



**Minutes
General Committee
October 7, 2015
Meeting Number 25**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor
Kimberley Kitteringham, City Clerk
Nasir Kenea, Chief Information Officer
Joel Lustig, Treasurer
Peter Loukes, Director of Environmental Services
Claudia Marsales, Senior Manager, Waste & Environmental Management
Shane Manson, Senior Manager, Revenue & Property Taxation
Moe Hosseini-Ara, Director, Culture
Kevin Ross, Manager
Mary Creighton, Director of Recreation
Alida Tari, Council/Committee Coordinator

Regrets

Councillor Colin Campbell

The General Committee meeting convened at the hour of 9:09 AM with Deputy Mayor Jack Heath in the Chair and Councillor Alan Ho Chaired Community Services related items.

General Committee recessed at 1:15 PM and reconvened at 2:10 PM.

Disclosure of Interest

None disclosed.

**1. 2015 E.A. DANBY CERTIFICATE OF MERIT
- MARKHAM PORTAL – DIGITAL SERVICES FOR CITIZENS (12.2.6)**

The City of Markham has been awarded the 2015 E.A. Danby Certificate of Merit in the Municipal Administration Category for municipalities with a population of 20,000 or more. The award is provided by the Association of Municipal Managers, Clerks and Treasurers of Ontario in recognition of outstanding achievements in improving performance, and the formal presentation took place at its annual conference this past June in Thunder Bay. Markham is the recipient of this award for the significant accomplishments made on the “Markham Portal – Digital Services for Citizens” project.

Mr. Chris Wray, President, Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) presented the 2015 EA Danby Certificate of Merit to the Mayor and Members of Council.

The Committee thanked Mr. Wray for coming personally to present the 2015 EA Danby Certificate and congratulated all the staff involved.

**2. MINUTES OF THE SEPTEMBER 21, 2015
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

- 1) That the minutes of the September 21, 2015 General Committee meeting be confirmed.
Carried

**3. MINUTES OF THE JUNE 17, 2015, JULY 15, 2015
AND AUGUST 19, 2015 ANIMAL CARE COMMITTEE (16.0)**

[June](#) [July](#) [August](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

- 1) That the minutes of the June 17, 2015, July 15, 2015, and August 19, 2015 Animal Care Committee meeting be received for information purposes.

Carried

**4. MINUTES OF THE JUNE 18, 2015
MARKHAM ENVIRONMENTAL
ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

- 1) That the minutes of the June 18, 2015 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

**5. MINUTES OF THE JUNE 11, 2015
MARKHAM TRAIN STATION COMMUNITY
CENTRE BOARD OF MANAGEMENT (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

- 1) That the minutes of the June 11, 2015 Markham Train Station Community Centre Board of Management meeting be received for information purposes.

Carried

**6. MINUTES OF THE JUNE 18, 2015
GERMAN MILLS COMMUNITY CENTRE BOARD (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

- 1) That the minutes of the June 18, 2015 German Mills Community Centre Board meeting be received for information purposes.

Carried

**7. MINUTES OF THE JUNE 22, 2015
MARKHAM PUBLIC LIBRARY BOARD (16.0)**
[Minutes](#)

There was discussion regarding conflicting meeting dates with respect to Standing/Council meetings and advisory and/or board meetings.

Moved by Councillor Don Hamilton
Seconded by Councillor Karen Rea

- 1) That the minutes of the June 22, 2015 Markham Public Library Board meeting be received for information purposes.

Carried

**8. MINUTES OF THE JUNE 15, 2015
VICTORIA SQUARE COMMUNITY
CENTRE BOARD (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Karen Rea

- 1) That the minutes of the June 15, 2015 Victoria Square Community Centre Board meeting be received for information purposes.

Carried

9. STAFF AWARD 130-Q-15 PAM AM OVERLAY PARKING (7.12)

[Memo](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

- 1) That the Memorandum dated September 24, 2015 entitled “Staff Award 130-Q-15 Pan Am Overlay Parking,” be received.

