



**FOURTH MEETING OF THE
2016 BUDGET COMMITTEE
CANADA ROOM, MARKHAM CIVIC CENTRE
October 23, 2015**

MINUTES

Attendance:

Members Present: Deputy Mayor Heath (ex-officio) Councillor Logan Kanapathi, Chair Councillor Amanda Collucci, Vice-Chair Regional Councillor Nirmala Armstrong Councillor Alex Chiu Councillor Don Hamilton Councillor Karen Rea Guests: Regional Councillor Jim Jones Regrets: Councillor Alan Ho	Staff Present: Andy Taylor, Chief Administrative Officer Jim Baird, Commissioner of Development Services Trinela Cane, Commissioner of Corporate Services Brenda Librecz, Commissioner of Community & Fire Services Catherine Biss, Chief Executive Officer, Markham Public Libraries Mary Creighton, Director of Recreation Phoebe Fu, Director of Asset Management Dennis Flaherty, Director of Corporate Services Joel Lustig, Treasurer Barbara Rabicki, Director of Operations Andrea Tang, Manager of Financial Planning Laura Gold, Committee Coordinator
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The Budget Committee convened at 9:10 a.m. with Councillor Logan Kanapathi presiding as Chair.

Moved by Don Hamilton
Second by Councillor Alex Chiu

That the Budget Committee approve the October 13, and 16, 2015 Minutes as presented.

CARRIED

	<i>Fire & Emergency Services</i>			
	16088	Bunker Gear Life Cycle Replacement	27,900	The Committee asked what the spare bunker gear is used for. Staff advised that the spare bunkers are used

				when the firefighter's bunkers are being cleaned.
	16089	Fire Station Renos for Gender Diversity - Phase 1 of 2	1,333,800	<p>The Committee asked why the renovations were being undertaken.</p> <p>Staff advised that the renovations are being undertaken to bring Markham's older fire stations up to standard, as they do not currently have a proper female washroom or change room. The work needs to be done to ensure equal work opportunities for female firefighters.</p> <p>The Committee asked if all options had been explored. Staff advised that various options were explored and that this was the most viable solution.</p> <p>A suggestion was made to renovate half of the older fire stations now and half in five years. Staff advised it would likely cost the municipality more to do it this way, as it would not benefit from economies of scale.</p>
	16090	Firefighting Tools & Equipment Replacement	97,500	It was noted that reference to thermo camera in the notes section was a typo, and should be deleted.
	16091	Replacement of Equipment due to Staff Retirements	95,400	
	16092	Rescue Equipment - Thermal Camera	11,500	It was questioned what the City does with the old thermal cameras. Staff advised that the older cameras are kept as spares in case one of the newer ones is temporarily out of service.
<p>Moved Deputy Mayor Jack Heath Seconded by Councillor Nirmala Armstrong</p> <p>That the Budget Committee approve the Capital Budget Fire & Emergency Services items as presented.</p> <p style="text-align: right;">CARRIED</p>				
	<i>Recreation Services</i>			
	16093	Angus Glen Air Handling Unit #8	144,500	

	16094	Angus Glen C.C. Boiler Pumps	24,400	
	16095	Angus Glen C.C. Dasher Board Refurbish	24,800	
	16096	Armadale C.C. Facility Painting	46,500	
	16097	Camps and Programs Review	40,700	<p>The Committee asked why a consultant was being hired to undertake the review. Staff advised that the study will look at where Markham should position its camps in the market. It will also look at the City's Parks & Recreation programs to ensure that programs are not being duplicated by other City departments.</p> <p>The Committee asked if the City's camps were financially successful this year. Staff confirmed that the camps program was very successful this year.</p> <p>It was questioned why this consultant is more expensive than the consultant that was hired to do the study on the Celebrate Markham Grants. Staff advised that the review of the camps program is a larger scaled project.</p>
	16098	Centennial C.C. – Kubota with Snow Blower and Snow Blade	24,700	
	16099	Centennial C.C. – Maintenance Equipment	24,100	
	16100	Centennial C.C. Arena Lighting Retrofit	50,900	Staff noted that clarification on the item was sent out last week by email. The funds will be used to cover the replacement cost from the Life Cycle Replacement and Capital reserve, and a small amount of funds is being funded from the Sustainability Office capital project to improve energy conservation.
	16101	Centennial C.C. Domestic Hot Water Recirculation Pumps	18,300	
	16102	Centennial C.C. Entrance Carpet Replacement	5,900	

