



Report to: Development Services Committee

Report Date: June 21, 2011

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<b>SUBJECT:</b>	Designated Heritage Property Grant Applications - 2011
<b>PREPARED BY:</b>	Peter Wokral, ext. 7955
<b>REVIEWED BY:</b>	Regan Hutcheson, Manager of Heritage Planning ext. 2080

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**RECOMMENDATION:**

- 1) That the staff report dated June 21, 2011 entitled "Designated Heritage Property Grant Applications -2011", be received;
- 2) That Designated Heritage Property Grants for 2011 be approved in the amounts noted for the following properties provided that the applicants comply with eligibility requirements of the program:
  - 25 John Street - \$4,516.46 for the replacement of inappropriate modern windows in the existing heritage house as part of a Site Plan application for a new addition;
  - 149 John Street - \$2,000.00 for repairs and repainting of the historic siding, windows, and front door in original historic colours and subject to the applicant obtaining a Heritage Permit;
  - 24 Deanbank Drive- \$2,050.95 for the installation of wooden carriage house type doors to the existing detached 2 car garage, subject to the applicant providing documentary, photographic, or archival evidence of their earlier existence and obtaining a Heritage Permit;
  - 180 Main Street North - \$5,000.00 to tint the historic brick to achieve a consistent colour subject to the owner tinting the new brick of the reconstructed veranda to match the rest of the house, obtaining a Heritage Permit, and Council's approval for commencing the work prior to receiving Council's approval for the grant request;
  - 9899 Highway 48 - \$3,333.50 to rebuild the three existing historic chimneys, subject to the applicant obtaining a Building Permit;
  - 8 Peter Street -\$4,935.28 to re-condition the existing historic windows and front door, subject to the applicant obtaining a Heritage Permit;
  - 50 Peter Street- \$960.50 for selective repair and replacement of damaged brick, subject the applicant obtaining a Heritage Permit;
  - 249 Main Street Unionville - \$833.38 to repaint the veranda and balcony in the original historic colours, subject to the applicant obtaining a Heritage Permit;
  - 2665 Bur Oak Avenue - \$5,000.00 for re-conditioning of the historic front wooden windows and exterior doors and the production of new wooden storm windows, subject to the applicant obtaining a Heritage Permit;
- 3) That Council agrees to waive the eligibility criteria pertaining to the timing of the work already commenced on 180 Main Street North and the work that must commence as soon as possible at 9899 Hwy. 48 due to safety concerns;
- 4) That the grants be funded through the Designated Heritage Property Grant Project Fund, Account # 620-101-5399-11021 (\$30,000.00 available);
- 5) And that Staff be authorized and directed to do all things necessary to give effect to this resolution.

**EXECUTIVE SUMMARY:**

Not applicable

**PURPOSE:**

The purpose of this report is to obtain approval of applications for the Markham Designated Property Grant Program for 2011.

**BACKGROUND:**

On January 19, 2010, Council approved the Designated Heritage Property Grant Program. Staff advertised the availability of the grant assistance this spring in the local newspapers on the Town of Markham page.

The deadline for grant application submission was May 20, 2011 and eleven applications were received.

**Markham's Designated Heritage Property Grant Program**

Highlights of the designated heritage property grant program include:

- Total funding in the amount of \$120,000 to be allocated to the program over a four year period (2010-2013) based on a targeted allocation of \$30,000 per year;
- Assistance to the owner is in the form of a grant representing 50% of eligible work up to a maximum limit of \$5,000 per property for eligible work;
- Minimum amount of eligible work - \$500;
- Properties must be designated under the Ontario Heritage Act (Part IV or Part V). In the case of Part V (Heritage Districts), only properties identified in a district plan as being of cultural heritage value or interest are eligible;
- Ineligible Projects- Commercial façade projects in heritage districts as there is a separate program, and projects in Markham Heritage Estates (that have been in place less than 20 years);
- Grants are to be awarded on an annual cycle following a request for applications with a deadline established;
- Only one grant per calendar year per property;
- Subject property must be in conformity with municipal by-laws and regulations;
- Eligible work primarily involves the repair, restoration or re-creation of heritage features or components (cornices, parapets, doors, windows, masonry, siding, woodwork, verandas, etc.);
- Eligible costs include the cost of materials, equipment and contracted labour (but not donated labour or materials). A grant of up to 50% for architectural/ design/ engineering fees to a maximum of \$1,000 (as part of the maximum permitted grant of \$5,000) is available;
- Exterior Painting- in documented original colours to a maximum grant contribution of \$2,000 or 25% of the cost, whichever is the lesser. One time only grant.

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- Two separate estimates of work (due to the specialized nature of the work) are to be provided by a licensed contractor (other than the owner) for consideration;
  - Applications will be reviewed by Town (Heritage Section) staff and recommended submissions will be forwarded to Council for approval;
  - Grant commitments are valid for 1 year and expire if the work is not completed within that time period (an extension may be granted);
  - Grants are paid upon submission of receipts to the satisfaction of the Town;
  - Qualifying work cannot commence prior to application approval;
  - Approved applicants will be required to enter into a Letter of Understanding with the Town.

