

Advisory Committee on Accessibility

January 20, 2016

Canada Room

3:30 PM – 5:30 PM

Committee Members Present: Regional Councillor Nirmala Armstrong, Councillor Karen Rea, Kristen Hayes, Co-Chair, Catherine Hughes, Robert Hunn, Brendan Faulkner, Brian Lynch, Jaqueline Bell, and Tammy Mok
Staff Present: Cheryl McConney-Wilson, Senior Diversity Coordinator, Sally Campbell, Manager of Development, and Laura Gold, Council/Committee Coordinator
Regrets: Mona Nazif, Senior Manager of Human Resources and Client Service, Arlene Juanillo, and Keith Irish

Item	Discussion	Action
1. Call to Order	The Advisory Committee on Accessibility convened at 3:40 p.m. with Kristen Hayes presiding as Chair.	
2. Approval of the Minutes	The approval of the Minutes was deferred to the next meeting due to the diversity training.	
3. Diversity Training	Cheryl McConney-Wilson, Senior Diversity Coordinator provided the Committee with diversity training. The Committee provided the following feedback: • Thought that the community was becoming more open to persons with a disability	

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	• Thought the Accessibility Fair was a great way of educating the public on accessibility matters • Suggested providing the diversity training to Markham schools The Committee thanked Cheryl for the training.	
4. Site Plan Review	Sally Campbell, Manager of Development, East was in attendance to present a proposed site plan for a retail facility located at Castlemore & Bur Oak. The Committee reviewed the proposed locations of the accessible parking spots. It made the following suggestions: • Spread out the accessible parking spaces or add more spaces • Try to move the accessible parking spots so that they are not adjacent to the curve	
5. New Business	There was no time for new business.	
6. Next Meeting	The next meeting of the Advisory Committee on Accessibility will be held on Wednesday, February 17, 2016.	
7. Adjournment	The Advisory Committee on Accessibility adjourned at 5:35 p.m.	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite organizations representing different types of disabilities to present at future Advisory Committee on Accessibility Meetings	Senior Diversity Coordinator	On going	
2.	Include in the Site Plan for the gas station at Major Mackenzie and Don Cousens how it will provide accessible service.	David Miller	Spring 2016	
3.	Look into why an accessible parking spot was placed in front of the Church on Main Street Markham.	Cheryl McConney-Wilson, and Sally Campbell	Spring 2016	
4.	Look into providing a warning for first offences with respect to the expiry date of the accessible parking permit not being visible.	Christopher Alexander	Spring 2016	