

**NINTH MEETING OF THE YEAR 2015 -  
FLATO MARKHAM THEATRE ADVISORY BOARD  
CITY OF MARKHAM**

**Theatre Lobby, Flato Markham Theatre  
Monday, November 23<sup>rd</sup>, 2015**

**MINUTES**

**ATTENDANCE:**

**Present**

John Tidball, Chair  
Councillor Alex Chiu  
Deborah Jestin  
Arun Mathur  
Billy Pang  
Heather Reading  
Shaun Sauve  
Stephen Timms  
Karyn Toon  
Maureen Weaver

**Staff**

Eric Lariviere  
Debbie Watson  
Scott Hill

**Guests**

Moe Hosseini-Ara, Director of Culture  
Judi McIntyre, Markham Concert Band  
Heather Wardell, Markham Concert Band  
Carlene Flynn, Unionville Theatre Company

**Regrets**

Christiane Bristow  
Councillor Amanda Collucci  
Eric Fagan  
Anne Gilligan  
Councillor Alan Ho  
Aleem Israel  
Ronald Minken  
Justin Reid  
Sophia Sun

The meeting convened at the hour of 5:35 p.m. with John Tidball in the Chair.

**1.0 CALL TO ORDER AND CHAIR'S OPENING REMARKS**

- guests later in the meeting – community groups who use the theatre
  - Markham Concert Band
  - Unionville Theatre Company
- new board member orientation session prior to this meeting

**2.0 DECLARATION OF PECUNIARY INTEREST**

- none declared

**3.0 AGENDA REVIEW, ADDITIONS/CHANGES**

**4.0 ADOPTION OF THE MINUTES OF THE FLATO MARKHAM THEATRE ADVISORY BOARD MEETINGS HELD ON MONDAY, SEPTEMBER 21, 2015**

**RECOMMENDED:** THAT THE MINUTES OF THE FLATO MARKHAM THEATRE ADVISORY BOARD MEETINGS HELD ON MONDAY, OCTOBER 26, 2015, BE ADOPTED AS CIRCULATED.

**5.0 GENERAL MANAGER'S REPORT – ITEMS ARISING**

- Strategic Plan process – met with Purchasing
- defining short list of consultants
- RFP supposed to be out in December
- need to create a task force, perhaps in January
- postings for two manager's positions out soon
- testing drinks being allowed in the auditorium during a show in December
- new presenting sponsor for Saturday Night Fever – Richardson GMP
- Allstate has donated another \$2,500 to ECEY; thanks to Karyn Toon

**6.0 PRIORITY ITEMS – PRESENTATION AND DISCUSSION**

**6.1 Flato Markham Theatre Community Partners**

➤ **Markham Concert Band - Judi McIntyre and Heather Wardell, President**

- one of the founding members of the theatre and one of the first groups to perform here
- only one paid member – Doug Manning, Director
- would like to be in the house programs
- want to attract younger audiences
- no sponsors but have received grants
- registered not-for profit group

It was

Moved by Councillor Alex Chiu

Seconded by Karyn Toon

THAT the presentation by Judi McIntyre and Heather Wardell, Markham Band, be received.

Resolution carried.

➤ **Unionville Theatre Company – Carlene Flynn**

- started here in 1987 with 35 to 40 members
- 70% of the cast must be youths
- focus for recruiting kids is York Region
- get survey feedback every three years re the types of shows we do
- are not registered but are not-for-profit; do have corporate sponsors
- in February, 2016, we're doing "The Little Mermaid"; do 8 shows per run
- have 100 to 150 volunteers who work the shows
- also supported by the Markham Concert Band
- have a lot of community partners
- do find the rental rates extremely high; eventually won't be able to cover expenses
- some frustration with theatre staff – extremely understaffed
- look at how to work better together to sell more tickets

It was

Moved by Councillor Alex Chiu

Seconded by Arun Mathur

THAT the presentation by Carlene Flynn, Unionville Theatre Company, be received.

Resolution carried.

**7.0 WORKING COMMITTEE REPORTS**

**7.1 Discovery Committee – Karyn Toon, Chair**

- nothing to report at this time

**7.2 Sponsorship Committee – Ron Minken, Chair**

- nothing to report at this time

**8.0 TASK FORCE REPORTS**

**8.1 Gala Task Force – Christiane Bristow, Chair**

- nothing to report at this time

**8.2 Volunteers Task Force – Arun Mathur, Chair**

- nothing to report at this time

**8.3 Youth Engagement Plan Task Force – Stephen Timms, Chair**

- nothing to report at this time

**8.4 30<sup>th</sup> Anniversary Task Force – John Tidball, Chair**

- should it be changed to the Performing Arts Awards?

**8.5 Foundation Task Force, Aleem Israel, Chair**

- nothing to report at this time

**9.0 NEW BUSINESS**

- review Committees at the next meeting

**10. IN-CAMERA ITEM**

The Flato Markham Theatre Advisory Board went into an in-camera session at 6:40 p.m.

Moved by Arun Mathur  
Seconded by Stephen Timms

That, in accordance with Section 239 (2) of the Municipal Act, the Flato Markham Theatre Advisory Board resolve into an in-camera session to discuss the following matter:

- (b) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL,  
INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES

Resolution carried.

Moved by Arun Mathur  
Seconded by Stephen Timms

That the Markham Theatre Advisory Board resolve it's in-camera session at 7:05 p.m.

Resolution carried.

**11.0 DATE OF NEXT MEETING**

- Monday, January 25, 2016, 5:30 p.m.
- Canada Room, Civic Centre

**12.0 ADJOURNMENT**

- 7:10 pm