



**Minutes
General Committee
February 29, 2016
Meeting Number 3**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Jim Baird, Commissioner of Development Services
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor
Joel Lustig, Treasurer
Mary Creighton, Director of Recreation Services
Alex Moore, Manager of Purchasing & Accounts Payable
Andrea Tang, Senior Manager of Financial Planning
Peter Loukes, Director of Environmental Services
Barb Rabicki, Director of Operations
David Porretta, Acting Manager, Business & Technical Services
Alan Brown, Director of Engineering
Alida Tari, Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:05 AM with Deputy Mayor Jack Heath in the Chair and Councillor Alex Chiu Chaired Community Services related items.

General Committee recessed at 11:59 AM and reconvened at 12:37 PM.

Disclosure of Interest

None disclosed.

1. 2015 CITY OF MARKHAM ACCOMPLISHMENTS VIDEO (12.2.6)

Andy Taylor, Chief Administrative Officer addressed the Committee and provided some brief opening remarks regarding the 2015 City of Markham accomplishments video.

The Committee congratulated all the staff involved for putting together the great video that demonstrates all the hard work from staff to implement all the City initiatives. The Committee suggested the following:

- Waste Diversion use 81% rather than 82%
- Ensure titles change when the voices change
- Find an evening to present it to the public and invite the City partners that were involved with this accomplishment
- Develop a communication plan to ensure that this message gets out to residents

Moved by Councillor Alex Chiu

Seconded by Councillor Valerie Burke

That the 2015 City of Markham Accomplishments video be received.

Carried

2. ICE ALLOCATION UPDATE (6.1)

[Extract](#) [Report](#)

There was discussion regarding whether the Ice Allocation should be deferred and what the potential impacts would be faced by user groups if deferred.

The Committee suggested that staff report back when there is a reduction of five (5) hours or more of ice allocation for any individual user groups. The Committee also suggested that staff contact any individual group user that has gained ice allocation time and confirm whether they require that additional ice allocation. There was discussion regarding continuing discussion with groups that have expressed their concerns.

Moved by Mayor Frank Scarpitti

Seconded by Councillor Karen Rea

- 1) That the report entitled “Ice Allocation Policy Revision” be received; and,
- 2) That Council approves the following principles to guide the Ice Allocation Policy:

Guiding Principles:

- City facilities are built for the benefit of Markham residents and are funded by Markham residents.
- All members of the community should have opportunity to access city facilities regardless of physical, financial, social or environmental barriers.

- City facilities serve as a fabric of the community creating opportunities for individuals to connect to one another and the community.
- City facilities provide an excellent environment to promote, encourage and facilitate lifelong active living.

Policy Principles:

- Allocations will be handled in an open and transparent manner.
 - An Allocation Policy will ensure the distribution of City facilities in a fair and equitable manner, respecting issues of accessibility.
 - Allocations will be reviewed on an annual basis.
 - Groups meeting Markham residency requirements will receive priority.
 - Children/Youth should receive preference of hours when allocating time.
 - Where facility demand exceeds supply, the City may have to limit the emergence of new user groups; and,
- 3) That Council approves the recommended ice allocation formula outlined in this report which allocates ice by category, residency, and banding; and,
 - 4) That Council approve the inclusion of 'L4J' postal code as a means to calculate residency numbers for users of City ice pads **where no further ice allocation has been granted by other municipalities** ; and,
 - 5) **That staff be directed to report back to General Committee on instances where user groups have had a reduction of five (5) hours or more of ice allocation and that staff meet with those user groups to investigate ways to mitigate the reduction by offering early morning hours and unallocated ice times; and further,**
 - 6) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

NOTE: Please see the March 1, 2016 Council meeting minutes for the final recommendation regarding Ice Allocation

**3. MINUTES OF THE FEBRUARY 16, 2016
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the minutes of the February 16, 2016 General Committee meeting be confirmed.

