



**Minutes
General Committee
June 1, 2015
Meeting Number 19**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Jim Baird, Commissioner of Development Services
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor
Kimberley Kitteringham, City Clerk
Joel Lustig, Treasurer
Bill Snowball, Fire Chief
Andrea Tang, Manager, Financial Planning
Sharon Laing, Director of Human Resources
Brett Lucyk, Public Realm Coordinator
Bob Penner, Manager, Utilities, Survey & Asset Database
Mary Creighton, Director, Recreation
Morgan Jones, Manager, Roads Operation
Alida Tari, Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:03 AM with Deputy Mayor Jack Heath in the Chair and Councillor Alan Ho Chaired Community Services related items.

General Committee recessed at 12:31 PM and reconvened at 1:23 PM.

Disclosure of Interest

None disclosed.

1. 2015 PROJECT ZERO CAMPAIGN (7.15)
[Report](#)

Mr. Trevor Tuck, Director of Distribution Protection at Enbridge Gas Distribution and Mr. Lee Grant, The Fire Marshal's Public Safety Council were in attendance to receive recognition from the City of Markham for their generous donation of combination carbon monoxide/smoke alarms through the Project Zero Campaign.

The Committee thanked Enbridge for their generous donation.

There was discussion regarding how to dispose of old carbon monoxide/smoke alarms.

The Committee inquired what is being done to inform residents that the installation of carbon monoxide alarm(s) is now required near all sleeping areas in residential homes and in the service rooms and adjacent sleeping areas in multi-residential units. Staff advised that there has been a big campaign through the Province informing residents of this new legislation. It was noted that carbon monoxide alarms can be hardwired, battery-operated or plugged into the wall.

Moved by Councillor Alex Chiu
Seconded by Councillor Don Hamilton

- 1) That the report entitled 2015 Project Zero Campaign be received; and,
- 2) That Markham Fire and Emergency participate in the 2015 Project Zero Campaign; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**2. MINUTES OF THE MAY 26, 2015
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Valerie Burke
Seconded by Councillor Alan Ho

- 1) That the minutes of the May 26, 2015 General Committee meeting be confirmed.

Carried

**3. MINUTES OF THE APRIL 20, 2015
CANADA DAY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Valerie Burke
Seconded by Councillor Alan Ho

- 1) That the minutes of the April 20, 2015 Canada Day Committee meeting be received for information purposes.

Carried

**4. MINUTES OF THE APRIL 20, 2015
MARKHAM ENVIRONMENTAL
ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Valerie Burke
Seconded by Councillor Alan Ho

- 1) That the minutes of the April 20, 2015 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

**5. MINUTES OF THE APRIL 20, 2015
MARKHAM PUBLIC LIBRARY BOARD (16.0)**
[Minutes](#)

Moved by Councillor Valerie Burke
Seconded by Councillor Alan Ho

- 1) That the minutes of the April 20, 2015 Markham Public Library Board meeting be received for information purposes.

Carried

**6. DEVELOPMENT CHARGES INDEXING
- JULY 1, 2015 (7.11)**
[Report](#)
K. Ross, extension 2126

There was discussion regarding whether modifications can be made to the Development Charges By-law. Staff noted that the By-law would need to be re-opened to make any modifications and that the next review will be in 2018.

The Committee requested that staff advise whether the construction price index has kept pace with the actual cost incurred to construct infrastructure and provide information on the changes implemented since 2005 to date to address any shortfall in the index.

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Jim Jones

- 1) That the report titled "Development Charges Indexing – July 1, 2015" be received; and,
- 2) That Council approve an increase in development charges of 1.2%, effective July 1, 2015; and further,
- 3) That staff be directed to do all things necessary to give effect to this report.

Carried

**7. STATUS OF CAPITAL PROJECTS
AS OF APRIL 30, 2015 (7.5)**
[Report](#) [Exhibits A-C](#)

There was discussion regarding the following Capital Projects:

- Capital Project – 15011
- Capital Project – 13017
- Capital Project – 12371
- Capital Project – 13026

The Committee suggested that staff provide a response regarding what the funds for Capital Project 13026 would have been used for prior to it going to Council.

