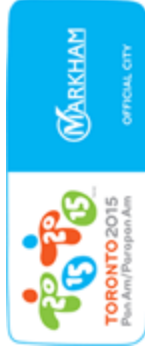


Markham Sport Hall of Fame

**A Sport Legacy of the
Pan Am/Parapan Am Games**

General Committee

June 1, 2015



Purpose

To seek approval from Council to develop and implement the Markham Sport Hall of Fame (MSHOF) at the Markham Pan Am Centre.

Markham Host Committee

In September 2013 in preparation for hosting the TO2015 Pan Am/Parapan Am Games Council approved the development of a Markham Host Committee.

The Markham Host Advisory Committee will:

- Ensure that the residents of Markham **are fully informed and engaged** in the 2015 Pan Am/Parapan Am Games by ensuring the Community Activation Strategy is developed and implemented.
- Ensure that **legacy** programs developed in sport and culture will be sustainable within our community.
- Ensure that the City of Markham leverages all opportunities during the pre-game, game and post-game times to **profile the City of Markham**.
- **Build partnerships** within the community to help support the games, and ongoing sport tourism in our community.

The Sport Development Committee

- The Sport Development Sub Committee was established to:
 - Ensure that legacy programs developed in sport will be sustainable within our community.
- One of the key legacy projects identified by the Sports Development Committee was the development of a Markham Sports Hall of Fame.
- A Markham Sport Hall of Fame would provide an opportunity for the Markham Community on an annual basis to celebrate those in our community who have excelled in sport.

MSHOF - Vision

The Markham Sport Hall of Fame will:

- Exist so that the residents of Markham and visitors to Markham can value sports and the benefits and contributions sports bring and make to communities, economic development, education and healthy lifestyles.
- Be a destination accessible to all who wish to learn and experience the outstanding athletic achievements or outstanding contributions to sport by those individuals and teams who have a connection with, and have brought recognition to, the City of Markham.
- Be fiscally responsible and self-sustaining it will be an inspiring legacy for future generations of sport participants.
- Be located at the Markham Pan Am Centre which in itself is a legacy of the Pan Am Games.
- Be open to the community and visitors to the centre during building operation hours.



MSHOF - Mission

- To honour, celebrate, preserve and share the outstanding achievements and contributions of those who have brought recognition to the City of Markham through sport and to;
- Select and induct worthy members of the MSHOF;
- Collect, store and display information and pictures that represent the inductees' participation in and contribution to sport, as well as other worthy sport events and sport activities;
- Raise funds to support the activities of the MSHOF; and
- Publicize and share sport history.

MSHOF - Values

- Sportsmanship
- Integrity
- Education
- Health and Safety
- Excellence
- Inclusion
- Partnership
- Fiscal Responsibility

MSHOF - Recognition

The MSHOF will recognize athletes (individuals or Teams) and Non Athletes (coaches, administrators, technical officials, media, contributors/builders) who have:

- made significant and/or outstanding and/or defining and/or exceptional achievements and/or contributions to sport and athletics; and/or
- demonstrated exemplary values and/or personal characteristics on and/or off the field of play.
- achieved outstanding and extraordinary success in Canada or as a Canadian competing abroad or made an outstanding and extraordinary contribution to sport other than as a competitor

