

Heintzman House Board Meeting

March 26, 2015

01-01-16

Present: Willson, Shields, Henderson, Somers, Chamandy, Durham, Carroll, Beck

02-01-16

Regrets: Steinberg*, Councillor Burke

03-01-16

Absent: None.

04-01-16

Minutes: Accepted as presented. Moved – Henderson, Seconded – Somers, AIF.

05-01-16

Treasurers Report:

Handed out and discussed. Working capital trend is low as expected at beginning of the year. Net working capital is currently @ -\$42,120.00 (negative) Discussion about liquidity issue being addressed @ the April 8th meeting of the Operational Review

Moved - Chamandy; Seconded - Durham. AIF.

06-01-16

Marketing:

No meeting this month - no report.

07-01-16

House Manager Report:

Booking report handed out and discussed. As requested Beck has added a report that shows the number of days booked each month. - Warren Carroll's family was very appreciative to the Board for the use of the House for his memorial. - Inn regards to the sprinkler system compressor - following up on an email sent by Henderson, Beck spoke to Amaris Lui (Asset Management) to find out if a PO could be obtained to have the compressor looked at. Amaris is looking into the issue of why the compressor is not currently covered by the City contract for Fire Systems monthly and annual inspections. Board has approved for Beck to have Robertson Fire have someone come in to look at the compressor and discuss possible fixes for the noise issue. - the photo shoot and the video presentation have now both been confirmed - both usages of the House will be 'comped' in return for exposure for the House and the permission to use links to the video as well as copies of the photos that can be used for advertising

Moved – Henderson; Seconded - Somers. AIF

08-01-16

Art Show

2015 Art Show is well on track. flyers and posters have been printed, printed invitations mailed, email invites for VIP to be sent next week - 10th Annual Art Show looking to be a very good show.

9-01-16

Old Business:

Line of credit or other funding as required - discussion on hold until results of the Operational Review. - - Questions about contents insurance - Carroll reports that House contents are not covered under the City's insurance - there are a few options to resolve - could 'give or donate' all contents to the City, HH could procure contents insurance - this item will be held until the results of the Operational Review. - - Workers Comp audit was done beginning of March - Workers Comp has requested HH petty cash records to see if the House is hiring contractors that are not covered by comp. - - Willson met with the publisher "Neighbours of Olde Thornhill" magazine a 4000 circulation monthly that has offered HH discounted monthly advertising rate of \$200.00 per month - Board decided that at this time this is not a good fit for the House. Discussions led to talk of www.markhamtoday.ca and whether they have a community calendar- Henderson or Durham will check on that. - - Discussion regarding how to better HH results in google searches - Carroll to inquire with a colleague and Beck to ask HH's web person.

10-01-16

Adjournment: 7:50 p.m. Moved – Shields; Seconded – Somers , AIF

Next meeting last Thursday in April – **April 29th @ 6:30** p.m. If unable to attend please contact Bob Willson @ 905-881-7158

March 2015 Minutes

Chair

Secretary

*In Steinberg's absence, Beck took notes and provided them to Steinberg for transcription.