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**APPENDIX “B”****SERVICING ALLOCATION “USE IT OR LOSE IT” POLICY**

Where a specific development proposal has received draft plan or site plan approval and servicing capacity has been assigned, staff will monitor progress of the development through to construction. Where servicing capacity has been allocated to a Secondary Plan area, staff will review progress of assignment to and approval of allocation specific projects.

Where no “reasonable progress” has been made in moving an application forward, the servicing allocation to that development and/or Secondary Plan area may be reduced or withdrawn at Council’s discretion. In the case of an approved development, a “hold” may be placed on the approval, and conditions of draft plan/site plan approval amended.

“Reasonable progress” related to a specific development is considered to be:

- subdivision agreement/site plan agreement requested within six months of draft plan/site plan approval being issued; and
- agreement executed within one year of draft plan/site plan approval.

“Reasonable progress” related to a Secondary Plan area is considered to be:

- first draft plan/ site plan approval within six months of assignment to area and continued and on-going progress of each individual draft plan.

This policy does not apply to an allocation of capacity to a Secondary Plan area where the allocation has been made in return for delivery of specified infrastructure, and where conditions related to that assignment have been met.