MSHOF - Residential Criteria

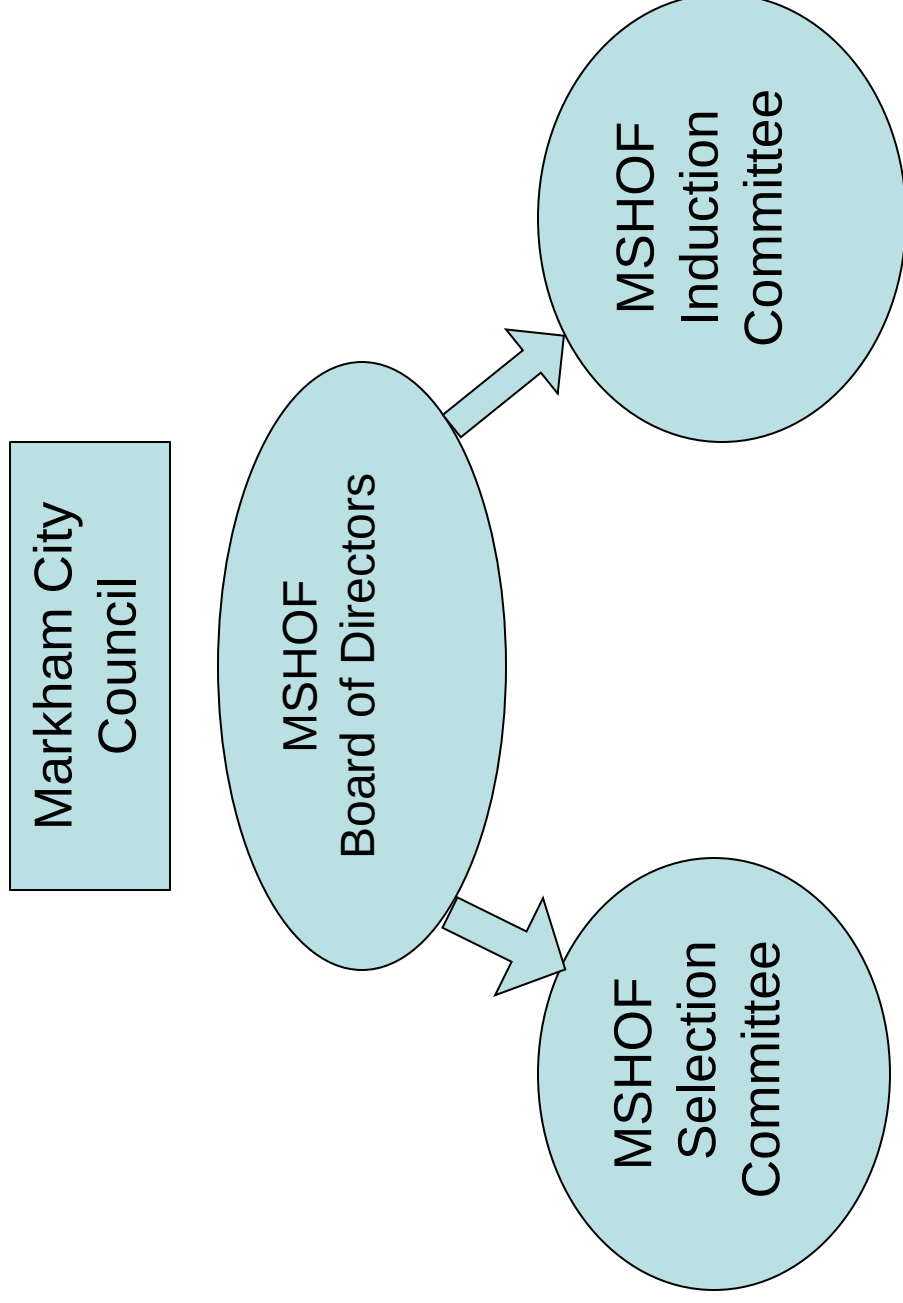
Successful candidates must have a widely recognized direct connection to the City of Markham such as:

- born in Markham;
- grew up in Markham;
- resided in Markham or employed in Markham at time of achievement(s);
- long time resident of Markham; or
- a member of a team competing for Markham.

MSHOF – Nomination of Candidates

- There will be an open and public call for nominations to encourage citizens to nominate candidates for selection.
- An online and print nomination form will be created to standardize the process.
- Nominators may be non-residents.
- Nominees must comply with the residential criteria.
- Nominations will only be accepted using the nomination form.

