



Memorandum

To: Mayor & Members of Council

From: K. Kitteringham, City Clerk

Date: November 9, 2015

RE: **Proposed 2016 City of Markham Council & Standing Committee Calendar**

Attached for your consideration is the proposed 2016 City of Markham Council and Standing Committee Meeting Calendar.

In keeping with the City's established protocol of not booking Statutory Planning Public Meetings on high holy days and consistent with the comments received at the General Committee meeting of October 26, 2015, the 2016 Calendar has been prepared such that:

- Council meetings are scheduled on Tuesday evenings;
- Standing Committee Meetings (General Committee & Development Services Committee) are scheduled on Mondays during the day except for weeks where the Monday is a statutory holiday (in which case the Standing Committee Meeting will be held on the Tuesday);
- Statutory Planning Public Meetings are scheduled on Tuesday evenings with one exception (October 5, 2016) – this Statutory Public Meeting has been scheduled for a Wednesday evening so as to not conflict with Rosh Hashanah which occurs on Tuesday, October 4, 2016.

Upon adoption by Council, the 2016 City of Markham Council and Standing Committee Meeting Calendar will be posted on the City's website and the staff intranet.