Carried

**4. MINUTES OF THE JANUARY 14, 2015
AND NOVEMBER 18, 2015 BOARD OF
MANAGEMENT UNIONVILLE BUSINESS
IMPROVEMENT AREA (16.0)**

[January](#) [November](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the minutes of the January 14, 2015 and November 18, 2015 Board of Management Unionville Business Improvement Area Committee meeting be received for information purposes.

Carried

**5. MINUTES OF THE JANUARY 21, 2016
MARKHAM ENVIRONMENTAL
ADVISORY COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the minutes of the January 21, 2016 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

**6. MINUTES OF THE JANUARY 13, 2016
FRIENDS OF THE MARKHAM MUSEUM
FOUNDATION BOARD (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the minutes of the January 13, 2016 Friends of the Markham Museum Foundation Board meeting be received for information purposes.

Carried

**7. MINUTES OF THE JANUARY 25, 2016
MARKHAM PUBLIC LIBRARY BOARD (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the minutes of the January 25, 2016 Markham Public Library Board meeting be received for information purposes.

Carried

**8. MINUTES OF THE JANUARY 25, 2016
MARKHAM PUBLIC LIBRARY BOARD
ANNUAL GENERAL MEETING (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the minutes of the January 25, 2016 Markham Public Library Board Annual General meeting be received for information purposes.

Carried

**9. MINUTES OF THE DECEMBER 8, 2015
SENIORS ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the minutes of the December 8, 2015 Seniors Advisory Committee meeting be received for information purposes.

Carried

**10. STAFF AWARDED CONTRACTS FOR
THE MONTH OF JANUARY 2016 (7.12)**
[Report](#)

The Committee discussed the following:

- 262-R-15 Corporate Wide Supply & Delivery of Photocopy paper
- 254-S-15 Information Markham – Service Contract Agreement Extension

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the report entitled “Staff Awarded Contracts for the Month of January 2016” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution

Carried

**11. AWARD OF TENDER 002-T-16 TREE PLANTING
- SUPPLY, INSTALL, WATER AND WARRANTY
OF TREE PLANTING (7.12)**

[Report](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

- 1) That the report entitled “Award of Tender 002-T-16 Tree Planting – Supply, Install, Water and Warranty” be received; and,
- 2) That contract 002-T-16 for the Supply, Install, Water and Warranty of Tree Planting throughout the City be awarded to the lowest priced bidder (Salivan Landscape Ltd. for Area 1 and 1913574 Ontario Inc., Royal Oak Tree Services Inc. for Area 2) for two years in following amounts:
 - 2016 - \$2,212,475.08
 - 2017 - \$1,738,185.96; and,
- 3) That the 2016 award be funded from accounts as detailed in the Financial Considerations Section; and,
- 4) That balance remaining in the 2014 and 2015 Boulevard/Parks Planting totaling \$10,194 be returned to original funding source; and,
- 5) That balance remaining in the Forestry – Contracted Services account (730-734-5399) of \$2,359 be reported as part of the year-end operating variance and the 2017 operating budget will be amended accordingly; and,
- 6) That Staff be authorized to amend the award amount in 2017 to reflect changes to Capital budget accounts based upon volume changes, subject to Council approval of the 2017 budget; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**12. CONTRACT EXTENSION FOR 007-T-09
CATCH BASIN CLEANING (7.12)**

[Report](#)

Moved by Councillor Alex Chiu

Seconded by Councillor Amanda Collucci

- 1) That the report entitled “Contract Extension for 007-T-09 Catch Basin Cleaning” be received; and,
- 2) That contract 007-T-09 Catch Basin Cleaning be extended to Flow Kleen Tech Ltd. for an additional four (4) years (2016-2019) with price increase of 15.9%, 5%, 2.5% and 2.5% for the years 2016, 2017, 2018 and 2019 respectively in the estimated total amount of \$1,345,620 inclusive of HST impact;
 - 2016 - \$318,158
 - 2017 - \$334,066
 - 2018 - \$342,418
 - 2019 - \$350,978; and,
- 3) That the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) (c) which states “when the extension of an existing contract would prove more cost-effective or beneficial”; and,
- 4) That funds be provided from the budget accounts as listed in the Financial Considerations in the amount of \$318,158 inclusive of HST impact; and,
- 5) That the award for 2016 – 2019 be funded from the respective years operating budget accounts subject to Council approval of the annual operating budgets; and further,
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