**OPTIONS/ DISCUSSION:****All applications were reviewed by Heritage Section staff and Heritage Markham**

Staff undertook a comprehensive review of the 11 applications. Each application was fully examined giving consideration to the type of work proposed, its eligibility using the program guidelines, the quoted cost of the work, and any conditions that would need to be attached to an approval. Then each application was assessed using the following evaluation criteria which were adopted by Council as part of the program:

- Preference will be given to applications where the integrity of the property may be threatened if the proposed work is not undertaken
- Preference will be given to applications proposing work visible to the general public
- Must comply with heritage conservation guidelines, principles and policies
- Scope of the work is to be clear, logical and demonstrate the maximum retention of historic fabric and heritage attributes
- Grant is not to reward poor stewardship
- The addition of new features (re-introduction of heritage features) needs to be backed up with evidence (physical, documentary or archival)

**Nine applications are recommended for approval**

Staff is recommending nine applications totaling \$28,630.07 be funded subject to conditions (see Appendix 'A' for Grant Summary). The projects are listed in the Grant Summary in no particular order. A few of the recommended applications are subject to specific conditions.

Two applications were not eligible for the various reasons and are highlighted in the chart.

**Heritage Markham supports the recommended applications**

On June 8, 2011, Heritage Markham reviewed the recommended applications and individual summary sheets for all applications. The Committee supported the recommendations of staff subject to the specific conditions.

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**Letter of Understanding is required**

Once grant applications are approved by Council, owners will be required to enter into a Letter of Understanding with the Town detailing any conditions associated with the grant assistance. Applicants must still obtain standard development approval and permits to undertake the work.

**FINANCIAL CONSIDERATIONS AND TEMPLATE: (external link)**

Finance Department was authorized in January 2010 to establish a reserve fund for the Designated Heritage Property Grant Program. Council resolved that the Reserve Fund be allocated \$120,000 in funding for the four year period (2010-2013) from the following sources:

- a transfer of \$95,000 from the Heritage Loan Reserve Fund; and
- a transfer of the \$25,000 in the 2008 Capital Project - Residential/Non-Commercial Heritage Grant Program;

**HUMAN RESOURCES CONSIDERATIONS**

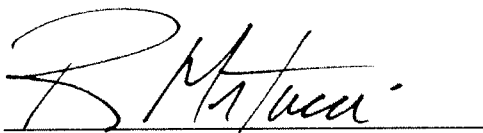
Not applicable

**ALIGNMENT WITH STRATEGIC PRIORITIES:**

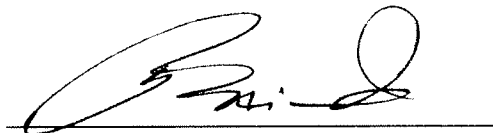
This project aligns with the Growth Management priority by working to preserve resources and features of cultural heritage value in order to create a better quality of community.

**BUSINESS UNITS CONSULTED AND AFFECTED:**

Reviewed by Finance Department and the Heritage Markham Committee

**RECOMMENDED BY:**

Rino Mostacci, M.C.I.P., R.P.P.  
Director of Planning & Urban Design



Jim Baird, M.C.I.P., R.P.P.  
Commissioner of Development Services

**ATTACHMENTS:**

Appendix A      Grant Application Summary 2011

## APPENDIX A

### Designated Heritage Property Grant Summary

Address	Eligible Work	Grant Amt. Requested	Grant Amount Recommended	Running Total	Comment
25 John St.	Yes	\$4,516.46	\$4,516.46	\$4,516.46	Work is eligible if applicant revises pane division to match the pane divisions and operating method of windows shown in the archival photograph
86 John St.	No	\$2,550.00	\$0.00	\$4,516.46	Proposed work is for architectural elements not original to the house, <b>Not recommended for funding</b>
149 John St.	Yes	\$4,731.88 (50% of estimate)	\$2,000.00	\$6,516.46	Work is eligible if painting is done in original colours (25% of lowest estimate to a maximum of \$2,000)
24 Deanbank Dr.	Yes	\$2,050.95	\$2,050.95	\$8,567.41	Work is eligible if applicant can supply photographic, or documentary evidence to support the existence of wooden garage doors
180 Main St. N.	Yes	\$5000.00	\$5,000.00	\$13,567.41	Work will improve the look of this significant heritage building but grant is only recommended provided that the owner also tints the new bricks of the restored veranda to match the rest of the house.
99 Hwy.	Yes	\$3,333.50	\$3,333.50	\$16,900.91	Work will retain significant architectural elements of this building but must commence as soon as possible as the existing chimneys present a safety hazard for the children of the Montessori school who use the playground associated with this building.
7 Victoria Ave.	No	\$4,835.97	\$0.00	\$16,900.91	Application proposed use of vinyl windows and did not aim to restore original sizes and configuration of window openings. Only one quote was provided. <b>Not recommended for funding.</b> Owner plans to re-apply next year
8 Peter St.	Yes	\$4,935.28	\$4,935.28	\$21,836.19	This application will help preserve significant architectural elements of this house
50 Peter St.	Yes	\$960.50	\$960.50	\$22,796.69	Proposed work meets the eligibility criteria of the program and is supported by Staff
249 Main St. Unionville	Yes	\$3,333.50	\$833.38	\$23,630.07	Work is eligible if painting is done in documented original colours (25% of lowest estimate to a maximum of \$2,000)
2665 Bur Oak Ave.	Yes	\$5,000.00	\$5,000.00	\$28,630.07	Work will help to preserve significant architectural features of this building