Carried

**10. 2015 AREA SPECIFIC DEVELOPMENT CHARGES
BY-LAW UPDATE FOR AREAS 9, 42B-6 AND 42B-8 (7.11)**

[Report](#) [Appendix A](#) [Appendix B](#) [Appendix C](#) [Appendix D](#)

Kevin Ross, Manager Development Finance addressed the Committee and summarized the details outlined in the report.

Moved by Councillor Karen Rea
Seconded by Regional Councillor Jim Jones

- 1) That the report titled “2015 Area Specific Development Charges By-Law Update for Areas 9, 42B-6 and 42B-8” be received; and,
- 2) That City staff be authorized to schedule a Development Charge Public Meeting on November 10, 2015, as required by Section 12 of the *Development Charges Act, 1997*; and further,

- 3) That staff be directed to do all things necessary to give effect to this report.

Carried

**11. FIRST MARKHAM PLACE CONDOMINIUMS
YRCC910, YRCC922, YRCC926
- REQUEST FOR CITY WASTE MANAGEMENT
SERVICES OR WASTE GRANT (5.1)**

[Report](#)

Joseph Tsang, Markham resident addressed the Committee regarding First Markham Place Condominiums YRCC910, YRCC922, YRCC926 requesting the City to provide municipal waste collection or a waste tax grant rebate in lieu of waste collection services.

May Chan, Markham resident addressed the Committee with respect to First Markham Place Condominiums YRCC910, YRCC922, YRCC926 requesting the City to provide municipal waste collection or a waste tax grant rebate in lieu of waste collection services.

Joyce Ho, Treasurer for YRCC910 addressed the Committee regarding to First Markham Place Condominiums YRCC910, YRCC922, YRCC926 requesting the City to provide municipal waste collection or a waste tax grant rebate in lieu of waste collection services. She provided a brief presentation outlining their waste expensed from 2015 to August 2015.

Pat Hui, Markham resident addressed the Committee with respect to First Markham Place Condominiums YRCC910, YRCC922, YRCC926 requesting the City to provide municipal waste collection or a waste tax grant rebate in lieu of waste collection services.

Phyllis Tang, Markham resident addressed the Committee regarding First Markham Place Condominiums YRCC910, YRCC922, YRCC926 and stated some concerns with their current private garbage collection arrangements. She would like to receive municipal waste collection.

Ruby Liu, Markham resident addressed the Committee with respect to First Markham Place Condominiums YRCC910, YRCC922, YRCC926 requesting the City to provide municipal waste collection or a waste tax grant rebate in lieu of waste collection services.

The Committee discussed the following with respect to the current waste collection arrangements at First Markham Place Condominiums YRCC910, YRCC922, YRCC926:

- Where the residents store their garbage
- Per ton charge for commercial waste versus resident waste
- Waste management has been the responsibility of the condominium boards
- Curbside collection is not an option due to lack of roads, and no storage areas for above ground containers
- Diversion has been voluntary from these residents

The Committee suggested that staff set up a meeting with representatives of the condominium corporation to obtain the figures that they pay for labour and collection, and discuss and resolve all issues. The Committee also suggested that staff investigate what other communities are doing and review all options for collection including above ground containers, smaller trucks and bulk collection sites.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Amanda Collucci