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the report dated May 20, 2015 entitled "Status of Capital Projects as of April 30, 2015" be received; and,
- 2) That the amount of \$5,551,321 from the closure of capital projects be transferred to the sources of funding as listed on Exhibit A; and,
- 3) That the closure of projects as outlined in Exhibit B and C be approved **and amended to not close Capital Project 12371 – Milne Dam Conservation Area Master Plan**; and,
- 4) That the Non-Development Charge Capital Contingency Project be topped up from the Life-Cycle Replacement and Capital Reserve Fund by \$364,465 to the approved amount of \$250,000; and,

- 5) That the Engineering Capital Contingency Project be topped up, from the City-Wide Hard Development Charges Reserve, by \$69,062 to the approved amount of \$100,000; and,
- 6) That the Design Capital Contingency Project be topped up, from the Development Charges Reserve, by \$7,459 to the approved amount of \$100,000; and,
- 7) That the Waterworks Capital Contingency Project be topped up, from the Waterworks Stabilization/Capital Reserve, by \$117,236 to the approved amount of \$100,000; and,
- 8) That the 2015 Capital Project – 15011 – Library Collections be increased by \$189,500 from \$2,035,600 to \$2,225,100; and further,
- 9) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**8. COUNCIL AUDITOR GENERAL
SELECTION COMMITTEE (16.24)**
[Report](#)

Kimberley Kitteringham, City Clerk summarized the details in the report.

The Committee discussed the Members of Council that should be appointed to the Auditor General Selection Committee. It was suggested that the Chair and Vice-Chair of General Committee; Chair and Vice-Chair of Budget Subcommittee; Mayor Frank Scarpitti and Councillor Karen Rea be appointed to the Auditor General Selection Committee.

Moved by Mayor Frank Scarpitti

Seconded by Councillor Amanda Collucci

- 1) That the report entitled “Council Auditor General Selection Committee” be received; and,
- 2) That the following Members of Council be appointed to the Auditor General Selection Committee: **Mayor Frank Scarpitti, Deputy Mayor Jack Heath, Councillor Karen Rea, Councillor Colin Campbell, Councillor Amanda Collucci and Councillor Logan Kanapathi**; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9. EMPLOYEE SERVICE AWARDS PROGRAM (11.0)

[Report](#)

Mona Nazif, Senior Manager, Human Resources addressed the Committee and summarized the proposed changes to the Employee Service Awards program.

The Committee discussed whether the lapel pins should continue and whether it should be given out at 10 years, 15 years, 20 years, etc.

There was discussion regarding the shifting in employee demographics and the increase in the “millennial” generation as the baby boomer generation retires.

The Committee suggested that staff report back on a potential alumni program.

Moved by Councillor Don Hamilton

Seconded by Councillor Karen Rea

- 1) That the report titled Employee Service Awards Program be received, and,
- 2) That the City replace the Employee Service Award Program (including gifts and lapel pins) with a Service Celebration program that recognizes service through a ceremony, and a focus on creating a culture of recognition throughout the organization that supports employee engagement and alignment with corporate goals and direction; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**10. SHARED PLACES OUR SPACES,
MARKHAM’S PUBLIC REALM STRATEGY (5.6)**

[Presentation](#) [Report](#) [Public Realm Strategy](#) [Appendix A](#)

Brenda Librecz, Commissioner of Community & Fire Services addressed the Committee and provided brief opening remarks regarding Markham’s Public Realm Strategy.

Brett Lucyk, Public Realm Coordinator delivered a PowerPoint presentation entitled “Shared Places Our Spaces – Markham’s Public Realm Strategy.”

The Committee discussed the following relative to the Public Realm Strategy:

- Accelerating park delivery in 2015
- What will the budget amount of \$150,000 be used for
- Keep costs in mind
- Section 37 funds as a source of funding this program

Moved by Councillor Valerie Burke
Seconded by Councillor Logan Kanapathi

- 1) That the presentation by Mr. Brett Lucyk, Public Realm Coordinator entitled “Shared Places Our Spaces –Markham’s Public Realm Strategy,” be received; and,
- 2) That the staff report titled “Shared Places Our Spaces - Markham’s Public Realm Strategy”, dated April 7, 2015 be received; and,
- 3) That the document “Shared Places Our Spaces - Markham’s Public Realm Strategy” dated April 7, 2015 be approved in principle; and,
- 4) That the 2016 funding requirement of \$150,000 will be considered as part of the 2016 budget process; and,
- 5) That Capital project designs include a public realm component and the funding source be confirmed prior to proceeding with the project; and further,
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

11. ICE ALLOCATION UPDATE PRESENTATION (6.1)
[Presentation](#)

Mary Creighton, Director, Recreation delivered a PowerPoint presentation providing an update with respect to Ice Allocation.

The Committee discussed the following with respect to Ice Allocation:

- City ice rental rates compared to private ice rental
- Ensuring it is a fair and equitable process
- Ensure the focus is on Markham residents first (balance needs to occurs given players come in to use ice, but Markham residents also use rinks in adjacent municipalities)
- Strategy to plan and build more ice rinks in the future
- Are there other options to be considered to add rinks within various current structures (eg. converting a soccer dome into a skating rink)

Moved by Councillor Alex Chiu
Seconded by Councillor Colin Campbell

- 1) That the presentation by Ms. Mary Creighton, Director, Recreation entitled “Ice Allocation Update Presentation,” be received.

