



**Minutes
General Committee
January 18, 2016
Meeting Number 1**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Jim Baird, Commissioner of Development Services
Trinela Cane, Commissioner of Corporate Services
Catherine Conrad, City Solicitor
Joel Lustig, Treasurer
Bill Snowball, Fire Chief
Alida Tari, Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:06 AM with Deputy Mayor Jack Heath in the Chair.

Disclosure of Interest

None disclosed.

**1. INTRODUCTORY PRESENTATION BY
MARKHAM'S AUDITOR GENERAL (11.0)**
[Presentation](#) [Appendix A](#)

Trinela Cane, Commissioner of Corporate Services addressed the Committee and introduced Mr. Geoff Rodrigues, Auditor General, MNP, LLP and Veronica Bila, Project Manager, MNP, LLP.

Geoff Rodrigues, Auditor General, MNP, LLP delivered a PowerPoint presentation providing an introduction regarding Markham's Auditor General.

The Committee discussed the following with respect to the Auditor General's presentation:

- Potential high risk areas
- Process of the Auditor General's report

Moved by Councillor Valerie Burke
Seconded by Councillor Karen Rea

- 1) That the presentation by Mr. Geoff Rodrigues, Auditor General, MNP, LLP and Ms. Veronica Bila, Project Manager, MNP, LLP entitled "Introductory Presentation by Markham's Auditor General", be received.

Carried

**2. MINUTES OF THE DECEMBER 7, 2015,
AND DECEMBER 8, 2015 GENERAL COMMITTEE (16.0)**
[December 7](#) [December 8](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Karen Rea

- 1) That the minutes of the December 7, 2015 and December 8, 2015 General Committee meeting be confirmed.

Carried

**3. MINUTES OF THE DECEMBER 15, 2015
SPECIAL GENERAL COMMITTEE (16.0)**
[December 15](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Karen Rea

- 1) That the minutes of the December 15, 2015 Special General Committee meeting be confirmed.

Carried

**4. 197-S-15 SUPPLY AND DELIVERY OF
ONE (1) FIRE PUMPER APPARATUS (7.12)**
[Report](#)

There was considerable discussion relative to the funding shortfalls due to the US dollar exchange fluctuations, and the steps the City takes to try and mitigate the shortfalls.

The Committee briefly discussed the potential to postpone this purchase.

Moved by Mayor Frank Scarpitti

Seconded by Regional Councillor Nirmala Armstrong

- 1) That the report entitled “197-S-15 Supply and Delivery of one (1) Fire Pumper Apparatus” be received; and
- 2) That the supply of one (1) Fire Pumper Apparatus be awarded to Safetek Emergency Vehicles in the total amount of \$856,959.33 CAD dollars inclusive of HST (\$619,190.27 USD), subject to change based on the currency exchange at time of payment; and,
- 3) That the Treasurer be authorized to fund any shortfalls due to US dollar exchange fluctuations from the appropriate Reserves; and,
- 4) That authority to approve the expenditure to equip one (1) Fire Pumper Apparatus in the amount of \$25,000.00 CAD be provided to the Director of Operations (or designate) or the Fire Chief (or designate) as per the limits in accordance to the Expenditure Control Policy; and,
- 5) That the funds for the Fire Pumper Apparatus award and associated equipment be provided from account 057-6150-15240-005 “Corporate Fleet Replacement-Fire” in the amount of \$660,900.00 CAD dollars; and,
- 6) That the net shortfall in account 057-6150-15240-005 “Corporate Fleet Replacement-Fire” in the amount of \$221,059.33 be funded from the Life Cycle Replacement and Capital Reserve Fund; and,
- 7) That the tender process be waived in accordance with purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 1 (e) which states “Where the City is acquiring specialized equipment, in which case the sources of supply may be identified based on technical specifications prepared by the User Department staff, the Manager of Purchasing may negotiate purchases based on such specifications in consultation with the User Department;” and,
- 8) That the Pumper apparatus 9921 (2007 model year) be reassigned to the spare fleet and one existing spare pumper apparatus, upon condition assessment, be disposed of in accordance with Purchasing By-Law 2004-341, Part V, Disposal of Personal Property and the proceeds be posted to account 890-890-9305 “Proceeds of Sale-Other F/A” upon placing the new apparatus into service; and,

- 9) That Staff will report back to Council in 2016 on a non competitive procurement report for future pumper truck purchases; and,
- 10) **That Staff continue to monitor the U.S. dollar exchange rate in an attempt to mitigate the financial impacts related to U.S. dollar purchases; and further,**
- 11) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**5. STAFF AWARDED CONTRACTS FOR
THE MONTH OF DECEMBER 2015 (7.12)**
[Report](#)

Moved by Mayor Frank Scarpitti
Seconded by Councillor Alex Chiu

That the following be deferred to the next General Committee meeting:

- 1) That the report entitled “Staff Awarded Contracts for the Month of December 2015” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution

Carried

6. FIRE APPARATUS CAPITAL BUDGET OVER RUN (7.12)
[Report](#) [Appendix 1](#)

Moved by Mayor Frank Scarpitti
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the report entitled “Fire Apparatus Capital Budget Overrun” be received; and,
- 2) That the net shortfall in the amount of \$143,832.70 resulting from US dollar exchange fluctuations for the purchase of the tanker and pumper apparatus (account 057-6150-14231-005) be funded from the Life Cycle Capital and Replacement Reserve Fund; and,
- 3) That the net shortfall in the amount of \$233,579.23 resulting from US dollar exchange fluctuations for the purchase of the aerial apparatus (account 057-5350-13403-005) be funded from the Development Charges Reserve; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

7. APPOINTMENT OF A MUNICIPAL OMBUDSMAN (2.0)

[Report](#) [Appendix A](#) [Appendix B](#) [Appendix C](#)

Moved by Mayor Frank Scarpitti
Seconded by Councillor Alex Chiu

That the following be deferred to the next General Committee meeting:

- 1) That the report entitled “Appointment of a Municipal Ombudsman” be received; and,
- 2) That Council appoint ADR Chambers as the Ombudsman for the Corporation of the City of Markham for the period January 1, 2016 to December 31, 2021; and,
- 3) That the Mayor and Clerk be authorized to execute an agreement with ADR Chambers Incorporated to provide Ombudsman Services on a fee for service basis for the period January 1, 2016 to December 31, 2021; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

Adjournment

Moved by Councillor Karen Rea
Seconded by Councillor Valerie Burke

That the General Committee meeting adjourn at 10:18 AM.

Carried