

MINUTES
SENIORS' ADVISORY COMMITTEE
May 12, 2015
3:00 P.M. – 5:00 P.M.

Attendance: Gail Leet, Christine Wong, Yash Kapur, Sajeda Shirazi, Laila Jiwa, Asad Shariff, Councillor Amanda Collucci, Diane Gabay, Vincent Cheung, Ramma Chabra and Manickampillai Velauthapillai Staff: Alida Tari, Council/Committee Coordinator, Emma Girard, Production and Advertising Coordinator, and Janet Beatty, Recreation Coordinator. Regrets: Regional Councillor Nirmala Armstrong, Councillor Colin Campbell, Balasunderam Ponniah, Faiz Mohyuddin and Devendra Mishra

Item	Discussion	Action Item
1. CALL TO ORDER	The Seniors Advisory Committee convened at 3:05 PM with Gail Leet presiding as Chair.	
2. APPROVAL OF THE APRIL 14, 2015 SENIORS' ADVISORY COMMITTEE MEETING MINUTES	It was noted that Diane Gabay and Vincent Cheung's names were missing from the April 14, 2015 minutes. The minutes were approved as amended. The Committee agreed to appoint Ramma Chabra as Vice-Chair.	
3. APPOINTMENT OF VICE-CHAIR		
4. CORPORATE COMMUNICATIONS AND HEALTH & WELLNESS FAIR	The Committee reviewed the draft letters. The following suggestions were made: • Remove sponsorship section • Indicate that cheques are payable to the City of Markham and include the City's address and Janet Beatty as the contact person It was suggested that the subcommittee finalize the letter and then send a copy to Emma Girard. There was discussion regarding trying to obtain some door prizes.	Subcommittee to finalize letter and send to Emma.
5. OLDER ADULT STRATEGY	Staff provided an update regarding the Provincial grant relative to the Older Adult Strategy. It was noted that staff are currently working on the Request for Proposal (RFP) for the hiring of a consultant.	

Item	Discussion	Action Item
	There was discussion regarding the purpose of the consultant. Staff noted that it is common practise to hire a consultant to assist with the development of a strategy of this size.	
6. MILEAGE ALLOWANCE	Staff advised that members of this Committee are entitled to submit mileage reimbursement for their travel to and from the meetings. Staff will e-mail copies of the mileage expense form and bring hard copies to the next meeting. It was suggested to submit the forms quarterly.	Staff to e-mail forms to the Committee members and bring hard copies to the June meeting.
7. MENTAL HEALTH AWARENESS	The Committee agreed that this matter is not within the scope of this committee's mandate.	
8. NEW BUSINESS	There was no new business	
9. ADJOURNMENT	The Seniors' Advisory Committee adjourned at 4:05 PM.	