- 1) That the report entitled “First Markham Place Condominiums YRCC910, YRCC922, YRC926 – Request for City waste management services or waste grant rebate” be received **and referred back to staff**; and,
- 2) **That the deputations from Joseph Tsang, May Chan, Joyce Ho, Pat Hui, Phyllis Tsang and Ruby Liu be received; and,**
- 3) That Council request York Region give consideration to accepting 3-stream materials generated from Condominiums YRCC910, YRCC922, YRC926 if delivered to the Miller Waste Earl Turcotte Transfer station as Markham residential waste; and,
- 4) That a copy of this report is forwarded to York Region for their consideration; and,
- 5) **That staff be directed to report back to a future General Committee meeting; and further,**
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**12. CELEBRATE MARKHAM
GRANT PROGRAM REVIEW
- COMMUNITY FEEDBACK AND
IMPLEMENTATION REPORT (7.6)**
[Presentation](#) [Report](#) [Attachment 1](#) [Attachment 2](#)
[Attachment 3](#) [Attachment 4](#) [Attachment 5](#)

Moe Hosseini-Ara, Director, Culture delivered a PowerPoint presentation regarding the Celebrate Markham Program providing an update on the community feedback and proposed implementation plan.

The Committee discussed and suggested the following regarding the Celebrate Markham Program:

- Consider expanding the list of community festivals to include Jazz Festival, Milliken Children's Festival, Night it Up, Taste of Asia

- Community festivals - consider developing a multi-year application process to make it less onerous on organizations
- Re-establish a strong zero waste policy
- Staff should consult with York Region Police to ensure that the location of City events is sufficient

Moved by Mayor Frank Scarpitti

Seconded by Councillor Logan Kanapathi

- 1) That the presentation by Mr. Moe Hosseini-Ara, Director, Culture entitled “Celebrate Markham Program Community Feedback & Implementation Plan”, be received;
- 2) That the report titled, “Celebrate Markham Grant Program Review – Community Feedback and Implementation Report”, incorporating the comments of Council and community stakeholders, be received; and further,
- 3) That the Celebrate Markham recommendations as approved in principle by Council on June 15, 2015, be revised and adopted (*amendments and new recommendations are shown in italics*);
 - i) That Council adopt the following Vision for the Celebrate Markham Grant Program:

Celebrate Markham is a transparent, inclusive and sustainable grant program that reflects Council’s vision for Markham as a City that enhances art & culture, active living, community engagement and social cohesion through the support of events and programs that bring the community together and *attracts visitors to the City as a vibrant destination; and,*
 - ii) *That revised general criteria for Celebrate Markham Grant Program eligibility (Part A) and detailed criteria for the individual funding streams (Part B), as shown on Attachments 1 and 2 to this report, which take into account Council and stakeholder feedback, be incorporated into the Celebrate Markham Grant Program application and evaluation process, subject to any minor changes, as required; and,*
 - iii) *That the \$370,000 budget (total amount based on council direction in June 2015) be allocated to the following funding streams along with funding caps per applicant:*
 - a. *Cultural Events & Programs = \$76,000 (maximum \$5,000 per applicant)*
 - b. *Major Community Festivals = \$100,000 (maximum \$10,000 per applicant)*
 - c. *Sports Events = \$40,000 (maximum \$10,000 per applicant)*
 - d. *Seniors’ Clubs = \$40,000 (maximum \$3,000 per applicant)*
 - e. *City led events = \$84,000*
 - f. *Unallocated/Reserve - \$30,000 amount pending decisions to be made on 2iv) by Council; and*