13. 2015 YEAR-END REVIEW OF OPERATIONS (7.4)

[Presentation](#) [Report](#) [Appendices 1-13](#)

Andrea Tang, Senior Manager of Financial Planning delivered a brief PowerPoint presentation providing an update regarding the 2015 Year-End-Review of Operations.

The Committee discussed the following:

- Employee vacancies
- Firefighter vacancies
- Theatre revenues
- Reserve Fund

- Recreation revenues

Moved by Councillor Alex Chiu

Seconded by Councillor Amanda Collucci

- 1) That the report entitled “2015 Year-End Review of Operations” be received; and,
- 2) That the City’s 2015 net favourable variance of \$3.28M be transferred to the Corporate Rate Stabilization Reserve as per the following breakdown:

a. City’s day-to-day operating surplus	\$4.47M
b. Year-end accounting accruals and other adjustments	(\$1.87M)
c. Winter maintenance favourable variance	<u>\$0.68M</u>

Total **\$3.28M;** and further,

- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

14. ANNUAL WATER QUALITY REPORT (JANUARY - DECEMBER 2015) (5.3)

[Report](#) [Attachment A](#)

The Committee discussed the number of water samples testes and some of the adverse water quality incidents.

Moved by Deputy Mayor Jack Heath

Seconded by Regional Councillor Nirmala Armstrong

- 1) That the report titled “Annual Water Quality Report (January-December 2015)” as required by Schedule 22 of Ontario Regulation 170/03, under the *Safe Drinking Water Act, 2002*, enclosed herein be received; and,
- 2) That the Annual 2015 Regulatory Water Quality Report (Attachment “A”), containing information for the Ministry of the Environment and Climate Change (MOECC) on water supply and quality as required by Section 11 of Ontario Regulation 170/03, under the *Safe Drinking Water Act, 2002*, be received; and,
- 3) That Council acknowledge that staff posted the Annual 2015 Detailed Regulatory Water Quality Report on the City’s website and that it has been made available electronically and in hard copy version by February 28, 2016 as per regulations; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**15. INSTALLATION AND OPERATION OF A
DOME AT MOUNT JOY ARTIFICIAL TURF FIELD (6.3)**
[Report](#)

Mary Creighton, Director of Recreation summarized the details outlined in the report.

The Committee suggested deferring the proposed recommendations to the March 21, 2016 General Committee meeting.

The Committee discussed and suggested the following relative to the proposed installation of a dome at Mount Joy artificial turf field:

- Provide an analysis of having a full field soccer dome, and potentially converting Mount Joy Community Centre to an additional ice pad
- Termination clause
- Should the City receive any revenue through sponsorship naming rights on the dome

Moved by Mayor Frank Scarpitti

Seconded by Councillor Colin Campbell

- 1) That the Installation and Operation of a Dome at Mount Joy Artificial Turf Field be received; and,
- 2) **That staff be directed to proceed with any service allocation work related to the installation of the dome; and,**
- 3) **That staff be directed to investigate having a full field soccer dome, and potentially converting Mount Joy Community Centre to an additional ice pad; and,**
- 4) **That the proposed recommendations be deferred to the March 21, 2016 General Committee meeting;**

That Council approve the execution of a lease agreement with Ed Skrobal – NewCo. over a 20 year period from October 2016 to April 2035 to acquire, install, operate and maintain a dome at Mount Joy Artificial Turf field annually for 7 months October 1st to April 30th; and,

