

MINUTES

HEINTZMAN HOUSE BOARD OF DIRECTORS MEETING March, 2016

Minutes of the meeting of the Board of Directors held on **March 31, 2016** at the **Heintzman House**.

PRESENT

Janice Carroll, Heather Durham, Craig Shields, Barb Somers, Ken Steinberg, Bob Willson

IN ATTENDANCE

REGRETS

Councillor Burke, Roger Jones

1. CALL TO ORDER

6:35pm

2. ACCEPTANCE OF MINUTES

MOTION - to accept November and January Minutes.

Moved (Somers); Seconded (Durham), AIF

Motion Carried

3. EXECUTIVE SESSION

3.1 Pertaining to Organizational Update:

MOTION - to enter In-Camera Session.

Moved (Steinberg); Seconded (Somers), AIF

Motion Carried

3.2 Pertaining to Organizational Update:

MOTION - to leave In-Camera Session.

Moved (Willson); Seconded (Steinberg), AIF

Motion Carried

4. TREASURER'S REPORT

Delivered by Willson

4.1 Pertaining to Board's financial matters:

- Board continues to operate with a negative balance

4.2 MOTION - to accept Treasurer's report.

Moved (Willson); Seconded (Shields), AIF

Motion Carried

5. COMMITTEE REPORTS

5.1 Marketing Committee:

Delivered by Steinberg

- Nothing to report

6 OTHER COMMITTEE REPORTS

6.1 Art Show Committee

Delivered by Willson

- Everything progressing.
- Sponsors (except for TD) have firmed commitments. Zammit *not* renewing commitment; Revera reduced pledge to \$300.
- The Committee is in the process of hiring a caterer for VIP reception and Tea Room
- Carroll suggests approaching Revera (next year) as sponsors to operate the Tea Room

6.2 Transition Committee

Delivered by Shields

- Transition Team continues to meet but on a less frequent basis
- Nothing new to report

6.3 Business Planning Committee

Delivered by Shields

- The Committee was in the process of evaluating which department (Culture or Recreation) is best fit to oversee the House
- Shields pointed out that the 1990 Recreation Act states that the House, as a satellite community centre, is to be managed by the Department of Recreation
- Committee will undertake to complete the roles and relationships of Board Committees
- Shields and Durham are finalizing the inventory of the House's furnishings

7. OLD BUSINESS

None.

8. NEW BUSINESS

8.1 Durham met with Heintzman House Auxiliary

- The Auxiliary is very unhappy about the rugs (which they had purchased for the House and were recently damaged and the discarded) not being replaced
- Durham will be attending the Auxiliary's next meeting, on April 11

8.2 Carroll reports that the apartment is currently undergoing renovations and that the City hopes that the apartment will be ready for lease by June.

9. ADJOURNMENT

MOTION - *to adjourn.*

Moved (Shields); Seconded (Somers), AIF

Carried @ 7:55pm

Next meeting scheduled for last Thursday in **April: April, 28 @ 6:30 p.m.**

Location: **Heintzman House**

If unable to attend please contact Bob Willson @ 905-881-7158

March, 2016 Minutes

Chair

Minutes recorded by Steinberg