



## MEETING MINUTES

Date: | June 8, 2011

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**Subject:** Executive Committee - Markham Centre Mobility Hub Station  
**Date/Time of Meeting:** June 7, 2011, 1:00 p.m.  
**Location:** Metrolinx Offices, 20 Bay Street, Suite 600

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**Attendees:** Scott Thompson, ADM, Provincial Highways Management  
Bruce McCuaig, President and CEO, Metrolinx  
Leslie Woo, General Manager, Metrolinx  
Daniel Haufschild, Metrolinx  
Gary McNeil, President, GO Transit  
Bruce MacGregor, CAO, York Region  
Mary-Frances Turner, V.P. York Region Rapid Transit  
John Livey, CAO, Town of Markham  
Jim Baird, Commissioner, Development Services, Town of Markham  
Alan Brown, Director, Engineering, Town of Markham  
Michael Morrissey, Adamson and Associates

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Any errors or omissions in these minutes should be provided to Alan Brown immediately.

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| Item # | Agenda Items  | Notes  | Action |
|--------|---|--|--------|
| 1.0    | <b>Introductions</b>  |  |        |
| 2.0    | <b>Purpose of Meeting</b>                                   | John Livey provided an overview of the Markham Centre Mobility Hub Station   |        |
| 3.0    | <b>Adamson Concept</b>                                      | Jim Baird provided a presentation of the Markham Centre Secondary Plan and the Adamson Concept (enclosed June 7, 2011 presentation, plus ownership map)  |        |
| 4.0    | <b>Update – Technical Working Group activities/progress</b> | <ul style="list-style-type: none"><li>• Technical working group underway (Metrolinx, MTO, VIVA, Region of York, Markham)</li><li>• Study to review 3 options for 407 transitway alignment (Adamson Concept, MTO EA, and Markham Live street)</li><li>• Objective is to agree on an</li></ul> |        |

**Item:#****Agenda Item****Notes**

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|     |   | <p>alignment and station location that not only meets the transit agencies requirements but can accommodate pending development without delay, or financial burden.</p> <ul style="list-style-type: none"><li>• Sterilization of development blocks is a major concern with the Town of Markham.</li><li>• Markham to forward the impact on development from the MTO alignment (enclosed – March 29, 2011 Adamson presentation showing impacted development sites).</li><li>• MTO commented on the EA alignment and the rationale for its selection</li><li>• Study to commence in September and will take ±9 months to complete</li><li>• Draft Terms of Reference discussed briefly</li><li>• Any issues/conflicts should be brought to this executive group for resolution</li><li>• Updated Markham Centre Transportation Study to be forwarded to agencies</li><li>• GO advised that with their pending 12 train service, the Markham Centre platform could be extended south under Hwy 407 and parking south of Hwy 407 would be beneficial</li></ul> | <p>Markham</p> <p>Markham</p> |
| 5.0 | <b>Strategic Processes and Schedule</b> | <ul style="list-style-type: none"><li>• Draft reporting structure (enclosed)</li><li>• MTO concerned that proposed schedule is aggressive especially finalization of 407 transitway</li><li>• Markham advised that both pending development and political timeframes adds urgency to resolving the 407 transitway alignment</li></ul>   |                               |

**Item:#****Agenda Item****Notes**

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|     |   | <ul style="list-style-type: none"><li>Metrolinx advised of their staffing and scheduling concerns</li></ul>  |   |
| 6.0 | <b>Projected Study Costs and Co-funding</b> | <ul style="list-style-type: none"><li>Summary of Studies and costs incurred by Markham to date for the hub were reviewed (enclosed)</li><li>Draft funding partnership reviewed</li><li>Concern was raised as to developer funding and involvement in the station study</li><li>As Region of York is not a landowner in the hub they would not be a partner in the Public/Private Partnership consulting assignment</li><li>Technical Working Group to review funding opportunities and report back</li></ul>   | Markham<br><br><br><br><br><br><br><br><br><br>Technical Working Group  |
| 7.0 | <b>Joint Development Opportunities</b>      | <ul style="list-style-type: none"><li>Provincial/Markham partnership opportunities discussed</li><li>Business case for Public/Private Partnership required</li><li>General consensus that terms of reference should be prepared for a business case</li><li>Review of development opportunities and Public/Private Partnerships options will require a consultant's assistance at ±\$100,000</li><li>MTO advised that as a landowner who has development rights they should participate</li><li>Agreement in principle (MOU) required</li><li>Metrolinx has a draft MOU they used with the City of Brampton</li><li>Metrolinx will forward a draft MOU to Markham</li><li>Metrolinx advised that business case and any Public/Private Partnerships must be a transparent and clear process</li><li>It was suggested that a process advisor/facilitator to assist in all aspects of the mobility hub be</li></ul> | Markham<br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br>Metrolinx<br><br><br><br><br><br><br><br><br><br>Markham |

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**Agenda Item**

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|  |  | <div>reviewed</div> <ul style="list-style-type: none"><li>• Schedule of Strategic Issues reviewed and discussed (enclosed)</li></ul> |  |
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