentation and great leadership.

Fire & Emergency Services Departmental Overview

Mr. Bill Snowball, Fire Chief, delivered a PowerPoint presentation providing an overview of the Fire & Emergency Services department.

There was brief discussion with respect to regulations regarding fireworks.

The Committee inquired when staff anticipate that the Master Fire Plan will be available for review. Staff advised that it should be available in September 2011.

There was discussion regarding a future training centre in Markham.

The Committee inquired whether Fire & Emergency Services will be permitted to use the designated VIVA lanes during deployment to an emergency call. Staff advised that they are meeting with representatives of VIVA and will confirm.

The Committee thanked staff for their informative presentation.

Asset Management Departmental Overview

Mr. Gary Adamkowski, Director Asset Management, delivered a PowerPoint presentation providing an overview of the Asset Management department.

The Committee requested that staff report back on the tracking of energy savings from the Energy Retrofits. Staff confirmed that they will report back.

There was brief discussion regarding the Storm Water Management rehabilitation programs.

The Committee thanked staff for the presentation.

Culture Departmental Overview

Mr. John Ryerson, Director of Culture, delivered a PowerPoint presentation providing an overview of the Culture department.

There was brief discussion regarding the annual municipal funding required to operate the Markham Theatre, Markham Museum and Varley Art Gallery.

The Committee requested that staff report back on the Life Cycle amounts allocated to the Markham Theatre, Markham Museum and Varley Art Gallery.

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There was discussion regarding the net cost per household of \$17.62. Staff advised that they will verify that amount.

The Committee thanked staff for the presentation.

ADJOURNMENT

The E3 Task Force meeting adjourned at 4:17 pm.