Carried

12. GERMAN MILLS MEADOW AND NATURAL HABITAT LIAISON COMMITTEE
- REVISED TERMS OF REFERENCE (5.7)
[Report](#) [Attachment A](#) [Attachment B](#)

The Committee inquired when Committee members will be recruited. Staff advised that they are working with the Clerk's department on the recruitment process.

Moved by Councillor Valerie Burke
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the report entitled "German Mills Meadow and Natural Habitat Liaison Committee Terms of Reference" be received; and,
- 2) That Council endorse the Terms of Reference for the German Mills Meadow and Natural Habitat Liaison Committee – Attachment "A", as amended by Council to include "minimum of two meetings per year"; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

13. MARKHAM SPORT HALL OF FAME (6.0)
[Presentation](#) [Report](#) [Terms of Reference](#)

Mary Creighton, Director, Recreation delivered a PowerPoint presentation regarding the establishment of Markham Sports Hall of Fame.

The Committee thanked the members of the subcommittee and staff for all their work.

The Committee discussed the following with respect to the Markham Sports Hall of Fame:

- Dedicating a wall not a room?
- Could big events be included? Somewhere in the building that include major events from the past and future – international meets and qualifying events
- Include display cases in the hallway showcasing the newest members

Moved by Mayor Frank Scarpitti
Seconded by Councillor Amanda Collucci

- 1) The report titled "Markham Sport Hall of Fame" be received; and,
- 2) That Council approve the establishment of a Markham Sport Hall of Fame at the Markham Pan Am Centre as described in the report; and,

- 3) That the Sport Development Sub Committee be thanked for their commitment and work in developing the Markham Sport Hall of Fames framework; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**14. HENDERSON AVENUE BRIDGE
MURAL PHASE II (5.6)**
[Report](#)

Commissioner Brenda Librecz briefly summarized the details outlined in the report.

Ward Councillor Valerie Burke thanked staff for all their work on this project.

Moved by Councillor Valerie Burke

Seconded by Regional Councillor Jim Jones

- 1) That the report dated May 17, 2015 entitled Henderson Avenue Bridge Mural Phase II be received; and,
- 2) That Council approve \$54,000 out of the \$2,000,000 budget be allocated to the Henderson Avenue Bridge mural (as outlined in the report dated May 6, 2014 *Proposed Thornhill Park Improvements under Section 37*); and,
- 3) That the mural be funded from Project #14402, *Thornhill Park Improvement Projects*; and further,
- 4) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

15. WINTER MAINTENANCE SERVICE TASK FORCE (5.10)
[Report](#) [Terms of Reference](#)

Commissioner Brenda Librecz briefly summarized the details outlined in the report.

There was discussion regarding whether a Winter Maintenance Service Task Force is necessary given there was one established during the last term of Council that reviewed issues and concerns with respect to winter maintenance. The original Task Force brought forward recommendations that were implemented. The Committee discussed that if the Task Force is re-established it should have a specific and clear mandate. The Committee suggested that Operations staff provide a presentation outlining the current winter maintenance program and a summary of the implemented recommendations from the previous Task Force.

Moved by Councillor Amanda Collucci

Seconded by Councillor Alex Chiu

- 1) That the report entitled "Winter Maintenance Service Level Task Force" be received **and referred to a General Committee Workshop**; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

16. WATER MAIN BREAKS HISTORY AND TRENDS (5.4)

[Memorandum](#) [Attachment A](#) [Attachment B](#)

Moved by Regional Councillor Jim Jones
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the memorandum from Ms. Brenda Librecz, Commissioner, Community & Fire Services and Mr. Peter Loukes, Director, Environment Services entitled "Water Main Breaks History and Trends," be received.

Carried

NEW BUSINESS

17. CITY BUDGET (7.0)

Councillor Karen Rea addressed the Committee and suggested that a line by line copy of the budget should be made available for residents and she would like a copy. Staff advised that a binder is prepared with that information that is being finalized, and when it is completed the document is available on-line; a copy is provided at the Clerk's Department and copies are provided at the municipal Libraries.

18. STANDING COMMITTEE START TIME (16.0)

Councillor Alan Ho addressed the Committee suggesting that Standing Committee meeting start at 9:30 am or 10:00 am. Staff advised that the meeting calendar from September to December 2015 was approved at the May 26, 2015 meeting with the meeting start times as 9:00 a.m. It was noted that according to the City's Procedural By-law 2001-1 section 3.25 states "a previously considered matter may not be reconsidered by Council until four of its regular meetings have been held after the meeting at which it was originally considered."

Adjournment

Moved by Councillor Nirmala Armstrong
Seconded by Councillor Jim Jones

That the General Committee meeting adjourn at 1:58 PM.

Carried