16103	Centennial C.C. Painting	80,700	
16104	Clatworthy Arena Furnace replacement	67,200	
16105	Clatworthy Arena Ride on Floor Machine	17,900	
16106	Crosby Arena Boardroom Carpet	9,300	A Committee Member asked if laminate would be more appropriate than carpet for the boardroom. Staff advised that a high quality carpet is needed due to the usage of the boardroom, as skaters often have meetings with their coaches in the boardroom.
16107	Crosby Arena Chain Link Fence Replacement	8,100	
16108	Crosby Arena Exhaust Fan Replacement	19,600	
16109	Crosby Arena First Aid Room Renovation	13,200	
16110	Crosby Arena Hardwood Floor Refurbishment	7,600	
16111	Crosby Arena Lighting Project	32,300	
16112	Crosby Arena snow breaks and water drainage	19,400	
16113	Markham Village Rink Boards	23,400	
16114	Markham Village Rubber Flooring	56,900	It was clarified that the floor is being replaced, as it is old and in need of replacement.
16115	Milliken Mills C.C. Condensor replacement	86,500	
16116	Milliken Mills C.C. External Library walls	244,000	The Committee asked why the wall is being fixed when there are plans to expand the library. Staff advised that the wall needs to be fixed to ensure the building is structurally sound. No decision has been made on the potential expansion of the Milliken Mills Library.
16117	Milliken Mills CC Pool Vacuum Replacement	10,700	
16118	Milliken Mills CC Audio equipment	5,600	
16119	Milliken Mills CC Exhaust		

		fans	17,900	
	16120	Milliken Mills CC fire sprinkler project	151,100	
	16121	Milliken Mills CC washroom fixtures	43,300	
	16122	Milliken Mills Soccer Dome Sealant	12,200	
	16123	Mount Joy C.C. Condenser Replacement	71,200	
	16124	Mount Joy C.C. Main entrance door replacement	20,100	
	16125	Mount Joy C.C. Rubber Flooring	45,800	
	16126	Mount Joy C.C. Steel doors and frames	25,400	
	16127	Mt Joy Audio System upgrade replacement	7,200	
	16128	Old Unionville Library C.C. Exterior Refurbishments	14,200	
	16129	Old Unionville Library C.C. Main Room Refurbishment	12,200	
	16130	Online booking - Customer interface assessment	40,700	Staff confirmed that this project pertains to the booking of rooms and spaces, not program registrations.
	16131	Recreation AED Program	10,400	
	16132	Recreation Aquatic Equipment	65,400	The Committee asked what type of aquatic equipment is being replaced. Staff advised consumable items are being replaced, such as aqua fit boards, and flutter boards.
	16133	Recreation Fitness Equipment	138,400	
	16134	Recreation Pool Grouting	47,300	
	16135	Recreation Program Equipment	69,400	
	16136	Recreation Table and Chairs replacement	53,600	
	16137	Rouge River C.C. Sign Replacement	10,000	
	16138	Sport Development		The Committee was advised that a report will

		Initiatives	71,200	be brought to the General Committee on the project and that regular updates on the status of the project will be provided.
	16139	St. Robert Dome Emergency Lights	6,100	It was clarified that the new emergency lights will have a better caging system to protect the light from getting broken.
	16140	Thornhill C.C. HVAC/Control Replacement	587,200	A Committee Member suggested that the City should look into leasing the HVAC system opposed to buying it. Staff advised that the City could investigate this option in the future.
	16141	Thornlea Pool Ceramic Tile Replacement	36,900	
	16142	Thornlea Pool Gym Wall Padding	17,300	
	16143	Thornlea Pool Lifeguard chair	17,900	The Committee asked why it is so expensive to replace the lifeguard chair. Staff advised that the high cost is due to the need to anchor the Chair under the pool deck. Staff are also investigating a less expensive portable chair as an option.
	16144	Unionville Train Station Kitchen Replacement	11,800	
	16145	Water St Carpet replacement	30,600	
	16146	Integrated Leisure Master Plan (ILMP)	50,900	<p>The Committee asked why a Consultant was being hired if the City already has a plan. Staff advised that the consultant is being hired to review and update the plan to ensure the assumptions used to develop the plan are still accurate. The findings of the study will be used to update the recommendations of the plan to reflect Markham's current needs.</p> <p>The Committee asked if synergies could be found between projects so that fewer consultants could be hired. Staff advised that there are different types of consulting services being sought depending on the scope of the project/program.</p>

Moved by Councillor Karen Rea
Seconded by Councillor Don Hamilton

That the Recreation Services Capital Budget Items be received.

CARRIED

Markham Public Library			
16147	Customer Service Improvement (E-Resources) - Phase 2 of 5	40,000	It was advised that the item is part of the Library's five year transition plan from print to digital. In 2016, the funds will be used to offset the increase in the American dollar and to maintain its current supply of e-resources. The demand for e-resources is currently larger than the Library's supply of e-resources. This is a 5 year plan (not a permanent increase) for the transition; therefore the request is under the Capital Budget.
16148	Library Collections	2,140,800	
16149	Replace Library Furniture, Equipment & Shelving	133,500	The Committee asked if the library furniture and equipment really need to be replaced. Staff advised that the items being replaced are damaged, or falling apart and need to be replaced.

