

Senior's Hall of Fame Awards Committee
August 4, 2015
Mayor's Board Room

Attendance

Members: Gail Leet, Chair, Councillor Colin Campbell, Councillor Amanda Collucci, Zavina Kheir, Pearl Mantell, Yash Kapur, Mary Charbonneau, and Tony Murphy

Staff: Lorraine Li, Special Assistant to Mayor Frank Scarpitti, Diane Samek, Senior Advisory Marketing and Communications, and Laura Gold, Council/Committee Coordinator

Regrets: Raj Sethi, Angie Heaver, and Manickampillai Velauthapillai

Item	Discussion	Action Item
1. Call to Order	The Senior's Hall of Fame Award Committee convened at 11:02 a.m. with Gail Leet presiding as Chair.	
2. Minutes	The minutes from the June 24, 2015 Senior's Hall of Fame Awards Committee were approved as presented.	
3. Business Arising From the Minutes	There was no new business arising from the previous minutes.	
4. Update on Event Promotional Materials	<u>Communication Update</u> • Sent out communications on the event to the Mayor's contact list • Added event information to the City's Facebook Page • Adding event banner to nomination form • Advertised on the City Page <u>Actions Required</u> • Send media advisory to Media	Send Media Advisory and see if any media group would like to do an editorial on the event – Diane Samek, and

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	- Follow up with media after the advisory is sent out to see if there is any interest in doing an editorial piece on the event - Provide Community Centres, Seniors Centres, and Information Markham with copies of nomination forms - Look into re-nominating previous nominees - Ask Councillors to send out nomination information - Look into to having the event information posted on the SNAP website Action Required for Next Year - Decide whether the Committee will accept multi-year nominations - Decide whether the residency requirement will be dropped from 10 years to 5 years <u>Nomination Form</u> One nomination form has been submitted to date.	Councillor Collucci Provide nomination forms to Community Centres, Seniors Centres, and Information Markham – Diane Samek Look into re-nominating previous applicants – Tony Murphy and Mary Charbonneau Follow up on the actions required next year – 2016 Committee
5.	<u>Canada Day</u> The following feedback from the Canada Day Luncheon was provided: - The booth was a success, but it is difficult to know if it will bring in nominations - The process for reserving the seating for the Senior's Hall of Fame Committee could be improved next year, as patrons to the luncheon sat at the reserved table, and had to be asked to move	Try to improve the process for reserving the Senior's Hall of Fame table at the Canada Day luncheon – Canada Day Committee
6. Next Meeting	The next meeting of the Seniors' Hall of Fame Awards Committee will be held on September	

Item	Discussion	Action Item
	16, 2015 at 9:30 a.m. in Committee Room 4. The meeting will be to judge the nominations, and only citizen members of the Committee are required to attend.	
7. Adjournment	The Seniors' Hall of Fame Awards Committee adjourned at 11:40 a.m.	