



**MINUTES FROM THE FOURTH MEETING OF THE  
MAIN STREET MARKHAM COMMITTEE IN 2011**

**Town of Markham  
York Room - Civic Centre**

**April 20, 2011 – 5:30 p.m.**

Members

Phil Howes  
Jonathan Mingay  
Dianne More  
Peter Ross  
Keith Thirgood  
Helen Walter

Regrets

Ibrahim Ali  
Deirdre Kavanagh  
Diane Kobelansky  
Councillor C. Campbell  
Councillor C. Moretti

Staff

Regan Hutcheson, Manager of Heritage Planning  
Bev Shugg Barbeito, Committee Secretary

The fourth meeting of the Main Street Markham Committee meeting in 2011 convened at 6:15 p.m. with Regan Hutcheson in the Chair.

**1. MINUTES FROM THE MARCH 23, 2011 MEETING OF THE MAIN STREET  
MARKHAM COMMITTEE**

THE MAIN STREET MARKHAM COMMITTEE RECOMMENDS:

That the Minutes of the Main Street Markham Committee meeting held on March 23, 2011, be adopted as distributed.

CARRIED

**2. UPDATES:**

**a) Main Street Markham Environmental Assessment**

Peter Ross reported that the Town had divided the project into three phases.

The detailed design work for the first phase, and northernmost area of 16th Avenue to Major MacKenzie Avenue, has been awarded to Morrison Hershfield Limited. The company has advised that it has completed close to 30% of the design work and will be in a position to meet with the Committee for comments when 60% of the design work is complete. Regan Hutcheson reported that Town of Markham staff have advised Morrison Hershfield Limited that they wish to provide input when 30% of the design work is complete. It is expected that this might occur by May 20, with 60% design work completed by June 23.

The Request for Proposal for the second phase of the project, Highway 7 to 16th Avenue, has recently been completed and the tender will be awarded soon. Town of Markham staff hope to issue the Request for Proposal for the third phase of the project, Highway 407 to Highway 7, by the end of April and to have the design process start by the end of this year.

The Committee voiced concern about the design process for the projects. It was felt that it would be important for the Committee to have a role in advising the design consultant on details important to Main Street Markham, for example street lights, power in the centre of the street and bump outs. Moreover, it was considered essential that the Committee have the opportunity to provide input well before 60% of the design work has been completed. It was agreed that the Committee needs to meet with Morrison Hershfield Limited a minimum of 2-3 times to make the consultant aware of key points that should be taken into consideration in the design process.

Due to Councillor Campbell's absence, information as to what monies had been committed for detailed design versus construction costs was not available and discussion was deferred to the next meeting.

**ACTION: Forward to Dale Mackenzie, Capital Administration**

**ACTION: Councillor Campbell**

**b) Interpretive Sub-Committee - Phase 2 of the Interpretive Streetscape Program**

Dianne More will schedule a meeting of the sub-committee to discuss the concept of developing and implementing a web based interpretive system so that the information could be presented to the Committee at the next meeting.

**ACTION: D. More**

**c) Incoming Planning Applications**

Regan Hutcheson, Manager of Heritage Planning, advised that there were no new applications at this time.

**d) Parking Lot Signs**

Phil Howes reported that the following signage is needed for parking lot signs:

<b>Location</b>	<b>Requirement</b>
Main Street at Robinson Street	Sign pointing to Tannery Pond needs repair
Parking lot at Dublin Street	Sign needs to be righted
West side of Main Street at Dublin Street	A sign is needed facing northbound traffic
Main Street at Wilson Street	A sign is needed facing northbound traffic
Robinson Street	A sign is needed facing southbound traffic

The issue of parking lot map signs was briefly discussed and committee asked if the mock up in the Sign Shop could be brought to the next meeting.

It was

Moved by Phil Howes

Seconded by Keith Thirgood

That the Main Street Markham Committee recommends that Town of Markham staff be requested to repair the signs at Main Street at Robinson Street and at the Parking lot at Dublin Street, and erect signs facing both north and south bound traffic on Main Street at Dublin Street, and at Robinson Street.

Carried

**ACTION: Forward request to Operations staff**

**e) Heritage District Entry Sign**

Regan Hutcheson reported that Operations staff indicated repairs will be made to the sign when the weather turns warmer.

**f) Parkette Maintenance Issue**

See March 23, 2011 minutes. This item was deferred to the next meeting.

**ACTION: Councillor Campbell**

**g) Town Square Project**

See March 23, 2011 minutes. This item was deferred to the next meeting.

**ACTION: Councillors Campbell/Moretti**

**4. NEW BUSINESS**

- a) The Committee agreed it would like to receive information clarifying how development charges and cash in lieu of parkland are applied.

**ACTION: R. Hutcheson**

- b) The Committee would also like to receive information about the impact on Milne Park that the Markham International Sports Training Academy (MISTA) might have.

**ACTION: R. Hutcheson**

- c) Dianne More reported the opening of Markham District High School's new facilities is on May 19<sup>th</sup>.

**5. NEXT MEETING**

The next scheduled meeting of the Main Street Markham Committee is May 18, 2011.

**6. ADJOURNMENT**

The meeting of the Main Street Markham Committee adjourned at 7:00 p.m.