Moved by Councillor Amanda Collucci
Seconded by Regional Councillor Armstrong

That the Budget Committee approve the Markham Public Library Capital Budget Items as presented.

CARRIED

Operations - Roads			
16150	Asphalt Resurfacing	5,444,000	The Committee asked if the City is reaching its targets with respect to keeping up its roads. Staff advised that due to recent weather conditions it is expecting there to be a slight decline in the condition of Markham's roads. The Committee requested a report on the condition of Markham's roads and on staff's strategy for improving the condition. Staff agreed to bring a report forward in April 2016.
16151	City Owned Fence Replacement Program	38,100	
16152	Don Mills Storm Channel	18,600	

	16153	Emergency Repairs	103,500	
	16154	Guiderail- Install/Repair/Upgrade	161,000	
	16155	John St. Median Rehabilitation	147,300	
	16156	Localized Repairs - Curb & Sidewalk	535,700	The Committee requested the list of sidewalk and curbs scheduled to be repaired. Staff agreed to circulate the list, but noted that the work is done based on priority and that it is subject to change.
	16157	Parking Lots - Localized Repairs	50,000	
	16158	Parking Lots- Rehabilitation	157,200	
	16159	Public Works Facility Master Plan	61,100	The Committee asked why a consultant is being hired to undertake the study. Staff advised that a consultant is being hired to determine what type of facility the City will require, and the best location for the facility.
	16160	Storm Sewer Inspection	103,300	
	16161	Winter Maintenance Vehicles	300,000	Staff explained why development charges can be used for this budget item. The funds will be used to offset the increase in winter maintenance costs due to growth. The Committee asked for an update on its windrow services program. Staff advised that an update on the windrow program and on other programs will be provided in the spring of 2016 which will include the option of a rebate program.
<p>Moved by Councillor Alex Chiu Seconded by Seconded by Councillor Amanda Collucci</p> <p>That Budget Committee approve the Operations-Roads Capital Budget Items.</p> <p style="text-align: right;">CARRIED</p>				
	Operations - Parks			
	16162	City Park Furniture / Amenities	136,400	It was clarified that the signs under this project are for naturalization signs, by-law signs etc. The signs under project 16037 (Urban Design) is for park naming signs.
	16163	Court		The Committee questioned if it is feasible for

		Resurfacing/Reconstruction	399,400	the Tennis Clubs to cover the cost of replacing the tennis club house. Staff advised that the clubs have been reimbursing the City for the tennis court resurfacing costs as per policy. The City consulted with the clubs, and it was agreed to have a 7 year life cycle for resurfacing, followed by a 7 year life cycle for rebuilding.
	16164	Electrical & Cabling	35,500	
	16165	Emerald Ash Borer Program - Year 4 of 5	4,132,800	<p>The Committee asked when a status update on the Emerald Ash Borer Program will be brought forward to the General Committee. Staff advised that an update on the program will be provided at the November 23, 2015, General Committee.</p> <p>The Committee asked if staff were reaching their program targets for 2015. Staff advised that they are on target with the tree planting and slightly behind target with the tree removal.</p> <p>The Committee asked if all of the funds are needed for the project and if they could be reallocated when the project is complete. Staff advised that the funds are required to continue the program.</p>
	16166	Fence (Backstop and Outfield) Replacement	100,000	
	16167	Floodlights, Poles & Cross Arms Replacement	235,600	
	16168	Gazebo Replacement	154,900	The Committee asked why it is so expensive to replace the gazebo. Staff advised that the high cost is due to the large size of the gazebo. The current gazebo is in bad shape and is heavily used. Staff explained that park usage and size identifies the appropriate infrastructure (shade structure vs. gazebo) to be installed.
	16169	Goal Posts Replacement	28,900	
	16170	Growth Related Parks Improvements	1,179,400	The Committee asked for clarification on the item. Staff advised that the funds will be used to develop a framework for revitalizing