MSHOF Committee Structure



Markham Sport Hall of Fame – Board of Directors

- The Board of Directors will consist of volunteers - public notice to call for applications will be posted online and in the local newspaper
- Application for interested parties will be available online or can be picked up from the Clerks Department.
- The City of Markham – Appointment Committee will review all applications per the usual process of appointing citizens to advisory committee.
- The Board shall consist of between seven (7) and eleven (11) members to be comprised of:
 - o Mayor as Ex-Officio; and
 - o Up to two (2) Councillors appointed from Council; and
 - o Up to nine (9) members appointed who are community members at large.



MSHOF - Board of Directors

- The Board of Directors will have responsibility for all matters related to the Hall of Fame, and be governed by By-laws and Memorandum of Understanding with the City.

Specific responsibilities would include:

- Creating, managing, updating the strategic and operating plans for the MSHOF vision, mission, values and nomination/induction processes;
- Ensuring the Markham Sport Hall of Fame operates as a financially sustainable program covering all costs through tickets, sponsorships and other proceeds generated by the Induction Committee. Will not carry a deficit as a result of hosting the Hall of Fame in any given year.
- Appointing Selection Committee and Induction Committee, overseeing same;
- Reviewing and approving the recommended selections from the Selection Committee;
- Recommend to the City design of Hall of Fame and the awards/presentations;
- Reporting annually to Council



MSHOF – Selection Committee

- The Board of Directors will appoint a Selection Committee, which will consist of no less than five (5) appointees. The Selection Committee members should represent the diversity of Canadian sport as much as possible.

The Selection Committee will be responsible for:

- Ensuring a nomination application process is undertaken and is publicly available to all residents and sport groups in Markham;
- Vetting all nomination forms;
- Ensuring confidentiality of nominations and evaluations of nominees; and
- Providing recommended selections for induction to the MSHOF to the Board of Directors.

MSHOF – Induction Committee

- The Board of Directors appoint an Induction Committee, which will require a minimum of five (5) members and representative(s) from the Recreation Department. The Induction Committee members should represent the diversity of Canadian sport as much as possible.

The Induction Committee would be responsible for:

- Planning and delivering all aspects of an Induction Ceremony event, including working with the city on preparing and purchasing awards recognition to be placed in the Hall of Fame, to be given to the inductees, or to augment the celebration and recognition at the event.
- Planning and executing event marketing and promotions;
- Selecting the celebration venue and all arrangements required at the venue;
- Undertaking fundraising and ticket sales: coordinating attendance of selected inductees and their friends and families; and
- Ensuring the event is operated in a fiscally responsible manner, without financial loss, through ticket sales and sponsorships.

MSHOF - City's Responsibilities

- House the MSHOF within the Markham Pan Am Centre - minimum of 5 year.
- Provide supervision, security and maintenance of the area involved.
- House the online version of the MSHOF on markham.ca.
- Promote and celebrate the existence of the Hall in the City's various communication channels.
- Provide staff liaison support to the Board of Directors by the Director of Recreation.
- Provide staff resources to the Selection Committee via receipt and processing of the nominations.
- The Finance Department will maintain a set of accounts, operate the bank account, comply with Income Tax Act regulations, etc on behalf of the Board of Directors.
- Host annual meeting of the Board as members of the Corporation.
- Selection and approval of Board Members.
- Approve the design of the awards to be permanently placed in the Markham Pan Am Centre and the selection of the location within the Markham Pan Am Centre.



MSHOF – Financial

- Within the Markham Pan Am Host Committee there is \$25,000 identified to support the Markham Sport Hall of Fame initial start up costs.
- This funding will need to be held in an account which will allow access to the funding in 2016.
- The Markham Sport Hall of Fame will operate as a financially sustainable program based on tickets, sponsorships and other proceeds generated by the Induction Committee, covering all costs annually.

MSHOF – Next Steps

- Staff will meet with the Sport Development working group to:
 - o develop Board of Directors job description,
 - o finalize selection criteria, and
 - o establish an implementation timeline.
 - o It would be desirable to have the board of Directors selection process commence this summer, appointments undertaken by Council in September so that the first inductors occur in 2016.

Questions