

FRIENDS OF THE MARKHAM MUSEUM BOARD MEETING
Meeting No. 56
Markham Museum, Mount Joy Boardroom
April 6, 2016, 5:00 p.m.

In Attendance:	Regrets:
Bill Crothers, Chair	Wendy Kadlovski
Doug Worsley, Vice Chair	Nicole Taylor, Treasurer
Councillor Colin Campbell	Martha Mingay, Secretary
Carolina Moretti	
Randy Barber	
Charlotte Schickedanz	
Ardy Reid	
Mary Brawley	
<i>Ex Officio:</i>	<i>Guests:</i>
Cathy Molloy, Museum Director	
<i>Staff</i>	
Matthew Wright (Recording Secretary)	

1. CALL TO ORDER AND OPENING REMARKS

The meeting of the Friends of the Markham Museum Board was called to order at 5:03 p.m. with B. Crothers presiding as Chair.

2. BOARD EDUCATION

Included with the Director's Report (Attachment A).

3. REGRETS:

W. Kadlovski, M. Mingay and N. Taylor sent their regrets.

4. ADDITIONS/CHANGES TO THE AGENDA

Moved By: C. Moretti

Seconded By: M. Brawley

THAT the agenda for the April 6, 2016 meeting be approved as distributed.

Carried. (4.1)

5. DECLARATIONS

Nil.

6. ADOPTION OF MINUTES OF MEETING

Moved By: R. Barber

Seconded By: D. Worsley

THAT the minutes of the Friends of the Markham Museum meeting on March 2, 2016 be approved as distributed.

Carried. (6.1)

7. BUSINESS ARISING FROM THE MINUTES

- a) Regarding the Memorial Tree Planting, R. Barber and M. Mingay will manage the project.

8. DIRECTOR'S REPORT

C. Molloy gave a report (Attachment A).

Moved By: Councillor C. Campbell

Seconded By: M. Brawley

THAT the Board receives the Director's Report.

Carried. (8.1)

9. TREASURER'S REPORT

Nil.

10. COMMITTEE REPORTS

- a) Collections Committee: The next meeting will be held April 19.
- b) Development Committee: Bob McDonald event went very well and he was an interesting speaker. Working on new speakers, one being Mike Filey, a Toronto historian and author. Due to the amount of work involved, and staffing vacancies at the Museum, the series is on hold.
- c) Executive Committee: The AGM will be held on April 26th at 6:00 p.m. in Council Chambers.

Moved By: R. Barber

Seconded By: D. Worsley

THAT the Friends Board recommend to Council that the by-laws of the Friends of the Markham Museum be amended to provide that the City of Markham Historian be appointed as an ex-officio member of the Friends Board.

Carried. (10.c.1)

11. MARKHAM HISTORICAL SOCIETY REPORT

On March 14, George Duncan gave a very interesting talk. Janet Reid will guest on April 11, followed by pie night on May 9 and the Potluck dinner in June.

12. OTHER BUSINESS

- a) This will be B. Crothers' last meeting as Chair. The Board members thanked him for his hard work and leadership.

13. NEXT MEETING

The Chair informed the Board that the next meeting would be held on May 4, 2016 at 5 p.m. in the Mount Joy Board Room at Markham Museum.

14. ADJOURNMENT

Moved by: C. Moretti

Seconded by: Councillor C. Campbell

THAT the April 6, 2016 meeting of the Friends of the Markham Museum Board be adjourned.

Carried. (14.1)

Meeting adjourned 5:46 p.m.

Attachment A

Friends of the Markham Museum, Directors' Report

April 6, 2016

Mount Joy Board Room @ 5:00 p.m.

Board Education

Every year the Museum has a number of capital projects. The City of Markham has a very detailed Capital program that allows City facilities to plan well in advance for repairs/replacements and ensure that there is budget to cover the costs. Last year, there were several projects on-going; improvements to Mount Joy, site lighting installation, site drainage improvements, and substantial repairs and upgrades to Kinney Barn.

There were many large scale projects, two of which were delayed; because of this a few 2015 projects have been extended into 2016, including exterior painting of Burkholder house, church, honey house and Chapman House. In addition, some of the work on Mount Joy, Kinney Barn and Maxwell cabin is extending into 2016.

The 2016 capital plans are; the repair of painting of the exterior of Wilson Store, repair/replacement of the metal siding on the Transportation Building, and a feasibility study to retro-fit Chapman house as a community kitchen.

There are also several smaller projects that were carried out in 2015 and 2016. Museum staff are able to coordinate these. However the larger projects would not be possible without the guidance and direction of the staff in Asset Management. In 2015 there were three engineers from Asset Management, each leading projects at the Museum.

The Museum benefits greatly from both the strong capital planning done by the City and the skilled staff in Asset Management.

Exhibitions:

The exhibition plan is now complete until the end of 2018; this long range planning is now a requirement for the application to the Provincial Community Museum Operating Grant.

Programs:

Museum March break camp and activities were well attended. Planning and hiring for summer camp is currently underway. The Camp Director will be full time starting the second week of May until the end of the summer camp season. The pottery program continues to grow in popularity.

Events:

Private events time slots are essentially sold out for 2016 and 2017 is selling quickly. The hiring process to replace the Business Development and Event Programmer is on-going.

The next Museum event is International Museum Day is Sunday May 22, 12 p.m. to 4 p.m. Admission is free.