				<p>existing/older parks. A report will be brought forward to the General Committee on the matter in the third quarter of 2016.</p> <p>The Committee asked for an update on the sports park. Staff advised that a report will also be brought forward to the General Committee on this matter. Staff clarified that this project does not include the sports park as this project is for existing parks only.</p>
	16171	Markham Trees for Tomorrow	120,000	The Committee asked if the program remained active. Staff advised that the program remains active. This year a large planting was done with the Friend of the Rouge Watershed.
	16172	Parks Backflow Prevention Program- Year 2 of 2	150,000	
	16173	Pathways Resurfacing & Stairways Repairs	226,900	The Committee asked if there is a list of pathways and stairways to be repaired. Staff advised that the list will be developed in the spring.
	16174	Playstructure Replacement	400,000	
	16175	Public Realm-Markham's Shared Places Our Spaces	150,000	
	16176	Sportsfield Maintenance & Reconstruction	121,800	
	16177	Waterplay Replacement	258,200	The Committee deferred the item and asked staff to report back on why the waterplay is being replaced when the park is fairly new.
<p>Moved by Councillor Karen Rea Seconded by Deputy Mayor Heath</p> <p>That the Budget Committee approve the Operations-Parks Capital Budget Item be approved (excluding Capital Budget Item No. 1677).</p> <p style="text-align: right;">CARRIED</p>				
	<i>Operations – Traffic</i>			
	16178	Pedestrian Accessibility Improvements –Phase 6 of 8	381,200	
	16179	Traffic Operational Improvements	30,500	The Committee asked if the City could review its process for making traffic improvements. Staff agreed to compare its process with other City's practices to ensure that it is following

				best practices.
<p>Moved by Councillor Don Hamilton Seconded by Councillor Amanda Collucci</p> <p>That the Budget Committee approve the Operations-Traffic Capital Budget Items.</p> <p style="text-align: right;">CARRIED</p>				
	<i>Operations - Fleet</i>			
16180	Corporate Fleet Refurbishing	36,100		
16181	Corporate Fleet Replacement - Fire	104,400		
16182	Corporate Fleet Replacement - Non-Fire	1,019,500		
16183	New Fleet - Fire	25,400		The Committee asked why a new fire vehicle is being purchased. Staff advised that they are currently looking at implementing a new model that would have one fire prevention officer per fire station. The vehicle will only be purchased if staff proceed with the model. Other options are still being explored at this time.
16184	New Fleet - Roads	71,200		
16185	Waterworks Fleet Replacement	264,600		
	<u>TOTAL Operations - Fleet</u>	1,521,200		
<p>Moved by Deputy Mayor Jack Heath Seconded by Councillor Karen Rea</p> <p>That the Budget Committee approve the Operations-Fleet Capital Budget Item be approved.</p> <p style="text-align: right;">CARRIED</p>				
	<i>Asset Mgmt - Facility Assets</i>			
16000	Accessibility Retrofit Program	181,200		
16186	8100 Warden Facility Improvements	113,700		
16187	Building Condition Audit - FTE	135,600		
16188	Building Envelope/Structural Review	76,500		
16189	Civic Centre Improvements			

			130,200	
	16190	Civic Centre Site Safety&Accessibility Impr - Phase 2	471,000	
	16191	Corporate Accommodations	348,100	
	16192	Corporate Security Operations & System Upgrades	486,200	<p>The Committee asked when the Corporate Security Program will be complete. Staff advised that the work at Civic Centre is complete, but that Corporate Security is a continuous project. The current focus of the program is improving security measures at the City's outside facilities. Staff have reviewed cultural and operation facilities. In 2016, it plans to focus on exterior gates/accesses.</p> <p>A Committee Member asked why the security guards are wearing a protective vest, and questioned if this was necessary. Staff advised that there have been some concerns regarding the security level at Civic Centre and the vest provides a visual deterrent.</p> <p>The Committee requested that staff provide report on where the security program is going</p>
	16193	Fire Facility Improvements	246,600	The Committee asked if the facility improvements could be put on hold until the renovation plans for the fire stations are known. Staff advised that this work will be coordinated with the renovations.
	16194	Library Facility Improvements	148,700	Staff clarified that \$110k includes funding for flooring, sealant, windows, air conditioner control and consultant review.
	16195	Markham Tennis Clubhouse Re-construction	150,000	
	16196	Municipal Building Backflow Prevention Testing	20,300	
	16197	Museum - Markham Little Theatre	67,000	Staff "Markham Little Theatre" is just an identifier for the building on the Museum grounds. Staff will determine the office name of the building and use it as a reference for the future.

16198	Operations Facilities Improvements	466,000	
16199	Other Facility Improvements	125,800	
16200	Recycling Depot Improvements	49,300	
16201	Roofing Maintenance and Repair	44,000	
16202	Roofing Replacement Projects	1,000,700	
16203	Satellite Community Centre Improvements	119,600	
16204	SECCL Emergency Reception Centre – Power Supply	610,600	The Committee asked if the generator is mobile. Staff advised that the generator will remain permanent at the South East Community Centre and Library.
16205	Tennis Clubhouse Improvements	23,300	Staff advised that a report will be brought forward to the General Committee on the matter.
<p>Moved by Councillor Karen Rea Seconded by Deputy Mayor Jack Heath</p> <p>That the Budget Committee approve the Operations-Parks Capital Budget Item be approved.</p> <p style="text-align: right;">CARRIED</p>			

2. Adjournment

The Budget Committee adjourned at 11:57 pm