That the funding for the installation of the services, to a maximum amount of \$195,000 be up fronted by the City from the Life Cycle Replacement and Capital Reserve fund to be repaid by NewCo. through the annual lease payment; and,

That NewCo. to pay the City an annual land lease payment of \$35,000 indexed by 2% annually for the term of the lease agreement with NewCo; and,

That Council authorize the Mayor and Clerk to execute an agreement with NewCo. in a form satisfactory to the City Solicitor and the Chief Administrative Officer for the acquisition, installation, operation, and maintenance of the dome at Mount Joy Artificial Turf Field; and further,

- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**16. NATIONAL ZERO WASTE
COUNCIL MEMBERSHIP APPOINTMENT (5.1)**
[Report](#)

Moved by Mayor Frank Scarpitti
Seconded by Councillor Karen Rea

That the following be referred directly to the March 1, 2016 Council meeting:

- 1) That the report entitled “National Zero Waste Council Membership Appointment” be received; and,
- 2) That the City of Markham joins Canada’s National Zero Waste Council; and,
- 3) That Deputy Mayor Jack Heath be appointed to represent Markham as a member of the National Zero Waste Council; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

17. IN-CAMERA MATTERS (16.0, 8.7 & 16.24)

General Committee did not resolve into an in-camera session.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Karen Rea

That the February 29, 2016 General Committee in-camera agenda be referred directly to the March 1, 2016 Council meeting:

- (1) GENERAL COMMITTEE IN-CAMERA MINUTES
-February 16, 2016 (16.0)
[Section 239 (2) (b) (c) (d)]**

(2) THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD (WARD 3 & 8) (8.7)

[Section 239 (2) (a)]

(3) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (BOARD/COMMITTEE APPOINTMENT) (16.24)

[Section 239 (2) (b)]

Carried

18. EDUCATION AND TRAINING SESSION

- TRAFFIC WORKSHOP (5.12)

[City of Markham Presentation](#) [York Region Presentation](#)
[YRCDSB & YRDSB Presentation](#) [YRP Presentation](#)

Barb Rabicki, Director of Operations addressed the Committee and provided some opening remarks relative to traffic safety.

David Porretta, Acting Manager, Business & Technical Services delivered a PowerPoint presentation regarding the goal of traffic operations; roles and responsibilities; traffic issues; road watch program; speed monitoring programs; traffic calming measures; and safety concerns in School drop-off zones.

The Committee discussed the following with respect to traffic safety:

- York Region's proposal to the Provincial government to consider re-instating photo radar
- Traffic calming options in school zones - may have to use more than one option
- Ped Zone pilot program - continue choosing streets where this can be done
- No amount of signs will correct bad driving habits
- Importance of an education program
- Consider seasonal signage
- Chicane - how effective are they
- Importance of all agencies (York Region Transportation, York Region Police, municipality, school boards, etc) working together

Nelson Costa, Manager, Corridor Control & Safety, York Region delivered a PowerPoint presentation regarding York Region's traffic operations and safety.

Sonia Sanita, OCT, MES, York Catholic District and York Region District School Boards, delivered a PowerPoint presentation regarding the Active & Sustainable School Travel (ASST) program.

Karen Hodge, York Regional Police delivered a PowerPoint presentation regarding road safety and traffic enforcement.

The Committee discussed the importance of enforcement especially in school zone areas.

The Committee thanked staff and all the agencies for their presentations and suggested that staff investigate a combination of traffic calming options presented at the workshop and report back to Committee.

Moved by Regional Councillor Joe Li
Seconded by Regional Councillor Nirmala Armstrong

That the presentations from David Porretta, Acting Manager, Business & Technical Services; Nelson Costa, Manager, Corridor Control & Safety, York Region; Sonia Sanita, OCT, MES, York Catholic District and York Region District School Boards, and Karen Hogde, York Regional Police, be received.

Carried

Adjournment

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

That the General Committee meeting adjourn at 3:35 PM.

Carried