- iv) *That decisions regarding funding for the Markham Arts Council (MAC) be brought forward as part of a separate report to Council; and,*
- v) *That in a given funding cycle, any unallocated funds within a funding stream be re-allocated to remaining streams with qualified applications and should there be no additional qualified applications in other funding streams, the surplus funds be returned to source; and,*
- vi) *That the Culture Department lead and administer the Celebrate Markham Grant Program by establishing a Staff Grant Review Committee, consisting of Staff from various Departments including: Recreation; Finance; Corporate Communications & Community Engagement, Human Resources, Economic Development and Culture to review, evaluate and make recommendations on funding applications on an annual basis; and,*
- vii) *That the Staff Grant Review Committee provide a Celebrate Markham Grant Program update report on an annual basis; and,*
- viii) *That all future funding requests for related programs and events from community and cultural groups be directed to the Celebrate Markham Program to be reviewed and decided upon through the Council approved Celebrate Markham process, as approved by Council; and,*
- ix) *That mandatory reporting of outcomes and financials be incorporated as part of the application criteria requirements to ensure that groups receiving funding achieve their outcomes and that the granted funds are used appropriately; and,*
- x) *That Celebrate Markham Grant funding envelope be set at \$370,000 in 2016 and until the population reaches 370,000, after which the funding formula of \$1/capita be used to calculate the budget; and,*
- xi) *That the funding envelope based upon a \$1.00 per capita formula be reviewed and updated every 2 years in accordance with Region of York population statistics; and,*
- xii) *That as part of the transition to the new Celebrate Markham Grant Program, the application process be opened October 26, 2015, for proposed Projects to be executed in the first three (3) months of 2016 (January, February, March), and that the application process be closed 4 weeks thereafter; and,*
- xiii) *That also as part of the transition to the new Celebrate Markham Program, a second funding cycle be held to allocate the remaining funding, with the application process opened for 8 weeks starting October 26, 2015, for proposed Projects to be executed from April 1st 2016 to March 31st, 2017; and,*

- xiv) *That commencing April 2017, the new Celebrate Markham Grant Program, as described in this report, be fully in effect with applications accepted over an 8 week period, based upon an annual April 1st to March 31st funding cycle, and further,*
- xv) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

NOTE: Please see the October 13, 2015 Council meeting minutes for amendments made to the Celebrate Markham Grant Program review recommendation.

13. NATIONAL ZERO WASTE COUNCIL (5.1)

Deputy Mayor Jack Heath suggested that staff investigate if it would be valuable for the City of Markham to become a member of the National Zero Waste Council. It was suggested that staff report back on this matter.

14. MARKHAM LAWN BOWLING CLUB (16.0)

Councillor Karen Rea advised that a subcommittee was to be established with Deputy Mayor Jack Heath, Regional Councillor Nirmala Armstrong, Councillor Colin Campbell, Councillor Karen Rea and Mayor Frank Scarpitti (as ex-officio) to discuss option and would like to know the status of this.

15. STANDING COMMITTEE AGENDAS DISTRIBUTION (16.0)

Councillor Karen Rea addressed the Committee requesting that the standing committee agendas be distributed and posted to the City's portal the Tuesday prior to the meeting date. It was suggested that the City Clerk report back at the October 26, 2015 General Committee meeting regarding report deadlines.

**16. ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT
PRIVILEGE, INCLUDING COMMUNICATIONS
NECESSARY FOR THAT PURPOSE
(IPC APPEAL UPDATE- ARENA REPORTS) (6.0)**

Kimberley Kitteringham, City Clerk addressed the Committee and provided the status of the two appeals filed with the Information and Privacy Commissioner (IPC) and outlined some concerns.

17. IN-CAMERA MATTERS (16.0 & 6.0)

Moved by Councillor Don Hamilton
Seconded by Councillor Alan Ho

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (2:37 PM):

- (1) GENERAL COMMITTEE IN-CAMERA MINUTES
- September 21, 2015 (16.0)
[Section 239 (2) (a) (b) (d)]
- (2) ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE (IPC APPEAL UPDATE-ARENA REPORTS) (6.0)
[Section 239 (2) (f)]

Carried

- (1) GENERAL COMMITTEE IN-CAMERA MINUTES
- September 21, 2015 (16.0)
[Section 239 (2) (a) (b) (d)]

Committee consented not to report out on this item.

- (2) ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE (IPC APPEAL UPDATE-ARENA REPORTS) (6.0)
[Section 239 (2) (f)]

The above item has been referred directly to the October 13, 2015 Council meeting.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

That the General Committee rise from the in-camera session 3:12 PM.

Carried

Adjournment

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

That the General Committee meeting adjourn at 3:15 PM.

Carried