

ANIMAL CARE COMMITTEE

March 16, 2011

ONTARIO ROOM

5:30 P.M. – 7:00 P.M.

Attendance: Councillor Valerie Burke, Chair, Janet Andrews, Terri Daniels, Caroline Lane, Yasuko Naka, Bernice Royce, and Laura Gold, Committee Clerk .

Regrets: Denielle Duncan and Annabel Musson.

Guests: Kathy Clark and Vivienne Hansford.

Item	Discussion	Action Items
1. CALL TO ORDER	The Animal Care Committee convened at 5:36 p.m. with Councillor Valerie Burke presiding as Chair.	
2. MINUTES OF THE FEBRUARY 16, 2011 COMMITTEE MEETINGS	Moved by Janet Andrews Seconded by Bernice Royce That the Minutes of the February 16, 2011 Animal Care Committee be adopted. CARRIED.	
3. BUSINESS ARISING FROM MINUTES	A. Research on Other Municipalities Handlings of Fostering Cats Ms. Caroline Lane reported that none of the municipalities that she researched had a by-law that dealt with the fostering of cats. Some of the municipalities' by-laws provided no guidelines pertaining to cats. It was explained that when a dog owner moves to Markham with more dogs than permitted by Markham's by-laws a licensed exemption may be provided, given the dogs had been legally licensed within another municipality prior to moving to Markham. Exemptions may also be permitted due compassionate grounds (e.g. when someone dies). It was noted that an animal cannot be taken away from a pet owner unless there is legal grounds. The Town's by-law was explained to be a model by-law for other municipalities in Ontario. B. Update on Creating a E-Process for the 2012 Calendar	

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	<p>It was reported that the process map for the 2011 Fundraising Calendar was provided to ITS. The ITS Staff Representative assigned to the project was currently on vacation, therefore, an update could not be provided at this time.</p> <p>C. Tour of OSPCA Animal Shelter Update</p> <p>It was reported that the opening of the OSPCA animal shelter has been delayed. Therefore, the tour would need to be postponed to a later date.</p>	<p>Provide update on creating an e-process for the 2011 fundraising calendar-Committee Clerk</p>
<p>4. HOME SHOW</p>	<p>The schedule for the Home Show was circulated by email prior to the meeting. Members were reminded to wear their t-shirts. The remaining calendars will be sold for \$5 each.</p>	
<p>5. TRAP NEUTER AND RETURN UPDATE</p>	<p>The Committee reviewed the process map for the C.A.R.E. program. Through the C.A.R.E program a cat trapped (that had been previously trapped neutered and returned) with its ear clipped would be brought back to its registered colony rather than to the OSPCA animal shelter. It was noted that a colony of cats in Unionville has been protected from a property being demolished and re-developed through this program. There were seventeen (17) to eighteen (18) cats that were successfully relocated. Staff advised it is very important to obtain the property owner's permission before going onto private property for trap neuter and return purposes. Staff thanked the Committee for their help relocating the cats. It was noted that relocation is a last option.</p> <p>It was requested that the name be changed from Trap Neuter and Release to Trap Neuter and Return on the process map for the C.A.R.E program. It was confirmed that the rescue groups will need to provide their own insurance for the volunteers handling the cats. The property owner should be shown proof of insurance, as they could be liable if a volunteer got hurt.</p> <p>It was noted that it can be challenging telling the difference from a house pet and free roaming pet. Sometimes a free roaming pet could be a lost or abandoned house pet. It was suggested that guidelines be created to help identify the differences between a free roaming</p>	<p>Change references to trap neuter and release to trap neuter and return in regards to the C.A.R.E program – Bill Wiles</p>

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	pet and house pet. It was noted that the Town is currently focusing on cat colonies.	
<p>6. 2011 FUNDRAISING CALENDAR</p>	<p>It was report the eight (8) calendars were sold through Curves. The Committee thanked Curves for its support of the project. There was a suggestion to sell the calendars at seniors' centres in Markham.</p> <p>The Committee Clerk was requested to obtain more information on the Committee's breakdown of transactions. The report should include the different types of transactions that are being made and the respective codes. It was estimated that \$8,000 was raised through the 2011 fundraising calendar.</p> <p>The Committee agreed to produce a 2012 Animal Care Committee Calendar. It will print 250 calendars less than it printed last year. The Committee Clerks was requested to initiate the request for quotation process for the printing of the calendars with the same specifications as last year.</p> <p>Moved by Janet Andrews Seconded by Caroline Lane</p> <p>That the Animal Care Committee commit to the production of a 2012 Animal Care Fundraising Calendar.</p> <p style="text-align: right;">CARRIED.</p>	<p>Obtain more information on the breakdown of transactions – Committee Clerk and Janet Andrews</p> <p>Initiate the request for proposal process - Committee Clerk</p>
<p>7. SHELTER UPDATE</p>	<p>There is \$15,000 in the budget for an animal shelter feasibility study. Staff are working on the request for proposal.</p>	

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8. NEW BUSINESS	<p><u>Wildlife</u> It was explained that the OSPCA picks up wildlife and takes it to the animal shelter in Newmarket. The wildlife will remain at its Newmarket animal shelter for 24 hours. During this time the wildlife will be examined by a vet. The wildlife will then be transported to one of many places. It was explained that the Town is already providing full animal care services and that by hiring a separate service provider to handle wildlife it would be duplicating its service offerings. The majority of wildlife captured in Markham does not survive, as they have been struck by a car or are sick. The number of wildlife picked up by the OSPC increased to over two hundred (200) in 2010.</p> <p><u>Sign for Toogood Pond</u> The sign regarding prohibiting the feeding of geese at Toogood Pond was displayed to the Committee.</p> <p><u>Helping Lost Pets</u> A letter from Rob Goddard regarding the Helping Lost Pets program was reviewed. The Committee requested that he be invited to the next meeting to present the program. Any decisions to be made regarding this item was deferred to the next meeting.</p>	<p>Invite Rob Goddard to next meeting to provide presentation on the helping Lost Pets program – Committee Clerk</p>
9. DATE OF NEXT MEETING	The next Animal Care Committee meeting will be held on April 20, 2011 at 5:30 p.m.	
10. ADJOURNMENT	The Animal Care Committee adjourned at 7:21 p.m.	