

Advisory Committee on Accessibility

September 16, 2015

Canada Room

4:00 PM – 5:30 PM

Committee Members Present: Regional Councillor Nirmala Armstrong, Brendan Faulkner, Co-Chair, Kristen Hayes, Co-Chair, Keith Irish, Robert Hunn, Catherine Hughes, Arlene Juanillo , and Tammy Mok

Staff Present:

Cheryl McConney-Wilson, Senior Diversity Coordinator, and Client Service, and Laura Gold, Council/Committee Coordinator

Regrets: Councillor Karen Rea, Mona Nazif, Senior Manager of Human Resources, Jacqueline Bell, Brian Lynch, and Joan Jenkyn

Item	Discussion	Action
1. Call to Order	The Advisory Committee on Accessibility convened at 4:07 p.m. with Brendan Faulkner presiding as Chair.	
2. Approval of the Minutes	The following business arising from the Minutes was discussed: • The Clerk advised that the resolution passed at the June 17 meeting on accessible parking spots in new developments, and in developments built after 2005, will be pulled and placed on the September 21 General Committee Agenda for Council's consideration Moved by Kristen Hayes Seconded by Arlene Juanillo That the June 17, 2015, Advisory Committee on Accessibility Minutes be approved as presented.	CARRIED

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3. Election of the Chair and Vice-Chair	The Committee discussed having two Co-Chairs versus having a Chair and Vice-Chair. Having two Co-Chairs was proposed as a way of sharing the roles and responsibilities of the Chair. After some discussion the Committee agreed to try a Co-Chair committee structure for a one year term. Moved by Catherine Hugh Seconded by Kristen Hayes That the Advisory Committee on Accessibility approve having Co-Chairs for a one year term. CARRIED Moved by Keith Irish Seconded by Arlene Juanillo That Brendan Faulkner and Kristen Hayes be appointed as Co-Chairs of the Advisory Committee on Accessibility for a one year term. CARRIED	
4. Accessibility Fair	Kristen Hayes provided an update on the Accessibility Fair. The update included the following: • Holding the fair at the Pan Am Centre in a slightly smaller location than last year • Having approximately 15 vendors, which includes many returning vendors from last year • Focusing on Asian mental health • Being promoted on the City Page, and in the Markham Review	

Item	Discussion	Action
	- Working with the City's Corporate Communications Department to finalize the promotional materials for the fair - Promoting the fair to various groups within the York Region District School Board (e.g. special education educators)	
5. Board of Trade Accessibility Award	The Committee discussed the following with respect to the Board of Trade Accessibility Award: - Challenges with obtaining nominations - How it could generate more nominations - Reducing the award cost by becoming a gold rather than a platinum sponsor of the award - Whether the funds allocated to the award could be better spent on other committee initiatives - Reviewing the award criteria to encourage more nominations The Committee requested that Richard Cunningham from the Board of Trade be invited to the next meeting to present the winners of the 2015 Accessibility Board of Trade Award, and that the criteria for the award will be reviewed.	Invite Richard Cunningham from the Board of Trade to come to the next meeting, and review the award criteria – Cheryl

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6. New Business	<u>Meeting Time</u> The Committee discussed the meeting time and agreed to meet from 4:00 to 5:30 pm for the remainder of the year. The meeting time for the 2016 meetings can be reviewed after this trial period. Moved by Keith Irish Seconded by Arlene Juanillo That the Advisory Committee on Accessibility be held from 4:00-5:30 pm on the second Wednesday of the month for the remainder of 2015. CARRIED <u>Recruitment of New Members</u> The Committee asked if it could help with the recruitment of new committee members. The Clerk advised that it could help by promoting the vacancies, but the City would be responsible for overseeing the appointment process.	
7. Next Meeting	The next meeting of the Advisory Committee on Accessibility will be held on Wednesday, October 21, 2015.	
8. Adjournment	The Advisory Committee on Accessibility adjourned at 5:30 p.m.	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite organizations representing different types of disabilities to present at future Advisory Committee on Accessibility Meetings	Senior Diversity Coordinator	On going	
2.	Include in the Site Plan for the gas station at Major Mackenzie and Don Cousens how it will provide accessible service.	David Miller	Fall 2015	
3.	Look into why an accessible parking spot was placed in front of the Church on Main Street Markham.	Cheryl McConney-Wilson, and Sally Campbell	Fall 2015	
4.	Look into providing a warning for first offences with respect to the expiry date of the accessible parking permit not being visible.	Christopher Alexander	Fall 2015	
6.	Invite Richard Cunningham from the Board of Trade to come to the next meeting, and review the award criteria.	Cheryl McConney-Wilson	October 19, 2015	